**Minutes from the Justice Reinvestment Policy Oversight Board meeting held remotely on June 7, 2021.**

**Time of meeting: 11:00am – 12:30pm**

EOTSS Secretary Curtis Wood opened the meeting at 11:05am.

Introductions and roll call of board members and guests; review of Agenda.

**AGENDA:**

1. Roll call.
2. Review and approve meeting minutes from April 12th.
3. Vote to allow remote participation in the event the board needs to resume meeting in person.
4. Presentation by EOPSS consultant Gartner regarding findings and recommendations for implementing a cross-tracking system.
5. Board member comments.
6. EOTSS update regarding plan for annual report to the Legislature.
7. Public comments, if time permits.
8. Matters not reasonably anticipated by Chair.

**Roll Call (Attorney Shannon Sullivan):**

Secretary Curt Wood, EOTSS: present

Chief Justice Paula Carey: present

Randy Gioia, CPCS: present

DA Cruz: not present

Sue Terrey, EOPSS: present

Senator Brownsberger: present

Sheriff Koutoujian: present (arrived after roll call)

Kashif Siddiqi, Sheriff Koutoujian’s Office: present

Rahsaan Hall, ACLU: present

Rhiana Kohl, Governor’s Appointee: present

Gina Papagiorgakis, Governor’s Appointee: present

Brook Hopkins, Governor’s Appointee: present

Commissioner Carol Mici: present

Michael Coelho, Probation: arrived after roll call

Alicia Rebello-Pradas, AG’s Office: present

Representative Carole Fiola: present

**Review and approve meeting minutes from April 12, 2020:**

Motion to approve: moved by Senator Brownsberger, seconded by Paula Carey

Secretary Wood: approved

Chief Justice Paula Carey: approved

Sue Terrey: approved

Senator Brownsberger: approved

Rahsaan Hall: no response

Brook Hopkins: approved

Rhiana Kohl: approved

Gina Papagiorgakis: approved

Commissioner Carol Mici: approved

Randy Gioia: approved

Alicia Rebello-Pradas: approved

Representative Carole Fiola: approved

**Vote to allow remote participation in the event the board needs to resume meeting in person**

Hoping to meet remotely on the 23rd, but want to be prepared in event we need to meet in person. Reserved conference room on lowest floor of Ashburton. 21st floor unavailable to reserve at the moment. 9 Board members would still have to be physically present if allow remote participation.

Motion to allow remote participation in the event the board needs to resume meeting in person: moved by Paula Carey; seconded by Senator Brownsberger.

Secretary Wood: approved

Chief Justice Carey: approved

Sue Terrey: approved

Senator Brownsberger: approved

Rahsaan Hall: no response

Brook Hopkins: approved

Rhiana Kohl: approved

Gina Papagiorgakis: approved

Commissioner Carol Mici: approved

Randy Gioia: approved

Alicia Rebello-Pradas: approved

Representative Carole Fiola: approved

**Presentation by EOPSS consultant Gartner regarding findings and recommendations for implementing a cross-tracking system**

Kerry Collins:Met with Gartner. They will present as they have captured what we have discussed up to today – take disparate systems across CJ agencies and create a path forward. Appreciative of Trial Court – thank you Justice Carey – meeting, discussing regulations and tough details need to figure out to capture good data from Trial Court and other areas as well. Will hear a lot about SID – important to cross-tracking and statute. Trying to look at all data systems and figure out a system that all CJ agencies can start cross-tracking in a manner that is a cataclysmic shift. Reporting out data on populations, collecting data. These are the challenges we continue to face. Today’s presentation – EOPSS continues to work with Gartner to understand their roadmap and our forward progress. Also work with EOTSS – thank you Secretary Wood, Matt Moran and Shannon Sullivan – hoping to have regulationss finished end of Summer, promulgated in Fall. Schedule is worked out due to notifications that need to be made. In a good position to move forward. This will be a collaborative effort, but we will get there.

Maydad Cohen (Gartner): introduced colleagues Joe Seagal and John Kashar. Shared slide deck. Thanked Board for opportunity to present.

