**Minutes from the Justice Reinvestment Policy Oversight Board meeting held remotely on May 16, 2022.**

**Time of meeting: 11:00am – 12:00pm**

EOTSS Secretary Curtis Wood opened the meeting at 11:02am.

Introductions and roll call of board members and guests; review of Agenda.

**AGENDA:**

1. Roll call
2. Review and approve meeting minutes from April 4, 2022.
3. Update from – Cross-Tracking Initiative.
4. Discuss draft annual report to the Legislature.
5. Board member comments.
6. Public comments.
7. Matters not reasonably anticipated by Chair.

**Roll Call (Attorney Shannon Sullivan):**

Secretary Curt Wood, EOTSS: present

Chief Justice Jeffrey A. Locke: present

James Dixon, CPCS: present

Senator William Brownsberger: Alicia Brisson present

Michael Molloy, MBA: present

ACLU, Ben Forman: present

Dr. Rhiana Kohl, Governor’s Appointee: not present

Gina Papagiorgakis, Governor’s Appointee: present

Brook Hopkins, Governor’s Appointee: present

Commissioner Carole Mici: not present

Michael Coelho, Probation: present

Alicia Rebello-Pradas, AG’s Office: alternate present – Robert Fernandez

Sheriff Koutoujian: present

Representative Carole Fiola: not present

Susan Terrey, EOPSS: present

DA Timothy Cruz: not present

**Review and approve meeting minutes from April 4, 2022:**

Motion to approve: Moved by Gina Papagiorgakis, seconded by CJ Locke.

Secretary Wood: approved

Chief Justice Locke: approved

Gina Papagiorgakis: approved

Robert Fernandez: abstain

Mike Coelho: approved

Sheriff Koutoujian: approved

Mike Molloy: approved

Susan Terrey: approved

James Dixon: approved

Brooke Hopkins: approved

Ben Forman: abstain

Alicia Brisson: approved

**Introduction**

Secretary Wood: Greetings. Introduces Undersecretary Collins and Krysta Anthony for updates and new slide deck.

**Update from EOPSS (Undersecretary Kerry Collins)**

**Slide Deck shared (Krysta Anthony, Gartner)**

Undersecretary Collins thanks Board members. Introduces Krysta Anthony (Gartner) assisting with slide deck.

Discussion

* Summary of platform development and progress, work with Sheriffs’ Offices and new upgrade. Update on testing and reminder there will bugs to be worked out. Once testing is complete, GTL comes on site to make sure the new upgrade is fully into production and the Sheriffs’ Offices are able to collect all the data elements. Offender Management Systems (OMS) upgrade had the benefit of having of the regulations as part of the contract. The new upgrade now has all of the regulations, all of the data elements that are required, the Sheriffs’ system will be able to take all of it in.
* Working with law enforcement to be able to upgrade their records management systems (RMS)
* Discussion of meeting with vendors to explore what is needed for law enforcement to upgrade their RMS systems, what data elements are needed etc. Understanding all law enforcement in the Commonwealth use different RMS vendors. Started off with Tri-Tech Central Square IMC who have the most law enforcement agencies under their umbrella. EOPSS is leading the effort, letting participants know these are required regulations.
* Expansion of scope of participation. Acknowledgement and thanks to DA Offices and Tara McGuire. Met with many of the DA Offices and great collaboration with them. Meeting with AG’s Office on the 18th.
* Discussion of Workstreams. Puzzle pieces of the platform (i.e. fingerprinting, booking procedures etc.) DOC workstreams and checks and balances for data on the platform. Looking at law enforcement agencies that have all the tools to do this data collection and using the RMS vendor Tri-Tech. Hoping to have a plan for the RMS upgrades for the fall. What agencies need to capture etc. and required pursuant to regulations.
* Trial Court workshop on May 25th with law enforcement agencies. Digital transformation and sharing of information and data. The information starts with law enforcement before being brought in Superior Court. Getting the Courts and law enforcement together to discuss at the workshop and understand how data is shared and generated. SID, OBTN information transmitted between the two parties and digitized. Digitization of records and the digitization of the platform. Phased approach is how we are getting this done. Requirements of the statute and what is required to be reported. That is what this first phase of the platform is going to do. Taking the data as is.
* Question from Chief Justice Locke: Show Cause Proceedings – where a complaint issued is the result of an application and complaint and show cause hearing but there was no actual arrest and if so, where would that fingerprinting take place?

Undersecretary Collins: Thank you your Honor. That is the difficulty we have because there is no process right now where the fingerprinting can take place. This was discussed at our original OBTN workshop and whether or not the PCF number with Probation and whether or not we would be able to use that as a unique identifier potentially. Right now, there is no mechanism for someone who is summons into Court to collect their fingerprints unless it results in a felony conviction and there is a potential for a court order to have the person fingerprinted. Short answer there is no mechanism to capture that fingerprinting of a person who has been summonsed into Court.

