

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, July 20, 2018  
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417A  
Boston, Massachusetts 02114**

**Agenda**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibits</b>	<b>Staff Contact</b>
10:00 a.m.	<b>I</b>	<b>Call to Order Determination of Quorum Notice of Electronic Recording</b>		Chair
	<b>II</b>	<b>Approval of Agenda</b>	Draft Agenda	Board
	<b>III</b>	<b>Conflict of Interest</b>		Board
	<b>IV</b>	<b>Approval of Minutes of Regularly Scheduled Meeting</b> A. June 15, 2018 Board Meeting	Draft Minutes	Board
	<b>V</b>	<b>Licensing Applications: AIT with Credits</b> A. Application No. 850917 Christopher Caron	Applications	Board
	<b>VI</b>	<b>Approve Status: CEU Course Approval</b> A. Leading Age Massachusetts Course: Staying Power/How to Keep Your Staff Longer	Letter & Supporting Document	MM

	<b>VII</b>	<b>Open Investigations:</b>  <i>Triage(s):</i> N/A  <i>Staff Assignment(s):</i> N/A  <b>Complaint(s):</b> A. NHA--2016-004: Bruce Bedard, NH1633 Facility: The Rehabilitation & Nursing Center at Everett Attorney: None  B. NHA-2016—005: Bruce Bedard, NH1633 Facility: The Rehabilitation & Nursing Center at Everett Attorney: None	Investigative Report	LS
	<b>VIII</b>	<b>Flex Session</b> A. Announcements/Discussions B. Topics for the next Agenda	N/A	RC
	<b>IX</b>	<b>Executive Session (Roll call vote)</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.  1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application.  2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.  The Board will not reconvene in open session subsequent to the executive session.	Closed Session	Board Chair

2:00 p.m.	<b>X</b>	<b>Adjournment</b> -next Board meeting scheduled for August 17, 2018.		Board
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COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING  
**Friday, June 15th, 2018**  
239 Causeway Street - 4th floor, Room 417A/B  
Boston, MA 02114

**MINUTES**

Board Members Present: William Graves, Nursing Home Administrator 1, Chair  
Sherman Lohnes, Department of Public Health, Vice-Chair  
Mary K. Moscato, Hospital Administrator, Secretary  
Nancy Lordan, Nursing Home Administrator 3  
Roxanne Webster, Registered Nurse  
Mary McKenna, Executive Office of Elder Affairs  
Naomi M. Prendergast, Nursing Home Administrator 4  
Mary Ellen Coyne, Office of Long Term Services and Supports at MassHealth  
Daniel Gebremedhin, Physician

Board Members not Present: Michael Baldassarre, Nursing Home Administrator 2  
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)

Staff Present: Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL  
Philip Beattie, Deputy Executive Director, Multi-Boards, BHPL  
Mary Strachan, Board Counsel, Office of the General Counsel, DPH  
Lisa Seeley-Murphy, Board Investigator, BHPL  
Jeff Santos, Office Support Specialist, Multi-Boards, BHPL

Staff Not Present: Vita Berg, Chief Board Counsel, Office of the General Counsel, DPH

Guests: Gerard Joseph and Attorney William Korman

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Mr. Graves, Board Chair, called the meeting to order at 10:05 a.m.

II. Approval of Agenda

Board members reviewed the meeting Agenda

DISCUSSION: Ms. Cherfils informed that Board that there are several conflicts of interest. William Graves excused for 5B and Sherman Lohnes for 6C.

ACTION: Ms. Lordan made a motion to approve the agenda as amended; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: June 15, 2018 Regularly Scheduled Board Meeting Agenda.

III. Conflict of Interest

DISCUSSION: Mr. Graves pointed out that it was previously discussed by Ms. Cherfils at the beginning of the meeting.

IV. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: May 18, 2018

The Board reviewed the May 18, 2018 Regularly Scheduled Board Meeting Minutes.

ACTION: Ms. Ellen made a motion to approve the minutes as presented; Ms. Moscato seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: May 18, 2018 Regularly Scheduled Board Meeting Minutes

V. Licensing Applications

A. AIT

B. **1-** Application No. 850913 Kelsey T. Oliveira

DISCUSSION: Ms. Lordan informed the board that the applicant was looking for credit from an internship in college.

RECOMMENDATION: Ms. Lordan recommended that the board not grant the request for credits and instead wait on actual work experience.

ACTION: Mr. Graves asked the board to approve the application but with no credit. Ms. Moscato motioned to approve. Ms. Ellen seconded the motion. The motion was approved by the board unanimously.

Documents: Application

C. Application No. 850908 Zhenwei Chen

DISCUSSION: Ms. Lordan informed the board that the applicant was looking for credit and the board can approve for 2 weeks. However, the applicant may be working at multiple facilities. Ms. Cherfils noted that the three facilities in question were owned by the preceptor, Joel Stevens.

RECOMMENDATION: Ms. Webster recommended that the credits be approved pending how often Mr. Stevens will be overlooking the applicant. A weekly face to faced meeting will be required.

ACTION: Ms. Webster motions to approve pending more information by preceptor and weekly contact. Ms. Lordan seconds the motion. The motion passes unanimously.