Started under belief were on left side of slide, and understand group wants to centralize reporting. This is where we have focused. Goals broken down into 5 major categories listed on slide. Finalizing roadmap to provide to EOPSS and EOTSS so Commonwealth can review and decide how to move forward.

Spent a lot of time on current state, and thinking through targe state design. Ensuring investments Commonwealth has made over past few years is used and reused. Focused on where are the gaps – technology, process, communication, etc.

Joe Siegel (Gartner): over 70 interviews; summary of key points on slide. Variety of technical platforms and abilities. A lot if infrastructure in place for data sharing – foundations are there. Several agencies in process of modernizing or replacing core systems. Good time to introduce cross-tracking system for all. Interest in data sharing is universal across interviews. Broad recognition of value and necessity, and imperative to improve transparency and make operations more efficient. Identification of person is critical to cross tracking (SID). Gold standard is biometric, typically fingerprint-based. Understand limitations on use of biometric identifiers in certain instances. Important to recognize where we are, accommodate where may not be available, and increase adoption where able. View that identifier is important, but not the ends to the means – Massachusetts has broader vision here. This is about compliance with Justice Reform Act. Data and analytics (D&A) – collect, visualize and use data. Various levels of maturity across agencies. This is not just an IT/EOTSS project – this is a program that requires participation across all agencies. Governance required for program to be successful. All agencies need to be represented. Need to establish accountability for stakeholders.

Discussed summary of aspects of strategy foundation for roadmap. 3 levels: outcomes – where are we going, strategic focus areas – how do we get there, and key capabilities – what we need to get there. Outcomes similar to other agencies around the nation. In alignment with broader criminal justice reforms. Once outcomes agreed and understood, will see these things repeated throughout our approach.

This is like building a house; critical part is foundation or else rest of house won’t last. Data projects require critical foundation to be built around critical components of data, governance, oversight, critical decisions – takes work/time/collaboration, but critical dependencies. Want to highlight that moving forward, the architecture allows each agency to do, individually, what they need to do that then integrates into a cross-tracking hub, allowing for business autonomy and data sharing.

This will happen through common data definitions – systems already in place, need to use consistently and ensure accuracy. Apply governance to make effective decisions and hold each other accountable moving forward. Ability to exchange info between agencies. Executive oversight of the overall program to ensure processes being realized, and lessons learned are applied to course correct. These are achievable FY ’22 actions.

Maydad Cohen (Gartner): presented high-level roadmap (last slide). People, process and technology are three core components for success in implementing these technologies. Change management, communication planning; heard a desire for cross-tracking, but also confusing. Need to communicate schedule around those projects, what will be required of everyone, etc. Governance takes significant work. Because this will be Commonwealth-wide, will require collaboration and coordination across different branches of government. This will require a separate standalone steering committee made up of representatives of these groups along with staff to implements day-to-day needs. Cross-agency data sharing is beginnings of building; have to determine readiness and ability to share data. These workstreams are highly dependent on collaboration and commitment from several agencies.

Secretary Wood: Undersecretary Collins – want to add anything? Understand just an update to Board and work being done by teams to get deliverables and a formalized report with more details.

Kerry Collins: correct. Continue to work with Gartner and will review their final roadmap. As folks know, have been working with Sheriffs to upgrade their LMS system. Cross-tracking efforts have been made in tandem. It is our goal to promulgate regulations by the Fall, especially now that folks have ability to talk with Gartner.

Secretary Wood: expect going into FY ’22, with funding available and plan reviewed, will be a resulting, integrated project plan to implement this. Need to ensure we understand deficiencies and dependencies to be successful.

Collins/Maydad: correct – will be part of implementation plan moving forward.

Secretary Wood: pleased to see that we recognize there is a process deficiency here to address to be successful. Need to all be on the same page, and everyone has their role and responsibility here to be successful. As Chair/Secretary of Technology, control of money through my office to ensure moving in right direction. Need to discipline ourselves to get this done. I am an invested partner and will work to ensure Commonwealth’s assets protected. Report deliverable is to EOPSS, and will receive by end of June.

