

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Thursday, July 26, 2018

09:30 a.m.

239 Causeway Street ~ 4th Floor ~ Room 419

Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
	I	Call to Order Determination of Quorum		Board Chair
	II	Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes A. April 5, 2017 Minutes	Draft Minutes	Board Chair
	IV	Inquiries: A. Provisional License Extension Request 1-PGC128: Claire Hacking	E-mail	Board Chair
	V	Initial Application: Good Moral Character A. Application #841009: Karol Rubin	Memo	MS
	VII	Flex Session A. Announcements B. Topics for next agenda		MS
	VIII	Adjournment-next Board meeting scheduled for October 4, 2018.		Board Chair

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION IN GENETIC COUNSELORS

Board Meeting

July 26, 2018

239 Causeway Street, Boston, MA 02114

Room 421

MINUTES

Board Members Present: Kayla Sheets, GC, Genetic Counselor 4, Board Chair
Lauren Lichten, GC, Genetic Counselor 1, Board Vice Chair
Shelley McCormick, GC, Genetic Counselor 3, Board Secretary

Board Members Absent: Jillian Fleming, Board Member, Public Member

Staff Present: Vita Berg, Chief Board Counsel, Office of the General Counsel, DPH
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Jonane Nicolas, Office Support Specialist, Multi-Boards, BHPL

Staff Not Present: Roberlyne Cherfils, Executive Director, Multi-Boards, BHPL
Philip Beattie, Deputy Executive Director, Multi-Boards, BHPL

I. Call to Order - Determination of Quorum

A quorum of the Board was present. Ms. Sheets, Board Chair, called the meeting to order at 9:31 a.m.

II. Review of the Agenda & Conflict of Interest

The Meeting Agenda was reviewed and there was no conflict of interest

DISCUSSION: Ms. Strachan suggested removing Item IV as moot because the licensee had already been issued a full license.

ACTION: Ms. Sheets made a motion to approve the agenda as amended. Ms. Lichen seconded the motion. The motion passed unanimously.

Document: July 26, 2018 Board Meeting Agenda

III. Approval of Minutes:

The Board reviewed the April 05, 2018 minutes.

DISCUSSION: Ms. Lichten suggested making a correction on page 2 of 3 under Item III, in the

Document section, to change “fist” to “first” and “off” to “of”. Defer the minutes for the next meeting on October.

ACTION: Ms. Lichten made a motion to defer the minutes with the corrections. Ms. McCormick seconded the motion. The motion passed unanimously.

Document: April 05, 2018 Regularly Scheduled Board Meeting Minutes

IV. Inquiries

A. Provisional License Extension Request

1. PGC128: Claire Hacking

DISCUSSION: No discussion. Issue was not reviewed per agenda changes.

ACTION: Not Applicable

Document: Draft Provisional License Extension Request

V. Initial Application: Good Moral Character

A. Application # 841009: Karol Rubin

Case was opened due to employer reported discipline.

DISCUSSION: Ms. Strachan explained to the Board that this individual is applying for a GC license in MA and she holds a license in another jurisdiction. On her license application she disclosed discipline imposed by an employer, and was not related to the applicants practice. The licensing body in her original state of licensure did NOT impose discipline on her license, nor did she disclose any criminal history. In other words, there is no issue around Good Moral Character as required by statute. The licensee was not present but was available by telephone for additional questions. The Board members did not feel additional questions were necessary.

ACTION: Ms. Sheets made a motion to approve the application. Ms. McCormick seconded the motion. The motion passed unanimously.

Document: License application

VI. Flex Session

A. Announcements

DISCUSSION: Ms. Strachan will provide an amended policy for staff action on license applications for the next meeting in October.

ACTION: No Action

B. Topics for next agenda

License Application Checklist

Reciprocity

VIII. Adjournment

There being no other business before the Board, Ms. Sheets made a motion to adjourn the meeting; Ms. McCormick seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting adjourned at 10:08 a.m.

The next meeting of the Board of Registration of Genetic Counselors is scheduled for Thursday, October 4, 2018, at 9:00 a.m. in Boston, MA.

Respectfully submitted:

Kayla Sheets, GC, Chair

Date



Shelley McCormick, GC Secretary

7/25/19
Date

