**Minutes from the Justice Reinvestment Policy Oversight Board meeting held remotely on December 6, 2021.**

**Time of meeting: 11:00am – 12:00pm**

EOTSS Secretary Curtis Wood opened the meeting at 11:03am.

Introductions and roll call of board members and guests; review of Agenda.

**AGENDA:**

1. Roll call
2. Review and approve meeting minutes from October 4, 2021
3. Update from EOPSS, including:
   1. Status of regulations
   2. Cross-tracking framework
   3. Data analytics platform
4. Board member comments
5. Public comments
6. Matters not reasonably anticipated by Chair

**Roll Call (Attorney Shannon Sullivan):**

Secretary Curt Wood, EOTSS: present

Chief Justice Paula Carey: present

James Dixon, CPCS: present

Senator Brownsberger: present

Mike Molloy, MBA: present

Rahsaan Hall, ACLU: not present

Rhiana Kohl, Governor’s Appointee: present

Gina Papagiorgakis, Governor’s Appointee: present

Brook Hopkins, Governor’s Appointee: not present

Commissioner Carol Mici: present

Michael Coelho, Probation: present

Alicia Rebello-Pradas, AG’s Office: present

Sheriff Koutoujian: present

Representative Carole Fiola: present

Sue Terrey: present

DA Cruz: not present

**Review and approve meeting minutes from October 4, 2021:**

Motion to approve: moved by Sue Terrey, seconded by Gina Papagiogakis

Secretary Wood: approved

Chief Justice Paula Carey: approved

Rhiana Kohl: approved

Gina Papagiorgakis: approved

Alicia Rebello-Pradas: approved

Mike Coelho: approved

Sheriff Koutoujian: approved

Mike Molloy: approved

Sue Terrey: approved

Representative Carole Fiola: approved

Commissioner Carole Mici: approved

James Dixon: approved

**Introduction**

Secretary Wood: we have been making progress; have been engaged with Undersecretary Collins and others and looking forward to updates.

**Update from EOPSS (Undersecretary Kerry Collins)**

Thank you for all of your help, comments for the regulations. Have been working with DOC, HOC to enforce data sharing and collection using those regulations as our guide.

Slide deck shared.

Data is what drives us. Taking incremental steps to pinpoint efforts where most needed first; cannot take everything on at once. Utilized assistance of the Board, key stakeholders to gather info on what data needs to be collected, what are the populations, what is the community looking for to understand criminal justice across the state of Massachusetts. Now, have to figure out how we are framing our governance/how we will stand up a cross-tracking data system. Have executive oversight. Focusing on how criminal justice agencies will collect data, and what they will do with it. We are looking at the technology we have, determining what we can use now and what we need to change, and then how we change. Key stakeholders from criminal justice agencies meeting on a weekly basis.

Looking at how individuals are identified, what structure is in place, who is involved, what is the technology we need to put in place. Have made significant progress here. Started with DOCs and HOCs – custodial agencies and data currently collect. Focus on OBTN as key data element. People what to know what people are being charged with, the sentences, etc. Held workshops to figure out how to capture OBTN, and how to work with trial court and law enforcement to capture this in electronic form and that it’s tied to SID. Working with agencies over past 2 months on what they need to capture, how to capture, and what they can and cannot capture. Currently working with Sheriffs Office on their new inmate data management system.

MVP (Minimally Viable Product): what we need to do to make data we have available to the public. Hoping that, by mid-January, DOCs, HOCs and Sheriffs will be collecting this data in a standardized fashion.

Sheriff Koutoujian: We have made significant progress with this; worked in coordination with DCJIS, EOPSS. Have provided feedback on terms, SIDs, definitional issues. Have worked directly with operational staff on knowledge gaps where there is information we don’t normally capture. Thank you to Undersecretary Collins for your leadership.

Secretary Wood: These are the basics and the fundamentals – past 3-4 months have cemented the importance of what the data is, and implementing the appropriate awareness and process to actually collect the data throughout custodial agencies. Kudos to the team!

Assistant Secretary Matt Moran: Data Analytics Platform: Challenges over past few years have been pairing SMEs with technical experts to build out something that matches expectations. Focused on this, and discussed internal technical resources. Worked with EOPSS to bring in Gartner, Major Ribeiro helping with OBTN, and we are pursuing a 360 degree vendor to help us build business requirements, then build and implement a system, in phases, so we can build this our over time. Currently working on 3 actions: 1) identifying vendor(s); 2) working with agencies on data stories (will describe who, and how to interact with system, inform our requirements for vendor, how we scale our approach), and 3) data sharing agreements. Much of timeline is with vendor. Goal is to have timeline for this Board at next meeting, with refined schedule and update on MVP in slide deck.