Chief Justice Locke: All right and as well as part of the Criminal Justice Reformat focuses on diverse and focuses on non prosecutorial treatment of cases and indeed better than 50% of our criminal show cause hearings never result in the issuance of complaint. Which is a way of saying it is some form either diverted or mediated at show cause hearing. Is there a way we will be capturing those cases and many of those involved may not have a probation number. They haven’t been in the system before and they are being diverted out of the system. But it is a sizeable population of activity each year. Is that something we will work on capturing? Or we will simply not be able to do so?

Undersecretary Collins: We are thinking about that your Honor when it comes to the law enforcement piece because the law enforcement data that they will collect will pertain to those show cause hearings so we will have the data of an individual potentially of that show cause hearing. We have not gone so far as so to think it through as to what does that mean for our platform and how does that look for the show cause hearing where the individual, where there is no complaint that is issued. We have not thought about that yet, but that is something that is important to note as your Honor did point out, part of about criminal justice reform and we have not thought that far in advance.

Chief Justice Locke: All right. I’m thinking of it only because the numbers are significant, we are dealing with the thousands of cases per year that ultimately don’t find their way into the system, for one reason or another. And lastly, Kerry if I can, and I promise this the last, I don’t see Parole under any of the workstreams of these focus areas. Are they included in the DOC category?

Undersecretary Collins: No. We have Parole as part of our data group. We can capture parole data. They did sign the data use license agreement (DULA) for just their data, which will be part of future data and we will be able to capture their data. They are not part of the initial phase right now, but they are a participant.

Chief Justice Locke: Thank you.

Undersecretary Collins: All right. I do want to point out your Honor I am reminded as well, my team reminded of what we’re doing with our Standard Operating Procedures hoping to capture to the events based tracking number when a person is being charged with any complaint, which would be a summons arraignment. So we could potentially utilized that OBTN to potentially use that a unique identifier within our platform even though we don’t have that SID because that person cannot be legally fingerprinted. I did want to let you know your Honor, let this group know as well, that that the potential we’re looking at in addition to that Probation central identifier as well.

Chief Justice Locke: Thank you.

* We do have any MOU with the Trial Court. We have that MOU; engaged in that MOU because of the separation of power we have between the judicial branch and the executive branch. To be clear, the DOC and the Sheriffs’ Offices are able to use the SID. We are making that SID is part of the data collection.
* Next steps: What is the platform looking like; data encryption data, development of data strike team from each of the criminal justice agencies to analyze, dashboard development and anonymize the data, subject matter experts. Working with Google, Gartner and Spring ML. To show the public this information. This is why we need to have these subject matter experts. Google is developing the pipes and Spring ML is providing the data for the pipes and into the dashboard. Making sure we’re getting data in safe fashion or breaking the system, crashing. Holding data in a very safe fashion. Great collaboration is making this happen.
* Thanks to Sheriffs’ organization and staff. Sheriffs’ Offices doing double duty. Thanks to EOTSS and DOC.
* What is the platform going to look like? It is going to be phased. First phase: Getting the data from Sheriffs and Corrections, as well as the Trial Courts and be able to allow the filtering of the population by demographic (race, gender, ethnicity etc.). We are not going to be showing all the offenses right now. Just the most important ones, that is not the goal. We will eventually as the statute requires but not in this first phase. Only the most serious offense. We understand it is extremely important to show all the offenses, and it is critical. We will get there, but just not yet. If we start too big. We want a robust product, small sample sized data. We are looking at Phase II. We’ll see more eventually, we want to start small.

Secretary Wood: Trending towards June towards to releasing this dashboard/platform public consumption? Is that correct?

Undersecretary Collins: Correct. June.

Secretary Woods: Discussion/Commentary regarding following of protocols, caution, management of expectation and the amount of work by many teams and custodial agencies to make this project happen. Excitement and opportunities. Lot of energy, hard work etc.

Any comments from Board members?

Sheriff Koutoujian: A ton of work; appreciates Undersecretary Collins acknowledgement of the Sheriffs’ Offices. We have been working with all the teams, vendors etc. Thank you to Secretary and Undersecretary. We’re very excited for this opportunity. And the resources, thank you for all the effort you’ve put forth for all 14 Sheriffs’ Offices across the state.

Secretary Wood: Thank you. Appreciate that. This is a funded program, just so you all know. There is funding for next year as well. Shannon let’s move on the next item. The report.

**Annual report to the Legislature**

Attorney Shannon Sullivan: I did not receive any comments from the Board members on the content of the report. In case anyone hasn’t had a chance to review, maybe another week to send any potential comments, but if there are any suggested edits I will need to recirculate to the Board before the June meeting because we are really hoping to stay on track, on time, which means we need to vote on the final draft at the June meeting. So if anyone has any questions, please feel free to reach out to me. If you do have any edits, please send it directly to me and not to all the Board members. If we need to circulate an updated draft, I will do that.

