

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, July 17, 2020  
10:00 a.m. to 2:00 p.m.

**General Session will be held via Webex at:**  
<https://statema.webex.com/statema/j.php?MTID=m9e6bc08cd43ef0f0dda6ec1e0aa636b6>  
Call-In Telephone number 1-866-692-3580 (toll-free)  
Meeting Number/Access Code: 161 280 2786  
Meeting Password: hHnMpHkm237

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Chair
	II	Conflict of Interest Approval of General Session Agenda	Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Meeting A. June 19, 2020 Board Meeting	Minutes	Board
	IV	Discussion A. CEU Requirements In Light of COVID-19 245 CMR 4.03 (2) -Update		Board Counsel
	V	Request for CEU Credit A. David Ianacone	Request	Board Secretary

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibits</b>	<b>Staff Contact</b>
	<b>VI</b>	<b>Licensing Applications</b> A. AIT with Credits (Work Experience) 1. <i>Application No. 971838 Carol A. Smith</i> 2. <i>Application No. 972831 Miriam Matthews</i>	Applications	Board Secretary
	<b>VII</b>	<b>Open Investigations:</b> <i>Triage(s): N/A</i> <i>Staff Assignment(s): N/A</i> <i>Complaint(s): N/A</i>	N/A	
	<b>VIII</b>	<b>Flex Session</b> A. Announcements/Discussions B. Topics for the next Agenda	Verbal	KG
	<b>IX</b>	<b>Executive Session (Roll call vote)</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.  1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.  2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees.  The Board will not reconvene in open session subsequent to the closed session(s).	Closed Session	Board Chair
	<b>X</b>	<b>65C Session: N/A</b>		
	<b>XI</b>	<b>M.G.L. c. 30A, § 18 Adjudicatory Session</b>	Closed Session	Board Counsel

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibits</b>	<b>Staff Contact</b>
2:00 p.m.	<b>XII</b>	<b>Adjournment</b> -next Board meeting scheduled for August 21, 2020.		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
BOARD MEETING  
Friday, July 17, 2020  
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B  
Boston, MA 02114

(OPEN SESSION)

**MINUTES**

Board Members

Present:

William J. Graves, N.H.A., Chair | Nursing Home Administrator 1  
Sherman Lohnes, Vice-Chair | Department of Public Health  
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator  
Daniel Gebremedhin, M.D. | Physician  
Nancy Lordan, N.H.A. | Nursing Home Administrator 3  
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2  
Mary McKenna | Executive Office of Elder Affairs  
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)  
Pavel Terpelets | Office of Long Term Services and Supports  
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

Naomi M. Prendergast, N.H.A | Nursing Home Administrator 4

Staff Present:

Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL  
Mary Strachan | Board Counsel - Office of the General Counsel, DPH  
Lisa Seeley-Murphy | Board Investigator - BHPL  
Walens Noel | Office Support Staff (Temp) - Multi-Boards, BHPL  
James Neal | Office Support Staff –Multi-Boards, BHPL

Guests:

N/A

Determination of Quorum:

Members present via WebEx via roll call. Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Naomi M. Prendergast.

I. Call to Order

Mr. Graves called the meeting to Order at 10:09 a.m.

II. Conflict of Interest

None noted.

III. Approval of the Agenda:

Motion by Mr. Lohnes to approve the Agenda as presented, seconded by Ms. Moscato and unanimously approved by roll call vote as follows: Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes. Absent: Naomi M. Prendergast; Abstained: None; Opposed: None; Recused: None.

IV. Discussion CEU Requirements in Light of COVID-19 -Update

Ms. Strachan, Board Counsel, informed the Board that the draft Advisory about waiving the CEUs requirements for the 2019 -2020 renewal cycle was approved by DPH, late in the day, on Thursday, July 16th. She said that the Advisory would be posted on the Nursing Home Administrators website in a couple days.

ACTION: None

V. Request for CEU Credit

A. David Ianacone.

Ms. Moscato reviewed Mr. Ianacone's request for six CEUs for a Labor and Employment Law Conference that he attended in 2019 and the accompanying documents, including a conference outline. She recommended that the Board approved 4.5 CEUs for the conference. She noted the based on the conference agenda, there was only 4.5 contact hours of activities. She said that last agenda item was listed on the conference agenda as "refreshments and networking" and she did not recommend that Board members give him CEU credit for that activity.

DISCUSSION:

None

ACTION:

Motion by Mr. Graves to adopt Ms. Moscato's recommendation, seconded by Ms. McKenna and unanimously approved by roll call vote: Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Naomi M. Prendergast; Abstained: None; Opposed: None; Recused: None.

VI. Licensing Applications

A. AIT with Credits for work experience

## 1. Application No. 971838 Carol A. Smith

Ms. Moscato reviewed Ms. Smith's request for a 584 hour AIT program, her resume and transcripts. She gave the Board a brief overview of the applicant's work experience as presented in her resume. Based on the applicant's experience working as the Director of Plant Operations and Information Technology at a long term care facility, Ms. Moscato recommended 1 week credit toward the Ms. Smith's AIT program.

### DISCUSSION:

None.

### ACTION:

Motion by Mr. Graves to adopt Ms. Moscato's recommendation, seconded by Ms. Webster and unanimously approved by roll call vote: Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Naomi M. Prendergast; None; Abstained: None; Opposed: None; Recused: None.

## 2. Application No. 972831 Miriam Matthews

Ms. Moscato reviewed Ms. Matthews request for a credit of 50% of a 1040 hour AIT program that was previously approved by Board. Ms. Moscato asked Ms. Geoghegan if she could confirm that Ms. Matthews did not request work experience credit at the time her AIT application was submitted to the Board. Ms. Geoghegan confirmed that credit was not requested at that time. Ms. Moscato reviewed the applicant's resume and transcripts. She gave the Board a brief overview of the applicant's work experience as presented in her resume. Based on the applicant's experience working as a skilled nursing social worker for four years, Ms. Moscato recommended 2 weeks credit toward the Ms. Smith's AIT program.

### DISCUSSION:

Ms. Webster suggested that a 1 week credit would be consistent with AIT credit approved for other AIT applicants requesting work experience credit with similar work experience. Ms. Moscato agreed and revised her recommendation to the Board to 1 week credit.

### ACTION:

Motion by Ms. Webster to adopt Ms. Moscato's recommendation, seconded by Ms. McKenna and unanimously approved by roll call vote: Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Naomi M. Prendergast; None; Abstained: None; Opposed: None; Recused: None.

## VII. Open Investigations

None

ACTION: N/A

VIII. Flex Session:  
None

IX. M.G.L. c.30A, §21 Executive Session:

Motion by Ms. McKenna, seconded by Ms. Webster to convene an Executive Session at 10:24 a.m. Motion passed unanimously by roll call vote via WebEx: Daniel Gebremedhin: yes; William J. Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sister Jacquelyn McCarthy: yes; Mary McKenna: yes; Mary K. Moscato: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: Naomi M. Prendergast; None; Abstained: None; Opposed: None; Recused: None

X. Adjournment

The Board did not reconvene following Executive Session.