**Minutes from the Justice Reinvestment Policy Oversight Board meeting held remotely on April 4, 2022.**

**Time of meeting: 11:00am – 12:00pm**

EOTSS Secretary Curtis Wood opened the meeting at 11:03am.

Introductions and roll call of board members and guests; review of Agenda.

**AGENDA:**

1. Roll call
2. Review and approve meeting minutes from February 7, 2022
3. Update from EOPSS – Cross-Tracking Initiative
4. Board member comments
5. Public comments
6. Matters not reasonably anticipated by Chair

**Roll Call (Attorney Shannon Sullivan):**

Secretary Curt Wood, EOTSS: present

Chief Justice Jeffrey A. Locke: present

James Dixon, CPCS: present

Senator William Brownsberger: not present

Michael Molloy, MBA: present

ACLU: not present

Rhiana Kohl, Governor’s Appointee: not present

Gina Papagiorgakis, Governor’s Appointee: present

Brook Hopkins, Governor’s Appointee: present

Commissioner Carol Mici: present

Michael Coelho, Probation: present

Alicia Rebello-Pradas, AG’s Office: present

Sheriff Koutoujian: present

Representative Carole Fiola: present

Sue Terrey: present

Alicia-Rebello-Pradas, AG’s office: not present for roll call, arrived soon after

DA Timothy Cruz: not present

**Review and approve meeting minutes from February 7, 2022:**

Motion to approve: Moved by Chief Justice Locke, seconded by Sue Terrey

Secretary Wood: approved

Chief Justice Locke: approved

Gina Papagiorgakis: approved

Alicia Rebello-Pradas: approved

Mike Coelho: approved

Sheriff Koutoujian: approved

Mike Molloy: approved

Sue Terrey: approved

Commissioner Carole Mici: approved

James Dixon: approved

Brooke Hopkins: approved

**Introduction**

Secretary Wood: Busy meeting scheduled for today, hands over to Undersecretary Collins and Krysta Anthony for update.

**Update from EOPSS (Undersecretary Kerry Collins)**

**Slide Deck shared (Krysta Anthony, Gartner)**

Undersecretary Collins thanks Board members. Introduces Krysta Anthony (Gartner) assisting with slide deck.

Discussion

* Summary of platform development and progress, work with custodial agencies, and collection of data. Progression of work by executive steering committee. Work being done with custodial agencies to determine what it’s taking to develop the platform, what it’s taking to collect data, work with the Trial Court and then the DAs and Sheriffs. Meeting with the AG’s office in the future and get their input and participation; do not want to lose sight of how AG will fit into platform and what AG participation means going forward.
* Development of standards and data quality. Since December DOC has fully implemented collecting data elements. Their upgraded system has been able to account for these data elements. Also working with the Sheriffs to make sure the system is upgraded to account for the elements as well.
* Special thanks to Sheriff Koutoujian, and other from the Sheriff’s office. Collaboration this project needs and amount collaboration during the project and ongoing.
* Development of standard operating procedures in agencies in collecting of data. MOU between EOPSS and the Trial Court signed in mid-February. Collaboration of Judiciary and Executive Department. Thanks to Chief Justice Locke and his staff for collaboration.
* Google is vendor contracted to develop the platform.
* Privacy and Security of data in development of platform. Safe and secure collection of data.
* Records management systems: custodial agencies and law enforcement agencies. What upgrades need to occur to capture the information. Fingerprinting, biometrics instrumentation.
* Trial Court digitization and virtual technology in judiciary system and understanding their electronic capabilities and how it works with the cross-tracking platform. Need to enhance the digitization of the Court and is something we are continually working on; how we are collecting data.
* Discussion of contracting of Google for data analytic platform. Data Use License Agreement DULA) with Google. Collaboration of agencies to get contract signed, license agreement signed. Protection of data, use of data and working with Google.
* Next steps: getting data out of agencies and onto platform and seeing how we are able to display it.

**Annual report to the legislature**

Shannon Sullivan reviewed plan – draft report to board members by next meeting, vote on final report at June meeting (6/13).

**Board member comments**

Secretary Wood: no other comments or questions, you’ve covered it all. One small edit: early summer, not early spring for roll out.

Pleased where we are at with Google team and what we are calling the Criminal Justice 360 Project. Change in business processes and changes in standard operating procedures with new platforms and data collection going forward. Making huge progress, change of business process, memorializing and institutionalizing the new data collection process within the standard operating procedures. Reaching out to AGs Office and DAs Office to bring them on board.

Thanks to Undersecretary Collins, Krysta and Gartner team for facilitating the effort between all parties.

Floor open to board members.

Sheriff Koutoujian: Great to have Chief Justice Locke on board. Many years in the making, a lot of work, very dense. The Sheriff’s office got on board about 10-12 years ago with the OMS system to create greater uniformity and standardization of our system so that then this next level is now possible; not knowing how it would come together in this way. Kudos to Undersecretary Collins, she is indefatigable, she just keeps going and going. The Sheriffs are in a good place. Sheriffs and DOC deeply engaged in conversations about this, getting to the nitty gritty. Working with Google and the team to train folks so they can train other folks. Great model, things are moving well and its due to great leadership and a ton of work by this entire membership and I’m proud to see some real tangible steps. That’s all I wanted to say Mr. Secretary.

Secretary Wood: Thank you Sheriff. Appreciate it.

Chief Justice Locke: Mr. Secretary if I can simply add to what Sheriff Koutoujian just said. I am somewhat new to this process as you all know, having assumed this position in January. But having been around State systems in the Executive branch and the Judiciary branch, I have somewhat of an understanding of the complexity of various agencies communicating with one another compounded when dealing with separate of government. And the progress of this oversight committee has made in the report and is reflected by Undersecretary Collins is an incredible testament to the cooperation that has taken place to make data uniform and available and all to the betterment of all our systems, and I think of government. And I think for transparency as well. I applaud the work the Committee is doing and I’m happy to be a part of it at this stage and I especially commend you and Undersecretary Collins for driving this ship forward. It’s a great effort taking place.

Secretary Wood: Thank you Chief. Really appreciate that.

Commissioner Mici: Great progress, great collaboration. Undersecretary Collins leadership has been fabulous. I think another good thing I want to highlight, is the fact that while we’re collecting the data and entering it, we’re also auditing, after we enter data as it’s only as good as the correct data being entered. The DOC has built in some auditing processes to make sure what we’re collecting, we’re going back and double checking and that’s been, we’ve been able to catch some ways of people collecting the data differently because it’s not always the same person collecting the data. A lot of the stuff is self-reported so how do you motivate that individual to tell you what needs to be told to enter the appropriate data. I think auditing has been a big help for us and we’ll continue to do that process.

**Public comments**

**Dirck Stryker:** Expressed that he is tremendously impressed with Google.

**Matters not reasonably anticipated by Chair**

Secretary Wood Closing Comments: Secretary noted It really is good to see everyone at the table, all the parties coming together to work this framework is tremendous. We all benefit from this, as does the public. We’re not done yet; we have a pretty good foundation and we’ve got some steam to move forward. So, I’m very thankful for that.

Attorney Shannon Sullivan: Next meeting will be on May 16, 2022.

Motion to adjourn.

Meeting adjourned at 12:00pm.