

**Soldiers' Home in Holyoke  
Bylaw Committee Board of Trustees Meeting Minutes**

A meeting of the Bylaw Committee Board of Trustees of the Soldiers' Home in Holyoke (HLY) was held telephonically on Tuesday, July 20, 2021. The meeting began at 5:34 PM.

**Bylaw Committee Members Present:**

Cindy Lacoste, Bylaw Committee Chairman; Gary Keefe; Isaac Mass

**Also Present:** Michael Lazo, Interim Superintendent; Mark Yankopoulos, Legal Counsel; Matt Deacon, Legal Counsel DVS; and Kathleen Denner, Recording Secretary

Roll Call is as follows: Trustee Keefe (Yes), Trustee Mass (Yes), Trustee Lacoste (Yes).

**Pledge of Allegiance:** All present recited the Pledge of Allegiance

**Approval of Minutes: April 27, 2021.**

Motion to approve the April 27, 2021 minutes was made by Trustee Mass. Seconded by Trustee Keefe. Roll call vote: Trustee Mass (Yes), Trustee Keefe (Yes) and Trustee Lacoste (Yes).

**New Business**

None

**Old Business**

**Bylaws Review Continued**

Trustee Keefe added revisions and there has been no further input from the board. Trustee Lacoste will confirm and edit as necessary the title of the document in section Article 1 in the 4<sup>th</sup> paragraph. Trustee Lacoste asked if on page 2 under Section 3 if the joint meetings are 1 or 2 times a year? Mr. Yankopoulos replied they are 2x a year. Trustee Lacoste will update the document.

Trustee Mass made a motion to recommend the amended Bylaws to the full board of trustees. Trustee Keefe seconded. Roll call vote: Trustee Keefe (Yes), Trustee Mass (Yes) and Trustee Lacoste (Yes). It was unanimously VOTED to recommend the amended Bylaws to the full board of trustees.

**New Business**

Trustee Lacoste suggested skipping the August meeting and schedule quarterly meetings moving forward. Trustee Mass agreed, unless something new needs to be addressed by the committee. Trustee Mass suggested the meetings become as needed and schedule one for September with the authority of Trustee Lacoste to cancel if nothing on the agenda. Trustee Keefe stated that we should wait and see what comes out of the full board meeting and then decide what the next steps will be. He asked where do we go from here, do we start looking at the statutes?

Trustee Lacoste asked Mr. Yankopoulos about the discharge policy and regulations? Mr. Yankopoulos reported they are reviewing.

The next meeting will be held the Tuesday of September 21.

Trustee Mass made a motion to adjourn. Trustee Keefe seconded. Roll call vote: Trustee Keefe (Yes), Trustee Mass (Yes) and Trustee Lacoste (Yes). It was unanimously VOTED to adjourn the meeting at 5:45 pm.

Respectfully submitted,

Kathleen Denner  
Acting Secretary for the Board of Trustees

Attachment(s):  
HSH BOT By-Laws as amended 1-12-21 redlined 07082021