

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED
MEETING OF THE
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Thursday, July 9, 2020
9:30 a.m.

General Session is open to the public and will be held via Webex at:

<https://statema.webex.com/statema/j.php?MTID=m81cf7a6725e8e34b4ba75e7fe60c4d0c>

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 161 401 7911

Meeting Password: HnN3JbSMY72

AGENDA

All Votes Must Be Via Roll Call

| Time | Item # | Item | Documents | Staff Contact |
|-----------|--------|--|---------------|------------------|
| 9:30 a.m. | I | Call to Order Determination of Quorum Notice of Electronic Recording | | Board Chair |
| | II | Approval of Agenda Conflict of Interest | Draft Agenda | Board Chair |
| | III | Approval of Minutes A. June 11, 2020 General Session Meeting Minutes | Draft Minutes | Board Chair |
| | IV | Inquiry A. Inquiry from Margaret Bartiromo <i>The scope of practice of physician assistants in Massachusetts</i> | Email | Board Counsel |
| | V | Investigations: N/A <u>Triage: None</u> <u>Staff Assignment(s): None</u> <u>Complaint(s): None</u> | N/A | |

| | | | | |
|------------|-------------|---|-----|-------------|
| | VI | Flex Session A. Announcements B. Topics for future agenda | N/A | KG |
| | VII | Executive Session: The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. The Board will not reconvene in public session subsequent to the closed session(s). | | Board Chair |
| | VIII | 65C Session: N/A | N/A | |
| | IX | Adjudicatory Session: N/A | N/A | |
| 12:00 p.m. | X | Adjournment - Next Board meeting scheduled for August 13, 2020. | | |

If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

**Commonwealth Of Massachusetts
Department Of Public Health
Bureau of Health Professions Licensure
Board of Registration of Physician Assistants**

MEETING MINUTES

**REGULAR SESSION
(OPEN SESSION)**

**July 9, 2020
Via WebEx**

**Webex Information: Call-in Number 1-866-692-3580 (toll-free)
Access Code: 161 401 7911**

Board Members

Present:

Dipu Patel, PA-C, Physician Assistant 1, Chair
Shannon Sheridan-Geldart, PA-C, Physician Assistant

Educator,

Vice-Chair
Mary Kuzmeski PA-C, Physician Assistant 2
Alithia C. Monroe, PA-C, Physician Assistant 3
Paul Crehan, PA-C, Physician Assistant 4, Secretary
Richard Baum, MD, Massachusetts Medical Society
Robert Baginski, MD, Physician

Staff Present:

Boards

Karen Geoghegan, Assistant Executive Director, Multi-

Boards
Timothy St. Laurent, Deputy Director, BHPL
Mary Strachan, Board Counsel, Office of the General

Counsel

Lisa Seeley-Murphy, Compliance Officer, Multi-Boards
James Neal, Office Support Specialist, Multi-Boards
Walens Noel, Office Support Specialist (Temp), Multi-Boards
Jeffrey Mills, Assistant Executive Director, Dental

Staff Not Present:

Guest(s):

I. **Call to Order | Determination of Quorum | Notice of Electronic Recording**

Dipu Patel, Board Chair, called the Regular Session meeting of the Board of Registration of Physician Assistants to order at 9:32 a.m.

Board members stated their names for the record. A quorum of the Board was determined. Ms. Patel announced that the meeting will be recorded. Roll call vote was taken with Board members present.

Dipu Patel: Yes; Shannon Sheridan-Geldart: Yes; Robert Baginski: Yes; Richard Baum: Yes; Mary Kuzmeski: Yes; Alithia C. Monroe: Yes; Paul Crehan: Yes; Obtained: None; Absent: None; Recused: None

II. Conflict of Interest | Approval of Agenda

The regular meeting agenda for July 9, 2020 was reviewed for approval. Board members were asked to disclose any conflicts of interest with the present agenda there were no conflicts of interest.

Discussion:

None

Action:

Paul Crehan made a motion to approve the agenda. Shannon Sheridan-Geldart seconded the motion. The motion passed unanimously. Roll call vote was taken with Board members present.

Dipu Patel: Yes; Shannon Sheridan-Geldart: Yes; Robert Baginski: Yes; Richard Baum: Yes; Mary Kuzmeski: Yes; Alithia C. Monroe: Yes; Paul Crehan: Yes; Obtained: None; Absent: None; Recused: None

Document: July 9, 2020 Physician Assistant Regular Session Draft Meeting Agenda

III. Approval of Minutes

Board members reviewed the June 11, 2020 Physician Assistant Regular Session Draft Meeting Minutes for approval.

