

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, July 21, 2017
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of electronic recording		Board Chair
	II	Approval of Agenda	Draft Agenda	Board
	III	Conflict of Interest		Board
	IV	Approval of Minutes of Regularly Scheduled Meeting A. June 16, 2016 Board Meeting	Draft Minutes	Board
	V	Board Elections A. Chair B. Vice-Chair C. Secretary	N/A	Board
	VI	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Connor Sweeney</u> <u>Facility:</u> Pine Knoll Nursing Center <u>Employer:</u> Thomas Woods <u>Preceptor:</u> Thomas Woods, NH1552 B. <u>Request for Administrator in Training Credit</u> 1. <u>Danielle Copper</u> <u>Facility:</u> Kindred Transitional Care & Rehab- Westborough <u>Employer:</u> Kindred Health Care <u>Preceptor:</u> Pamela Elrod, NH2992 2. <u>Rhonda Rego</u> <u>Facility:</u> New Bedford Jewish Convalescent Home <u>Employer:</u> Stanley Levine <u>Preceptor:</u> Carol Trudeau, NH1971	Applications and related documents	Board

		<p>Administrator in Training</p> <p>C. <u>Request for Administrator in Training Change of Preceptor/Facility</u></p> <p>1. <u>Robert L. Fondi</u> <u>Old Facility:</u> River Terrace Rehabilitation <u>New Facility:</u> Wood Briar Health Center <u>Employer:</u> Life Care Center of America <u>Preceptor:</u> Michael Bell, NH5086</p> <p>D. <u>Administrator in Training Mid-Point Review</u></p> <p>1. <u>Rebecca Benoit</u> <u>Facility:</u> Life Care Center of Plymouth <u>Employer:</u> Marquis Health Services, LLC <u>Preceptor:</u> John Bonfardeci, NH1922</p> <p>E. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Merry Dalahmeh</u> <u>Facility:</u> Kindred Nursing and Rehabilitation Braintree <u>Employer:</u> Kindred Healthcare <u>Preceptor:</u> George Ferencik, NHA192</p> <p>2. <u>Miciyiaaah Renrick</u> <u>Facility:</u> Wingate Healthcare- Needham <u>Employer:</u> Wingate Healthcare <u>Preceptor:</u> Rodney Gonsalves, NH3408</p> <p>3. <u>Eliezer Kahn</u> <u>Facility:</u> Briarwood Rehabilitation & Healthcare Center - Needham <u>Employer:</u> Marquis Health Services LLC <u>Preceptor:</u> Jenny Baldassarre, NH5121</p>	Applications and related documents	Board
	VI			
	VII	<p>Review of Applications for Licensure by Reciprocity</p> <p>1. <u>Merisa Zilkic</u> (CT)</p>	Applications and related documents	Board
	VIII	<p>CEU Request: Approval of CE Credits</p> <p>A. John A. Brennan, Executive Director Vero of Mattapan</p> <p>B. Jamie Grimes Lakeview House Skilled Nursing & Residential Care Facility</p>	Inquiries	Board

	<p style="text-align: center;">IX</p>	<p>Open Investigations:</p> <p><i>Triage(s):</i> None</p> <p>Staff Assignment(s)</p> <ol style="list-style-type: none"> 1. Joanne Suave, NH5131 SA-INV-10322 Attorney: None Facility: Wingate at Melrose Employer: DON at Wingate at Reading 2. Susan E. Jenney SA-INV-9986 Attorney: None Facility: Heritage Hall South Employer: Heritage Hall South <p>Complaint(s): None</p> <ol style="list-style-type: none"> 1. Bruce Beddard, NH1633 NHA-2016-004 Attorney: None Facility: Rehabilitation & Nursing Center at Everett Employer: Rehabilitation & Nursing Center at Everett 2. Bruce Beddard, NH1633 NHA-2016-005 Attorney: None Facility: Rehabilitation & Nursing Center at Everett Employer: Rehabilitation & Nursing Center at Everett 	<p>Investigative Report</p>	<p>PB</p>
	<p>X</p>	<p>Policies: Staff Action Policies</p> <ol style="list-style-type: none"> A. Case Triage Update B. License Reinstatement Following Board Discipline 		
	<p>XI</p>	<p>Flex Session</p> <ol style="list-style-type: none"> A. Announcements/Discussions B. Topics for the next Agenda 		<p>RC</p>