**Board member comments**

Paula Carey: thank you; Trial Court, including Probation, are all in on this. Important to improve what we do in terms of delivery of justice. SID number seems to be crucial in this effort. Gartner: in course of your outreach, did you speak with Police Departments? A real gap there with fingerprinting. Need to close this gap to increase validity of our data. Another gap is figuring out fingerprint identification of indictments – those are the most serious cases we deal with on many occasions. Any insight?

Maydad Cohen: did discuss with police departments. You are right; this led to our finding that technology side of fingerprinting has been built up and exists. Gaps more in process/communication component than technology component.

Secretary Wood: think where we are working towards, as art of FY ’22, prioritizing a program that focuses on SID/creation of. As part of project plan, push to reeducate people on electronic application, use of OBTN, departments have ability to live scan. Model is already there; just a lack of understanding on how this all works together. As Chair, part of our approach has to be to educate. Where we have deficiencies (live scans not integrated), expect team prioritizes that and find funding mechanism. This is an area we can really make progress on.

Kerry Collins: as we continue to work with local police departments, have secured grants for police departments to fund integration of live scans. The second piece is what happens with SID on misdemeanors, direct indictments (no arrest), etc. Have worked with Trial Court as well, who highlighted importance of SID. With education campaign, will impress upon police departments that have statutory obligation to fingerprint felony arrests, but not misdemeanors, so will impress upon police depertments importance of SID and cross-tracking, even for misdemeanors. And what does that mean. Electronic capture of SID as opposed to data entry of SID. Police departments do want to participate in cross-tracking; issue is really how to do with current record management system. So part of this is educating on records management system, and how SID correlates with OBTN.

Paula Carey: need to get out to local police departments to figure out why not fingerprinting when should, and impress importance and how fits in with overall system.

Secretary Wood: this is a campaign; need to be more collaborative and send same message. Need integrated approach and common marker.

Sheriff Koutoujian: started a data driven justice initiative with vendor. Found helpful: created technical assistance for all departments – hired data integration specialists that helped police departments and Sheriffs create a relationship and synergies, then systems to get that data back and forth more easily. Also developed new ways to report – saw value in this efficiency. Low cost, highly effective to get police departments up to speed.

Secretary Wood: great point. When delivered live scans first to the state, had a team to train each department. Value here. More about a program than transaction of fingerprinting.

Kerry Collins: that is the collaboration Gartner has highlighted for this group. This will be helpful to ensure SID is captured. We will work with you on that to ensure not duplicating efforts.

Sheriff Koutoujian: happy to speak about model and what we did. Helped create greater uniformity in reporting and they became better at their own data collection and usage due to sharing across departments. A lot of positive developments from this engagement.

Secretary Wood: Gartner will continue to work with the team to finalize and report.

**EOTSS update regarding plan for annual report to the Legislature**

Shannon Sullivan: would hope to present draft report prior to meeting to discuss then and vote on next meeting. Wanted to ensure Board had opportunity to hear Gartner’s report and discuss. Hope to get draft of Report as soon as possible before 6/23 meeting. Please send any feedback to me. Anything substantive, can do so at 6/23 meeting. Will make report more brief than has been in previous years. Will get report out by 6/16, to send out updated draft for 6/23 meeting.

Alicia Rebello-Pradas: will we vote on report on 6/23?

Shannon Sullivan: hope to be able to vote on 6/23 as 6/30 Legislature deadline. Will depend on Board comments/if draft needs a lot of work.

Sheriff Koutoujian: I will be in Sheriff’s conference on that date – will be able to vote either remotely or by proxy.

**Public comments**

Kashiq Saddiqi: sent copy of data driven justice initiative final report that just came out via chat window:

from ksiddiqi to Everyone:

The final report for the Data Driven Justice projected that Sheriff Koutoujian mentioned in his comments moments ago. [https://craftmediabucket.s3.amazonaws.com/uploads/MiddlesexFinalReport.pdf](https://statema.webex.com/statema/url.php?frompanel=false&gourl=https%3A%2F%2Fcraftmediabucket.s3.amazonaws.com%2Fuploads%2FMiddlesexFinalReport.pdf)

Motion to adjourn: Paula Carey, seconded by xxx

Meeting adjourned: 12:16