**Minutes from the Justice Reinvestment Policy Oversight Board meeting held remotely on April 12, 2021.**

**Time of meeting: 11:00am – 12:30pm**

EOTSS Secretary Curtis Wood opened the meeting at 11:03am.

Introductions and roll call of board members and guests; review of Agenda.

**AGENDA:**

1. Roll call
2. Review and approve meeting minutes from January 11th
3. Presentation from EOPSS’s consultant (Gartner) regarding project planning for the cross-tracking system
4. Update from the data subcommittee
5. Board member comments
6. Public comments
7. Matters not reasonably anticipated by Chair

**Roll Call (Attorney Shannon Sullivan):**

Secretary Curt Wood, EOTSS

Chief Justice Paula Carey

Randy Gioia, CPCS

Tara Maguire, for DA Cruz

Sue Terrey, EOPSS

Senator Brownsberger

Kashif Siddiqi, Sheriff Koutoujian’s Office

Rahsaan Hall, ACLU

Rhiana Kohl, Governor’s Appointee

Gina Papagiorgakis, Governor’s Appointee

Brook Hopkins, Governor’s Appointee

Commissioner Carol Mici

Michael Coelho, Probation

Arrived late:

Alicia Rebello-Pradas, AG’s Office

Sheriff Koutoujian

Representative Carole Fiola

**If anyone intends to record the meeting, please let us know.**

*No response.*

**Review and approve meeting minutes from January 11, 2020:**

Motion to approve: moved by Senator Brownsberger, seconded by Rhiana Kohl

Secretary Wood: approved

Chief Justice Carey: approved

Sue Terrey: approved

Mike Coelho: approved

Senator Brownsberger: approved

Rahsaan Hall: approved

Brook Hopkins: approved

Rhiana Kohl: approved

Gina Papagiorgakis: approved

Commissioner Carol Mici: approved

Randy Gioia: approved

**Secretary Wood’s comments:**

Gartner was brought in to help us reformulate some areas that need improvement. Working at direction of Undersecretary Collins and myself. This presentation will be an update, and areas to focus on. 12-week engagement, still ongoing, but hoping to complete mid to end of May. This will help us prepare our report due end of this fiscal year. Board members have been engaged and have contributed to this effort.

**Presentation from EOPSS’s consultant (Gartner) regarding project planning for the cross-tracking system (Maydad Cohen, Krysta Anthony, Joe Siegel – Gartner Consulting)**

Gartner presented slidedeck, introduced Gartner, presented agenda.

First slide: Gartner overview.

Second slide: Engagement overview. While Massachusetts has its own specific intricacies across agencies, we see these issues across the board.

Third slide: summary of where Gartner is in project. First path of engagement has been around discovery of current data sources, and conducting initial readiness assessment. Next phase is next three bullets. Final step is last bullet – roadmap and implementation plan.

Fourth slide: timeline. Just over halfway. Also outlining target state and proof of concept. Closed survey last Friday; beginning preliminary analysis. Survey results will be incorporated in this data discovery report – part of health check.

Fifth slide: data discovery overview/map. Data discovery report is important to understand the baseline of what’s out there today, which becomes the foundation for proof of concept. Data discovery is important for other deliverables, because need to understand what’s out there today so we can leverage existing capabilities to maximum extent possible.

Sixth slide: participating stakeholders mentioned and thanked for their participation. Fantastic response. Insights allowed team to dive into needs and opportunities of the environment, and the current readiness.

Overview of survey responses – will be part of data discovery report.

* First: at high-level, a lot of good work happening, many initiatives out there to support this larger initiative. Stakeholders are eager to ensure that they’re aware of and compliant of statutes out there to integrate into broader system.
* Second: stakeholders rarely understand the cross-tracking system that a high-level as well as they do the importance of having a common reference to an individual.
* Third: uncertainty out there on how to make progress on this initiative, which makes sense to our team. But people are excited and willing to participate.

Eighth slide: high-level approach to designing target state. Have developed 6 stakeholder outcomes. Important to communicate the “why”. Strategic focus areas become foundation for target state. Still defining target state, so not presenting key capabilities at this time.

Ninth slide: have started to formulate outcomes important to cross-tracking system. Focus on analytical ability to look at info, perform research. But when boil it down, ability to drive operational efficiency and effectiveness is also important. Reducing data re-entry and duplication is a key area. Establishing linkages across agencies but in their own language/terms, and with other agencies of government, where impacts can be improved. Ability to increase data availability, look at automation as a lot on paper. Also improving trust of that data by using common nomenclature, etc. Data-driven decision making in a particular case, at the policy-level. Important outcomes, but have to be careful to not perpetuate bias that may exist in that data. Need to have mechanisms to detect and remove bias in data. Emphasis on reform in looking at disparities – will only grow. Recidivism is more nuanced than determining if someone was rearrested – need to collect multiple data sets and link across to determine disparities.

Tenth slide: enablers of how we will get there. Common data definitions including charge codes, gender; use of national/state standards and definitions, like NIBRS. Interesting technology approaches on the national level that can be utilized by the Commonwealth. As more data sharing, will be more issues emerging so importance of well-defined governance, and sticking to it, is important and will be included in roadmap.

Twelfth slide: next steps.

QUESTIONS

Sheriff Koutoujian: Sheriffs have been committed to this before there was a process. All but one Sheriff on same system. SMEs from each office meeting regularly to work on definitions, trainings. Definition of recidivism can vary. Can we change this down the road if we need to?

Secretary Wood: hope is that systems we track on, should be able to configure the way you need individually. As long as we have common framework on data elements collected in a standardized fashion, can allow for this.

Sheriff Koutoujian: may be for our committee to come up with those definitions as well.

Secretary Wood: agree, committee needs to work on these areas.

Kerry Collins: benefit of this Gartner engagement is speaking with you folks and getting your input. So when ready to file regulations, definitions have truly been vetted through stakeholders.

Paula Carey: this is fundamental, as ties in a direct way to regulations. Definitions do need to be vetted. Appreciate work with Gartner and ability to have these conversations. Question on presentation – pieces of info collected by various agencies – some trial court doesn’t collect. Will you help us with that? Reproductive rights – we don’t have a need to collect but in regs and required.

Maydad Cohen: yes – part of responsibility is to look at all data fields required in statute, including where they’re collected and not. Part of current state will be clarity around where currently collected and can share centrally or need to do something else.

Paula Carey: recommendations on where this data will live?

Maydad Cohen: we wait to make those recommendations; don’t pick a technology, focus on future state. Where it lives is secondary as a lot of options, but can help with analysis.

Secretary Wood: I have provided direction to Gartner that want a set of recommendations, options and considerations, so we can bring back to group to identify common ground and how we can use. Governance framework is critical. Have to commit, separately from JRPOB, that agencies continue to work together.

Margot Botsford via Chat: “this is a question, and this is the first meeting I have attended, so forgive me if this is well known. My question wi whether stakeholders interviewd by Gartner includes different size local police departments - because I don't think a local police representative is one of the members of this board, and initial charging decisions are so key to understand and record - in common terms. And getting all the myriad local departments probably need technical assistance to comply.”

Secretary: Chief Kyes, Mass Chief’s Association, has been involved, along with EOPSS. Do think this is an area that needs to be further explored – awareness of entire picture from point of arrest to point of release. Don’t have full appreciation for how this integrated system is supposed to work.

Sheriff Koutoujian: our data project, we brought on data integration specialist to work with participating agencies to collect data. Was helpful, a model that may be worth utilizing for smaller shops to work with their IT folks.

Secretary Wood: for Gartner team, look at this area when constructing roadmap/foundational recommendations. A deficiency now – how do we account for it and correct it. Some will be through policy and procedure, training, equipment – have to account for all of those areas. Report from Gartner will be out on or about 5/17.

Question via chat: Peter Agnes re: audit function:

Maydad: data quality is always part of data collection and reporting. Ways to audit quality of data and ensure what’s coming out is consistent. This is part of governance recommendations.

Secretary Wood: focus of board is on compliance of statute.

Paula Carey: question around folks following through, and quality is there.

Secretary Wood: expectation of report and recommendations is to have a report and compliance built in. Through regs and MOUs, should be able to be accounted for. Goes into governance as well.

**Update from the data subcommittee (Matt Moran – EOTSS)**

Data subcommittee created 2 meetings ago to get at policy questions. Have met twice, produced working compilation of questions around data. Intention is to share draft with this group soon. Purpose is to help guide data collection efforts to ensure questions can be answered, and also rollout of certain data availability as available (not all at once). Have been outlining policy questions around arrest, post-arrest, etc. that we want this system to answer, including questions agencies have received both internally and externally. Will work to merge efforts with Gartner effort over next few weeks.

Paula Carey: Who is on the subcommittee?

Matt Moran: Rashaan Hall, Brook Hopkins, Rhiana Kohl, Gina Papagiorgakis, Lee Kavaenaugh, Michael Coelho, Sue Terry, Kris Johnson, with participation/attendance from Shannon Sullivan, Kashif Siddiqi and Tara Maguire as well.

**Board member comments**

None.

**Public comments**

None.

**Matters not reasonably anticipated by Chair**

Next meeting scheduled June 7, 2021.

Secretary Wood thanked member of Board, subcommittee, Gartner.

Sue Terrey: will wait for Gartner report before finalizing regs.

Secretary Wood: funding approved for FY ’21, ’22. Governor is very supportive of this process. Look forward to product Gartner provides, governance discussion, plan of action in place with finite deliverables. Outcomes are critical – outcomes from a lot of different parties. Feel confident FY ’22 will be a better year for us in this capacity.

Motion to adjourn: Paula Carey, seconded by Sheriff Koutoujian.

Meeting adjourned: 12:13p.