	XII	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. <p>The Board will not reconvene in open session subsequent to the executive session.</p>	Closed Session	Board Chair
	XIII	Adjudicatory Session (closed session)		
2:00 p.m.	XIV	Adjournment-next Board meeting scheduled for August 18, 2017.		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, July 21, 2017

239 Causeway Street - 4th floor, Room 417A/B

Boston, MA 02114

MINUTES

Board Members

Present:

Nancy Lordan, Nursing Home Administrator 3, Chair
William Graves, Nursing Home Administrator 1, Vice-Chair
Mary McKenna, Executive Office of Elder Affairs
Sherman Lohnes, Department of Public Health
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary
Nursing Home)
Mary Ellen Coyne, Office of Long Term Services and Supports at
MassHealth
Jeannette Sheehan, Public Member 1
Mary K. Moscato, Hospital Administrator
Daniel Gebremedhin, Physician

Board Members

not Present:

Michael Baldassarre, Nursing Home Administrator 2
James Divver, Nursing Home Administrator 4
Roxanne Webster, Registered Nurse, Secretary

Staff Present:

Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL
Philip Beattie, Deputy Executive Director, Multi-Boards, BHPL
Rebecca Ferullo, Office Support Specialist, Multi-Boards, BHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH

Staff not Present:

Anson Chu, Office Support Specialist, Multi-Boards, BHPL

Guests:

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:02 a.m.

II. Approval of Agenda

Board members reviewed the meeting Agenda.

DISCUSSION: Board members agreed to defer item VI-B2 as Ms. Lordan is familiar with the applicant and did not feel comfortable reviewing the file for recommendation.

ACTION: Mr. Lohnes made a motion to approve the agenda as amended; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: July 21, 2017 Regularly Scheduled Board Meeting Agenda.

III. Conflict of Interest

DISCUSSION: Ms. Lordan asked the Board members to review the agenda and disclose if there is any conflict of interest regarding any items on the agenda.

No conflict of interest noted.

IV. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: June 16, 2017

The Board reviewed the June 16, 2017 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Lohnes made a motion to approve the minutes as presented; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: June 16, 2017 Regularly Scheduled Board Meeting Minutes

V. Board Elections

A. Chair

DISCUSSION: Ms. McKenna recommended Mr. Graves for the position. Mr. Graves accepted.

ACTION: Ms. McKenna made a motion to accept the recommendation; Ms. Lordan seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

B. Vice-Chair

DISCUSSION: Ms. McKenna recommended Mr. Lohnes for the position. Mr. Lohnes accepted.

ACTION: Ms. McKenna made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

C. Secretary

DISCUSSION: Ms. McKenna recommended Ms. Ms. Moscato. Ms. Moscato accepted.

ACTION: Ms. McKenna made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

VI. Administrator in Training

A. Request for Administrator in Training Approval

Ms. Cherfils will have a staff action policy for approving applications drafted and brought to the next meeting.

Ms. Lordan made the following recommendations

1. Connor Sweeney

Facility: Pine Knoll Nursing Center

Employer: Thomas Woods

Preceptor: Thomas Woods, NH1552

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

B. Request for Administrator in Training Credit

Ms. Lordan made the following recommendations:

1. Danielle Copper

Facility: Kindred Transitional Care & Rehab-Westborough

Employer: Kindred Health Care

Preceptor: Pamela Elrod, NH2992

DISCUSSION: Ms. Copper is back before the Board to request for credits off of her AIT program.

RECOMMENDATION: Approve – 2 weeks credit

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

F. Request for Administrator in Training Change of Preceptor/Facility

Ms. Lordan made the following recommendations:

1. Robert L. Fondi

Old Facility: River Terrace Rehabilitation

New Facility: Wood Briar Health Center

Employer: Life Care Center of America

Preceptor: Michael Bell, NH5086

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

C. Administrator in Training Mid-Point Review

Ms. Lordan made the following recommendations:

2. Rebecca Benoit

Facility: Life Care Center of Plymouth

Employer: Marquis Health Services, LLC

Preceptor: John Bonfardeci, NH1922

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

D. Administrator in Training Completion Review

Ms. Lordan made the following recommendations:

4. Merry Dalahmeh

Facility: Kindred Nursing and Rehabilitation Braintree

Employer: Kindred Healthcare

Preceptor: George Ferencik, NHA192

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

5. Miciyiaaah Renrick
Facility: Wingate Healthcare- Needham
Employer: Wingate Healthcare
Preceptor: Rodney Gonsalves, NH3408