Secretary Wood: I am engaged from a leadership and technology perspective, and we are there to support. Agencies understand that we are trying to get to a point where we have availability of data and cross-tracking of data across the system, and to be able to track an individual through SID throughout their journey. Work will continue over the next few months.

Undersecretary Collins continues:

Have identified leadership stakeholders across criminal justice agencies for executive leadership committee to assist with governance, and spread a consistent message. DOC and HOC will be a blueprint for what we use on other criminal justice agencies. Also, have a project management team that meets weekly (including Gartner) to check-in and align. Also, our workplace management stream meets weekly as well. By breaking into these groups, we have made significant progress. Began law enforcement workstream this week, have reached out to MA Chiefs of Police, Trial Court. Have met with Trial Court, Probation on their participation in cross-tracking effort as well.

Workstream Focus Areas: Sheriffs and DOC is critical piece – have drafted a standard operation procedure for those agencies to look at. The goal is to have trained these individuals in these standard operating procedures, and impart importance of SID, OBTN and fingerprinting. Good data in is good data out – this is why we are working towards standardizing the manner in which data collected in DOC and HOC and Jails, so we can use this as a blueprint. We have made significant progress this year, and still have more to do. Appreciate this Board’s oversight, input and guidance.

Secretary Wood: Thank you to the folks that have been participating to make sure we have the underlying structure accounted for, and ability to standardize across landscape, and operationalizing this across multiple facilities. Have seen no resistance – everyone has stepped up in how we can improve the process. We knew we would have to account for technology and integrations. Conversation with Courts has been tremendous on electronic applications and data sharing. To move everything to a common operating picture has been helpful. We have a path forward and a roadmap to connect the dots. Focuses within statutory requirements we understand, but we also understand there are other benefits to this: efficiency, wider audience and abilities to use that information, etc. This is evolving; this is 40 years of older processes, systems, jurisdictional and legal considerations surrounding all of this. But have found that the team assembled that is working on this has all supported what we are doing.

**Board member comments**

Commissioner Mici: This is a perfect opportunity to merge some new systems and infrastructure technology so we can all share with each other. Great to see this progress and appreciate everyone’s work.

Chief Justice Paula Carey: Thank you Undersecretary Collins and Secretary Wood; this will help us better manage the work we do every day, and what we are able to give to the public.

Secretary Wood: We all realize we have a lot of data and are efforting to get some things out quicker than others; we do have an urgency and priority, but we do have a ways to go to get to our future state sustainable process. We were fortunate to bring someone in to help us understand where data sits, how it is used, etc. We have Gartner on board, an expert data team, and really good resources on top of the DOC and Sheriffs researchers.

Sheriff Koutoujian: Thought it was interesting that we were able to see that receiving certain reports for every person would have meant a technology jump. This Board is allowing us to do our job easier. Want to say thank you. Also want to give a shout out to Chief Justice Carey’s efforts in working with this committee.

Gina Papagiorgakis: want to say thank you to everyone for their efforts; this is really exciting to see.

**Public comments**

Dirck Stryker: Impressed with how far have moved and how hard people have worked. Grateful that testimony that was submitted was incorporated in today’s presentation. Good to know that, if we do provide input, people are listening and it’s making a difference. In terms of vendors, know an offshoot of Google so will pass that along.

John Bowman: In the past, the constant refrain was to make evidence-based decisions. Happy to see the progress that has been made and will continue to make down the road.

Attorney Shannon Sullivan: next meeting will be Monday, February 7.

**Matters not reasonably anticipated by Chair**

None.

Secretary Wood Closing Comments:

Thank you to Chief Justice Paula Carey; not an easy role to navigate. Has been a great mentor and colleague for many of us. Continuity is something we struggle with; want to get this foundationally right so in future years we don’t struggle with this. This will always evolve, and want Massachusetts to be the leader in this. Wish everyone a happy and safe holiday.

Chief Justice Paula Carey: Thank you.

**Zoom Comments**

From jdixon to Everyone 11:36 AM

Can we all get a copy of this PowerPoint?

From Curt Wood, Massachusetts to Everyone 11:37 AM

Yes

From carolefiola to Everyone 11:56 AM

Great progress all. Thank you.

Motion to adjourn: xxx, seconded by xxx

Meeting adjourned: 12:01