Documents: Application

VI. CEU Approval Request

Per Board Policy 2015-01 “Board Policy to Delegate Authority to Individual Members to Perform Select Board Functions,” Ms. Moscato reviewed applications from NHAs for CEU.

A. Linda Sutter

Course: Intro to Healthcare Compliance, 2018;  
Art and Science of Aging Well, 2017; Aging and Long Term Care, 2017;  
Psychopharmacology Conference, 2017; The Intersection of Pain and Culture, 2017.

RECOMMENDATION: Ms. Strachan noted that according to regulations she’s over the needed 15.

DISCUSSION: Mr. Beattie explained to the board that Ms. Sutter is 6 hours in and that she wants to know if certain college graduate credits can apply to her CEUs. Ms. Strachan told the board that according to regulations 1 academic hour is equal to 15 CEUs and 1 quarter academic hour is equal to 12 CEUs.

ACTION: Ms. Lordan motioned to accept 90 hours. Ms. Webster seconded the motion. The board passed the motion unanimously.

Documents: Letter & Supporting Document

Approve Status: CEU Course Approval

B. James Lomastro

Course: Aging Services Updates

Credit Request: 8.5

RECOMMENDATION: Ms. Moscato recommended 12 CEUs.

ACTION: Ms. Webster made a motion to accept the recommendation; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Letter & Supporting Document

Approve Status: CEU Course Approval

A. Leading Age Massachusetts

Course: 2018 Annual Conference – Life of Purpose

RECOMMENDATION: Ms. Moscato recommended 5.5 CEUs.

ACTION: Ms. Moscato made a motion for recommendation. Nancy Lordan seconded the motion. Motion was unanimously passed by the board.

Documents: Letter & Supporting Document

B. Rebecca Elkins

Course: LTS Survey Process for Surveyors

Credit Requested: 20

RECOMMENDATION: Ms. Moscato recommended 20 CEUs

ACTION: Ms. Webster motioned to approve. Ms. Ellen seconded the motion. The motion passed the board unanimously.

VII. Board Inquiry: Request for Retired Status

A. Laurie Talerico, NH1940

DISCUSSION: Ms. Berg explained to the Board the history of the retirement status and why it was added when the Board revised its' regulations.

ACTION: Mr. Stapleton made a motion to approve the Retirement status request; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application & Memo

B. Rev. Duncan Hunter, NH2282

DISCUSSION: Ms. Berg explained to the Board the history of the retirement status and why it was added when the Board revised its' regulations.

ACTION: Mr. Stapleton made a motion to approve the Retirement status request; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application & Memo

Board staff will draft a policy and bring it next month to authorize Board staff to approve Retirement Status Request.

[Mr. Bill Graves recused himself and stepped out of the room at 10:08 a.m.]

VIII. Open Investigations

*Triage(s)*

A. TRG-12678: Margaret Kaplan, NH5366

Facility: Gloucester Healthcare

Attorney: Meaghan Murphy, Esq. of Bacon\Wilson P.C.

Ms. Seeley-Murphy presented this case to the Board.

On 01/19/18 the Office of Public Protection ("OPP") opened Triage-12678 based on an anonymous voicemail alleging the licensee planned on moving a resident out of state to Florida without informing the facility. On 01/24/18 the licensee was informed on allegations. On 03/25/18 the licensee sent in a statement saying the complaint was a result of a miscommunication between them and the resident.

DISCUSSION: The board must decide if the complaint should be further investigated. Mr. Lohnes informed the board he had concerns that the licensee didn't take into account the resident's needs. The staff at the residence expressed some concern as the resident kept bringing up the situation. Mr. Lohnes suggests a cautionary letter to licensee.

ACTION: Ms. Webster made a motion to dismiss the Triage case with caution. Letter will be sent out; Mr. Lohnes seconded the motion. Motion passed with Board members voting in favor unanimously.

Documents: Investigative Report

Staff Action Policy

B. Nursing Home Survey Reports.

DISCUSSION: Ms. Strachan went over the minor changes from the previous policy. Ms. Webster wanted more information on how complaints from the public would be taken in. It was clarified by Ms. Strachan that as far as that topic was concerned no major changes in that policy have been made.

ACTION: Ms. Webster motions to approve the policy. Mr. Lohnes seconds the motion. The policy passes with unanimous support.

IX. Flex Session

A. Announcements/Discussions

Ms. Webster brought up whether there will be quorum for July and/or August. She, herself, will be absent for the July meeting. Ms. Cherfils recommended a doodle be sent out as a poll to see whether the July or August meeting should be cancelled.

B. Topics for the next Agenda

None

X. Executive Session (Roll call vote)

At 10:45 a.m., Mr. Graves, Board Chair, announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of consider the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

The Board will not reconvene in open session subsequent to the executive session.



The Board adjourned the Executive Session at 10:50 a.m.

XI. Adjourn

There being no other business before the Board, Mr. Lohnes made a motion to adjourn the Board meeting; Ms. McKenna seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:39 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, June 15, 2018. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

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William Graves Board Chair

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Date