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

6. Eliezer Kahn
Facility: Briarwood Rehabilitation & Healthcare Center - Needham
Employer: Marquis Health Services LLC
Preceptor: Jenny Baldassarre, NH5121

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

VII. Review of Applications for Licensure by Reciprocity
Ms. Lordan made the following recommendations:

1. Merisa Zilkic (CT)

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

VIII. CEU Request
Ms. McKenna made the following recommendations:

1. John A. Brennan, Executive Director, Vero of Mattapan

RECOMMENDATION: Approve – 3 CEUs

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

2. Jamie Grimes, Lakeview House Skilled Nursing & Residential Care Facility

RECOMMENDATION: Approve – 5 CEUs

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

IX. Open Investigations

Triage(s)

None

Staff Assignment(s)

3. Joanne Suave, NH5131

SA-INV-10322

Attorney: None

Facility: Wingate at Melrose

Employer: DON at Wingate at Reading

Mr. Beattie presented this Staff Assignment case to the Board. The building closed in December 2016.

DISCUSSION: Board members agreed that the licensee was not at fault.

ACTION: Mr. Stapleton made a motion to close the staff assignment; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigative Report

4. Susan E. Jenney

SA-INV-9986

Attorney: None

Facility: Heritage Hall South

Employer: Heritage Hall South

Mr. Beattie presented this Staff Assignment case to the Board. The facility was out of compliance, and the survey was completed just a few months after the licensee started employment. The Director of Nursing was terminated.

DISCUSSION: Board members agreed that the licensee was not at fault.

ACTION: Mr. Graves made a motion to close the staff assignment; Ms. Sheehan seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigative Report

Complaint(s)

3. Bruce Beddard, NH1633
NHA-2016-004
Attorney: None
Facility: Rehabilitation & Nursing Center at Everett
Employer: Rehabilitation & Nursing Center at Everett

Mr. Beattie presented this Complaint case to the Board.

DISCUSSION: Board members agreed to discuss both complaints against the licensee together.

Documents: Investigative Report

4. Bruce Beddard, NH1633
NHA-2016-005
Attorney: None
Facility: Rehabilitation & Nursing Center at Everett
Employer: Rehabilitation & Nursing Center at Everett

Mr. Beattie presented this Complaint case to the Board. A total of six surveys were taken at the facility. There were issues with permits and renovations. A new IJ was received the morning of the meeting.

DISCUSSION: Board members agreed they would prefer to wait until the information from the new IJ is available.

ACTION: Mr. Stapleton made a motion to defer complaint NHA-2016-004; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION: Ms. McKenna made a motion to defer complaint NHA-2016-005; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigative Report

X. Policies: Staff Action Policies

C. Case Triage Update

Ms. Cherfils discussed the option of creating a staff action policy for those cases where a complaint is brought against a licensee who had only been at a facility for a few months. Board staff could investigate who was the administrator when issues began before presenting to the Board and then group cases by licensee.

DISCUSSION: Board members agreed to have staff group cases.

ACTION: Mr. Graves made a motion to authorize staff to group triage cases and create a staff action policy; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

D. License Reinstatement Following Board Discipline

Ms. Strachan recommended the Board rescind the policy as it is redundant and already covered in the consent agreements and Board Orders.

DISCUSSION: None

ACTION: Ms. McKenna made a motion to rescind the policy; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Investigative Report

XI. Flex Session

A. Announcements/Discussions

1- Ms. Cherfils handed out flyers from NAB regarding their new program for reciprocity standards. The program looks to encourage uniform standards throughout all states. Once Ms. Cherfils has more information on how other states are doing with it, she will come back to the Board with a recommendation.

2- Board members discussed availability for the next meeting. The August meeting will have quorum.

B. Topics for the next Agenda

1- None

XII. Executive Session (Roll call vote)

At 10:52 a.m., Ms. Lordan, Board Chair, announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of consider the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

The Board will not reconvene in open session subsequent to the executive session.

Mr. Graves made a motion to enter the Executive Session; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Ms. McKenna-yes, Mr. Lohnes-yes, Mr. Graves-yes, Mr. Stapleton– yes, Ms. Coyne-yes, Ms. Sheehan-yes, Ms. Moscato-yes, Dr. Gebremedhin-yes; Opposed: None; Abstain: None; Recused: None.

The Board adjourned the Executive Session at 11:15 a.m.

XIII. Adjourn

There being no other business before the Board, Mr. Graves made a motion to adjourn the Board meeting; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:15 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, August 18, 2017. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date