Discussion:

None

Action:

Paul Crehan made a motion to approve the June 11, 2020 PA Regular Session Minutes. Robert Baginski seconded the motion. The motion passed unanimously. Roll call vote was taken with Board members present.

Dipu Patel: Yes; Shannon Sheridan-Geldart: Yes; Robert Baginski: Yes; Richard Baum: Yes; Mary Kuzmeski: Yes; Alithia C. Monroe: Yes; Paul Crehan: Yes; Obtained: None; Absent: None; Recused: None

Document: June 11, 2020 Physician Assistant Regular Session Draft Meeting Minutes

IV. Inquiry from Margaret Bartiromo:

Mary Strachan, Board Counsel summarized the inquiry for the Board. Ms. Strachan said an attorney in Connecticut asked if it is within the scope of practice for a Massachusetts Physician Assistant to order home services and for clarification of the definition of major invasive procedures. She said that the attorney also asked the Board for clarification for medication review as found in the regulations.

Discussion:

Ms. Patel said that the Board has requirements for collaboration procedures and that in terms of major invasive procedures, those are determined by the organization for which the Physician Assistant works and the supervising physician or collaborating physician. Therefore the Board does not have a definition.

Shannon Sheridan-Geldhart, Board member, agreed with Ms. Patel.

Ms. Patel asked Ms. Strachan what is specifically written in the regulations regarding medication review.

Ms. Strachan noted that with regard to medication review, in Massachusetts physician assistants must comply with DCP regulations, in addition to the Board's regulations. This is because Physician Assistants may write prescriptions for controlled substances. She reviewed 263 CRM section 5.06; Prescription Practices of a Physician Assistant with the Board.

Ms. Patel clarified that attorney was asking about section 5.06 (4) a, which is about the frequency of medication reviews by the Physician Assistant's Supervising Physician. Ms. Patel explained that medication review is part of the prescription practice guidelines and that the prescription practice guidelines are reviewed annually. She said that the attorney is inquiring specially about the medication review portion. She said that portion is about the frequency that prescriptions, which are written on a day to day basis, are reviewed by the Supervising Physician with the Physician Assistant.

Ms. Patel said that in her practice, it is a quarterly review for certain medications but it would depend on the Physician Assistant's type of practice, experience and on certain types of medications prescribed. She said it would all be explicitly noted in the prescription practice guidelines.

Ms. Patel asked for Ms. Sheridan-Geldart input.

Ms. Sheridan-Geldart agreed with Ms. Patel and added that in her organization, the medication review process is built into chart reviews and those reviews are conducted within 30 days of hired, then every 3 months and then bi-annually after the first year of hire.

Ms. Strachan noted that for narcotics, it should be reviewed within 96 hours. Ms. Patel agreed with Ms. Strachan, but said guidelines, in general, are dependent on what the Supervising Physician and organization decides upon for non-narcotics.

Ms. Strachan will prepare the response on behalf of the board.

Action:
None

V. Flex Session

A. Announcements

Discussion:

Ms. Patel asked the Board members about their availability for the August Board Meeting. She said that historically the August meetings are cancelled due to vacation issues. Two Board members said they would not be were available. Karen Geoghegan, Assistant Executive Director, said as long as the other Board members were present at the August meeting and there were no conflicts of interest, then there would be a quorum of members.

B. Topics for Next Agenda

Discussion:

None

VI. Executive Session

At 9:43 a.m., Ms. Patel announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a) (1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board's position.

1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.

3. Specifically, the Board will discuss pending litigation: Williams vs. Board of Registration of Physician Assistants, Suffolk Superior Court, C.A. No. 2019-02764-D.
4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

Action:

Paul Crehan made a motion to move to executive session. Mary Kuzmeski seconded the motion. The motion passed unanimously. Roll call vote was taken with Board members present.

Dipu Patel: Yes; Shannon Sheridan-Geldart: Yes; Robert Baginski: Yes; Richard Baum: Yes; Mary Kuzmeski: Yes; Alithia C. Monroe: Yes; Paul Crehan: Yes; Obtained: None; Absent: None; Recused: None

The Board will not reconvene in public session subsequent to the closed session(s).

The next meeting of the Board of Registration of Physician Assistants is scheduled for **Thursday, August 13, 2020 at 9:30 a.m.** remotely on WebEx.

Respectfully Submitted,

The Board of Registration of Physician Assistant