

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE BOARD OF REGISTRATION OF
NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20

Thursday, July 18, 2013
Board Meeting: 10 a.m.
239 Causeway Street – 4th floor, Room 417
Boston, MA 02114

AGENDA

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes of the Regularly Scheduled Board Meeting
 - A. June 20, 2013 Regularly Scheduled Board Meeting
- IV. Adjudicatory Session (closed session)
 - A. Approval of Adjudicatory Session Minutes: (None)
- V. M.G.L. c. 112, § 65C Session (closed session)
 - A. Approval of M.G.L. c. 112, § 65C Minutes: (None)
- VI. Administrator in Training
 - A. Request for Administrator in Training Approval
 1. Morales, Shawn
Facility: Life Care Center- Plymouth, MA
Preceptor: David Carboneau, NH1923
 - B. Request for Administrator in Training Credit
 1. Johanson, Erin
Facility: Woburn Nursing Center
Preceptor: Cheryl Evangelista, NH3530
 - C. Requests for Administrator in Training Change of Preceptor
(None)
 - D. Administrator in Training Mid-Point Review
 1. Nichols, Dana
Facility: Lexington Health Care Center – Lexington
Preceptor: Michael Takesian, NH2295

- E. Administrator in Training Completion Review
 - 1. McConnel, Emily
Facility: St. Patrick's Manor – Framingham
Preceptor: Sr. Maureen McDonough, NH2379
 - 2. Blinn, Rory
Facility: Academy Manor – Genesis Healthcare
Preceptor: Susan Gauthier, NH2758
- IV. Review of Applications for Licensure by Reciprocity
 - A. Prisco, John – Connecticut
 - B. Margaret Kaplan – Florida
- V. Review of Applications for License Reactivation (within 3 years of license expiration)
(None)
- VI. Review of Applications for License Reactivation (more than 3 years since license expiration)
(None)
- VII. Review of Applications for License Reinstatement
(None)
- VIII. Staff Assignments
 - A. SA-INV-4127 Gauthier, Susan NH2758
- IX. Docketed Complaints
 - A. Update: Leslie Anne Whittington NH3150 (expired 6/30/11)
Docket No. NHA-2012-006
Status of Proposed Consent Agreement
- X. Continuing Education
 - A. Requests for CEU Approval
 - 1. *"Gerontology Assisted Living Administrator Training"*
Provider: Dyne Denizard, NH5339
 - B. Requests for Deemed Status
(None)
 - C. Continuing Education Audits
(None)
- XI. Other Business/Announcements
 - A. Strategy Plan for Nursing Home Statements of Deficiency: Discussion
 - B. Staff Assignments and Docketed Complaints: Data from the Office of Public Protection
- XII. Adjourn

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, July 18, 2013

239 Causeway Street - 4th floor, Room 417A

Boston, MA 02114

MINUTES

Board Members

Present:

Nancy Lordan, NHA, Chair
William Graves, NHA, Vice-Chair
Roxanne Webster, RN, RN Member, Secretary (*arrived at 10:18 a.m.*)
Mary McKenna, EOE
Janet Cutter, RN, MassHealth
Sherman Lohnes, DPH
James Divver, NHA, Member
David Becker, NHA Member
Michael Baldassarre, NHA, Member

Staff Present:

Stephanie Everett, Board Executive Director, DHPL
Ichelle Herbu, Assistant to Executive Director, DHPL
Joelle Stein, Board Counsel, Office of General Counsel, DPHL
Anson Chu, Administrative Assistant, Multi-Boards, DHPL

Marjorie Campbell, Nursing Investigator Supervisor, Office of Public
Protection, DHPL

I. Call to Order

Ms. Lordan, Chair, called the meeting to order at 10:01 a.m.

II. Approval of Agenda

The Board Meeting Agenda was reviewed.

Mr. Divver made a motion to approve the Agenda as presented; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Document: Agenda for July 18, 2013 Board Meeting

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: June 20, 2013

The Minutes of the June 20, 2013 Regularly Scheduled Board Meeting were reviewed. Mr. Divver made a motion to approve the Minutes as presented; Mr. Graves seconded the motion. The motion passed unanimously.

