

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, July 16, 2021  
10:00 a.m.

General Session will be held via WebEx at:  
<https://statema.webex.com/statema/j.php?MTID=md78fe456bac3e811bbdecaff9e02e31a>  
Call-In Telephone number 1-866-692-3580 (toll-free)  
Meeting Number/Access Code: 161 721 7514  
Meeting Password: Q4nyv7x3JAJ

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. June 18, 2021 General Session Minutes	Draft Minutes	Board
	IV	AIT Request for Credit – Jason Plante, Application No. 1036725	Application	Mary Moscato
	V	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	<b>VI</b>	<p><b>Executive Session (Roll call vote)</b>  The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> <li>1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.</li> <li>2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees.</li> </ol> <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	<b>VII</b>	<b>65C Session: N/A</b>		Board Counsel
	<b>VIII</b>	<b>Adjudicatory Session: N/A</b>		Board Counsel
2:00 p.m.	<b>IX</b>	<b>Adjournment:</b> Next Board meeting scheduled for August 20, 2021		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
BOARD MEETING  
Friday, July 16, 2021  
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B  
Boston, MA 02114

(OPEN SESSION)  
MINUTES

Board Members

Present:

Sherman Lohnes, Vice-Chair | Department of Public Health  
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator  
Carolyn Fenn | Executive Office of Elder Affairs  
Nancy Lordan, N.H.A. | Nursing Home Administrator 3  
Dr. Tara Loy | Nursing Home Administrator Educator  
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2  
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)  
Pavel Terpelets | Office of Long-Term Services and Supports  
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

William J. Graves, N.H.A. | Chair | Nursing Home Administrator 1  
Naomi M. Prendergast | N.H.A. | Nursing Home Administrator 4

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL  
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL  
Mary Strachan | Board Counsel - Office of the General Counsel, DPH

I. Call to Order | Determination of Quorum:

Mr. Sherman Lohnes, Board Vice-Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:03 A.M. and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; Sherman Lohnes: present; Nancy Lordan: present; Tarah Loy: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Patrick J. Stapleton: present; Pavel Terpelets: present; Roxanne Webster: present. Absent: William Graves, Naomi Prendergast.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Lohnes asked members to review the agenda.

DISCUSSION:

None.

ACTION:

Motion by Ms. Nancy Lordan to approve the agenda as presented, seconded by Ms. Mary Moscato and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Naomi Prendergast.

**Document:** July 16, 2021 Agenda

III. Approval of June 18, 2021 Minutes

DISCUSSION:

Mr. Lohnes noted a typo in the minutes and Executive Director, Mr. Steven Joubert confirmed that it had been amended.

ACTION:

Motion by Ms. Moscato to approve the June 18, 2021 minutes as amended, seconded by Sr. Jacquelyn McCarthy and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Naomi Prendergast.

**Document:** June 18, 2021 minutes

IV. AIT Request for Credit – Jason Plante, Application No. 1036725

Ms. Moscato presented the Applicant to the Board. Mr. Plante submitted his AIT and has been a Registered Nurse in a Nursing Home for a long time. He is requesting a credit for being in Nursing Home leadership for some time. He is currently enrolled in a Master's Degree program.

DISCUSSION:

Ms. Roxanne Webster noted that in the Applicant's letter, he requested that the Board waive more than the typical one-month credit for working as a Director of Nursing. She stated that the Board should be consistent and only grant the one-month credit.

ACTION:

Motion to grant the Applicant a one-month credit towards his AIT by Ms. Moscato, seconded by Ms. Webster and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes;

Pavel Terpelets: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Naomi Prendergast.

V. Open Investigations: N/A

VI. Flex Session:

A. Announcements/Discussion

Ms. Carolyn Fenn asked a clarifying question regarding Master's degree credit towards an AIT. Board members explained that a candidate must have completed the program to receive credit.

B. Topics for Next Agenda

None.

VII. M. G. L. c. 30A, §21 Executive Session:

Motion by Sr. McCarthy to move into Executive Session at 10:14 A.M., seconded by Ms. Lordan and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Naomi Prendergast.

VIII. Adjournment:

The Board did not reconvene in Open Session following Executive Session. The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, August 20, 2021 at 10:00 A.M. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators