



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Board of State Examiners of Electricians**  
1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA D'EMILIA**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Massachusetts Board State Examiners of Electricians**  
**CMR Joint Subcommittee Meeting Minutes**  
**August 20, 2021**

Conducted remotely via Microsoft Teams meeting

**INFORMATIONAL NOTE: All votes were taken by roll call. Where each member voted in favor, the vote will be reported as unanimous.**

The meeting was called to order by the Chair at 12:07 P.M.

The following Board members were present:

James Colleary, Inspector of Wires Member (chairing)  
George Condon, Systems Contractor member  
Paul J. Malagrifa, International Municipal Signal Association, Member  
John Bagni, MAVA Member  
Brendan Driscoll, Journeyman Member

The following members of Board Staff were present:

Mari Cooney, Executive Director  
Kristin Mitchell, Associate Executive Director  
Tamara Smith, Program Coordinator  
Milla Lewis, Administrative Assistant  
Charles Kilb, Legal Counsel

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The Executive Director thanked everyone in attendance and mentioned that the last meeting occurred in August of 2019 however there were no minutes produced that staff could locate.

**1. Discuss** CMR amendments pertaining to

a. Class size limitations

J. Bagni led the discussion presenting the recommendations from the education subcommittee for possible inclusion in future regulations. It was noted that prior to the now expired state of emergency online allowances, there had never been a need to have caps on numbers of students in a class. However, as there is concern that without common sense standards, student education would be impacted if a class had an abusive number of students.



- 100 max attendants provided one additional instructor or administrator – Synchronous continuing education and virtual classes
- 30 max students – Synchronous pre-licensure classes

The chair opened the discussion to public comment, attendees presented many disparate opinions, the education subcommittee members noted that these opinions are important and that future deliberations would be needed before finalizing the recommendation regarding pre-licensure class limitations. No further action at this time for pre-licensure class sizes.

Regarding the continuing education class size B. Driscoll made a motion P. Malagrifa seconded and it was so unanimously voted to include in the next draft of regulations a limit at 50 attendees with a requirement for additional instructor or administrator for more than 50.

b. Instructor accreditation

J. Bagni made a motion P. Malagrifa seconded and it was so unanimously voted to adopt the draft accreditation outline as a placeholder for 237 CMR section 18.01 (6).

It was noted that more public input and deliberations may be required prior to the formal regulation process commencing.

c. DESE frameworks model

The education subcommittee members proposed that the frameworks as they pertain to electrical and systems would replace substantive sections of 22 in 237 CMR however the joint committee concluded that upon implementation there should be amendments to pertinent items in sections 13 and 18. Further discussion will need to take place to resolve where to place hands-on/experience aspects of the frameworks as those don't necessarily fit in the traditional lecture based education models with work experience largely unstructured.

The Executive Director commended the subcommittee on taking the steps toward guiding providers and added that the subcommittee should also consider outlining pathways to licensure to guide apprentices and by extension employers.

2. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting. None presented.

- The chair heard from public attendee and subsequently the subcommittee agreed to conduct listening sessions in 2022 and continue discussions toward finalizing regulation amendments in the following year.

3. **Adjournment** -Following conclusion of the agenda items and hearing no further matters to discuss the chair called for a motion to adjourn.

At 1:49 P.M. J. Bagni made a motion P. Malagrifa seconded and it was so unanimously voted to adjourn.

List of Documents used at the meeting

1. Meeting agenda
2. 237 CMR sections 13, 17, 18, 22
3. Draft of Instructor accreditation requirements