Document: Minutes of June 20, 2013 Regularly Scheduled Board Meeting

IV. Adjudicatory Session (closed session)
None.

V. M.G.L. c. 112, § 65C Session (closed session)
None.

VI. Administrator in Training

A. Request for Administrator in Training Approval

Mr. Becker made the following recommendations:

1. Morales, Shawn

Facility: Life Care Center- Plymouth, MA

Preceptor: David Carboneau, NH1923

Approve

B. Request for Administrator in Training Credit

Mr. Becker made the following recommendations:

1. Johanson, Erin

Facility: Woburn Nursing Center

Preceptor: Cheryl Evangelista, NH3530

Approve
No Credits

C. Request for Administrator in Training Change of Preceptor
None.

D. Administrator in Training Mid-Point Review

Mr. Becker made the following recommendations:

1. Nichols, Dana

Facility: Lexington Health Care Center – Lexington

Preceptor: Michael Takesian, NH2295

Approve

E. Administrator in Training Completion Review

Mr. Becker made the following recommendations:

1. McConnel, Emily

Facility: St. Patrick's Manor – Framingham

Preceptor: Sr. Maureen McDonough, NH2379

Approve

2. Blinn, Rory

Facility: Academy Manor – Genesis Healthcare

Preceptor: Susan Gauthier, NH2758

Approve

Mr. Divver made a motion to accept the recommendations of Mr. Becker; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: AIT Applications and related documents

VII. Review of Applications for Licensure by Reciprocity
Mr. Becker made the following recommendations:

- A. Prisco, John – Connecticut Approve
- B. Kaplan, Margaret – Florida Approve

Mr. Graves made a motion to accept the recommendations of Mr. Becker; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Application for Licensure by Reciprocity and related materials

VIII. Review of Applications for Licensure Reactivation (within 3 years of license expiration)
None.

IX. Review of Applications for License Reactivation (more than 3 years since license expiration)
None.

X. Review of Applications for License Reinstatement
None.

XI. Staff Assignments

- A. SA-INV-4127 Gauthier, Susan NH2758

After the Board reviewed the staff assignment for Ms. Gauthier, Mr. Graves made a motion to meet with the Licensee on the next Board meeting to testify; Ms. McKenna seconded the motion. The motion passed unanimously.

Documents: Staff Assignment investigation and related materials

XII. Docketed Complaints

- A. Update: Leslie Anne Whittington NH3150 (expired 6/30/11)
Docket No. NHA-2012-006
Status of Proposed Consent Agreement

Ms. Stein gave an update to the Board in regards to the Consent Agreement that was mailed to Ms. Whittington. The consent agreement was returned back to the Board with no forwarding address.

XIII. Continuing Education

Ms. McKenna made the following recommendations:

- A. Request for CEU Approval
 - 1. "Gerontology Assisted Living Administrator Training"
Provider: Dyne Denizard, NH5339 Denied

Mr. Lohnes made a motion to accept the recommendations of Ms. McKenna to deny Ms. Denizard's CEU request; Mr. Graves seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

B. Requests for Deemed Status

None.

C. CEU Audits

None.

XIV. Other Business/Announcements

A. Strategy Plan for Nursing Home Statements of Deficiency: Discussion

Ms. Herbu discussed with Board members about a developing a plan to engage the process of handling the statements of deficiency that comes to the Board. Ms. Campbell reviewed some pending statements of deficiency that were triaged in the Office of Public Protection. After the discussion, the Board wants to have a "complaint committee" to address this issue.

B. Staff Assignments and Docketed Complaints: Data from the Office of Public Protection

Ms. Herbu reviewed the documentation that shows the number of staff assignment and complaint with the Board of Nursing Home Administrators. The documentation was pulled from our MLO system and was circulated around the Board Members during the meeting.

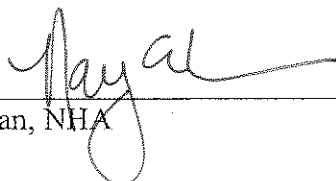
Documentation: MLO Report

XV. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the Board Meeting; Mr. Graves seconded the motion. The motion passed unanimously. The Board Meeting was adjourned at 11:25 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, September 19, 2013. The Board meeting begins at 10:00 a.m.

Respectfully submitted:



Nancy Lordan, NHA
Chair

9/19/13

Date