**Board member comments**

Secretary Wood: Thank you Shannon. Any other agenda items? We know when the next meeting is going to be right?

Attorney Shannon Sullivan: The next meeting is June 13th and I expect that agenda to be focused on the report.

Secretary Wood: Thank you Shannon. Open for general comments. Any final comments from the Board. Hearing none. Any members of our work teams, executive teams, independents, partners. Anyone want to make any comments? Ok. Now comments from the public. I see Mr. Bowman is on, Mr. Stryker is on. Any comments John?

John Bowman: I’m please to learn, I’m pleased at all the work that is getting done, I’m pleased to learn there is an MOU with the Trial Court. It’s a public document and needs to be more publicly available, that is a charge of this Board and statute. I will follow up separately.

Secretary Wood: Thanks John. Just follow up and we’ll address that expediently. Thank you. Dirck your hand is up.

Dirck Stryker: Yes, thank you. Well first of all I’m very appreciative that you have a number of dates that seem that they are becoming very firm and different stages of this process. And that’s quite encouraging and again I think that it’s a reasonable schedule. I do have one kind of general question, which is, in so far as anonymity is concerned, I mean there are basically two ways that you can acquire that; one of them is that you use the SID number or you use something, or rather a number rather than names. And as long as the equivalent between, the connection between the name and the number is maintained confidentially then supposedly you can get that. The other is that you can partly do it through aggregation. And the question is, I’m wondering what direction is the general thinking as far as making the data eventually available regarding these choices. Is it basically going to be we’re going to get aggregation and then there’s the question of what is the basis for the aggregation and so forth. There’s a lot of tricks in that, and that’s good for summarizing a situation but may not be so good for trying to do analysis of the impact of programs. So anything you could say about the general thinking on that subject I would appreciate. Thanks very much.

Secretary Wood: Thanks Dirck. I’ll turn that over to Undersecretary Collins to answer that.

Undersecretary Collins: Thank you Mr. Stryker. We agree and that we want to make sure that this data is useful and the manner in which it’s prescribed by statute. I can’t say that’s exactly how we’re going to do it. But we wanted to develop the platform in phases so that when you look at the data and then when we get into the programmatic data and the evidenced based programs and how is that displayed and how its ingesting that into the platform and what does that look like. To be able to understand it; and that’s where the feedback from this Board comes in and sat this isn’t working, this isn’t what we wanted, you know it should look like this, it should look like that. So I can’t answer your questions with specifics for right now but we definitely want the folks to look at the data and how we’re displaying it and how we’re understanding it and how this how we do better or whether or not this is something that does work. So I don’t know if that answers your question or if Secretary Wood if you have any feedback.

Secretary Wood: Thanks Kerry. So Dirck, I would just say in general you know Phase one is really to demonstrate that we can access all this data and construct it and put it into a place we can see it and use it. I would think that you know certainly as we post this data as the Commonwealth, you know, there’ll be an opportunity for it to be publicly available and I think, like any good project, we’ll seek opinion, feedback and comments. I do think every audience is different. We have to right now focus on the three use cases we have and build on the conditional use cases, but recognizing that it’s very primitive and prove that we can actually technically do this. And I think as we mature in this process a little bit, over the months to come, I will say we have a lot of really good data scientists and folks that have been working with this data for many years. We’re all on the same page here. We want to be able to walk before we run. We certainly will solicit feedback from the public and our stakeholders. We want people to be able to see and use the data. We just need to get through the first phase.

Dirck Stryker: Thank you Mr. Secretary. Very much appreciated.

Secretary Wood: With that, any other questions before we motion to adjourn? Yes, Mr. Bowman.

John Bowman: Any feedback on my second question that I posed which was within the department of corrections already publishes quite a bit of information on its website if we have any access to information, how they’re doing, which is, how they’re offering programming, vocational programming and educational programming for people who are behind bars will be more likely to be successful; that data is not going to be available.

Undersecretary Collins: Mr. Bowman that will be part of this platform. One of the requirements of reporting out about participation of completion of evidenced based programs, as well the risk needs assessments force. We are working on that. We know that is critical into looking at what the programmatic is. We’re getting there. We’re not there yet.

Mr. John Bowman: I agree with you it seems to be an internal management issue as well as the public being interested. I’m glad you’re thinking about it that way.

Secretary Wood: Any other questions, observations. Thank Undersecretary Collins and Krysta for another update. Thank you Board members and thank you other for joining us today. I will entertain a motion to adjourn.

Chief Justice Locke: So moved.

Secretary Wood: Thank you Chief. You all have a great day. We’ll talk to you soon.

Meeting adjourned at 12:00pm.