



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals
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PROFESSIONAL CONDUCT COMMITTEE

Minutes of Meeting on June 11, 2024

Approved on: August 13, 2024

Prepared by: Terry Wood

Meeting Location: In person at 100 Cambridge Street, Boston and via ZOOM

List of Documents Used at the Meeting:

1. Agenda
2. Draft Professional Conduct Minutes from May 14, 2024
3. Active Case List

1. Call to Order: Jamie Smith called the meeting to order at 12:14 p.m.

Present via ZOOM: Gail Batchelder, Craig Ellis, Kirk Franklin, Patrick Herron, Gregg McBride, and Paul McKinlay. Board members present in the room: David Austin, Diane Baxter and Jamie Smith. Board members absent: Kathleen Campbell.

Staff members present in the room were: Chris Borges, Notoshia Dix, Matthew Lyne, and Terry Wood.

Also present remotely via ZOOM were: Wendy Rundle-LSPA Executive Director, Michelle Zelch-LSPA Program & Events Manager, and Nancy Fitzpatrick-MassDEP.

2. Announcements: There were no announcements.

3. Review of Draft Minutes from May, 14, 2024 Committee Meeting Minutes

The draft meeting minutes from the May 14, 2024 meeting were unanimously approved without changes by all members in attendance via roll-call vote.

4. Old Business

A. Status of Complaint Review Teams (CRTs)

The active case list was reviewed, and the status of each case was discussed.

B. Complaint 23C-01

Mr. Lyne reported that the Screening Team (David Austin and Jamie Smith, assisted by Mr. Lyne), appointed at the May committee meeting for the purpose of making a recommendation to full Committee whether the complaint should be accepted for investigation, met on May 24, 2024. He reported that the Screening Team had discussed the complaint, LSP response and other available documentation and decided to wait to make a recommendation until after a pending MCP submittal is submitted to MassDEP.

New Business - No new business.

5. Future Meeting – August 13, 2024 both in person at 100 Cambridge Street, Boston and via ZOOM.

6. Adjournment: The meeting was adjourned at 12:18 p.m.