

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, June 17, 2016
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order Determination of Quorum Notice of electronic recording		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes of Regularly Scheduled Meeting A. May 20, 2016 Board Meeting	Draft Minutes	
	IV.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Camy, Jacques</u> <u>Facility:</u> Marina Bay Skilled Nursing & Rehabilitation Center <u>Preceptor:</u> Geoffrey Rauch, NH5022 B. <u>Request for Administrator in Training Credit</u> 1. <u>Montgomery, Robert III</u> <u>Facility:</u> Marlborough Hills Rehabilitation & Health Care Center <u>Preceptor:</u> Jerry Shaffer, NH3457 2. <u>Coelho, Rosilene</u> <u>Facility:</u> Mary Anne Morse Health Care Center <u>Preceptor:</u> Lisa Kubiak, NH3466	Applications and related documents	

	<p>Administrator in Training</p> <p>C. <u>Request for Administrator in Training Change of Preceptor</u> None</p> <p>D. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Therrien, Robin</u> <u>Facility:</u> Chapin Center <u>Preceptor:</u> Mary Uschmann, NH933 2. <u>Alaimo, Craig</u> <u>Facility:</u> Hannah Duston Healthcare Center - Haverhill <u>Preceptor:</u> Christopher Olenio, NH3366 3. <u>Usechek, Daniel</u> <u>Facility:</u> Bluehills Health & Rehabilitation Center <u>Preceptor:</u> Denise Riley-Okun, NH3414 4. <u>Fontaine, Catherine</u> <u>Facility:</u> Gardner Rehabilitation & Nursing Center <u>Preceptor:</u> Kevin Morris, NH2972 5. <u>Kopecki, Erin</u> <u>Facility:</u> Liberty Commons <u>Preceptor:</u> William Bogdanovich, NH2089 <p>E. <u>Administrator in Training Completion Review</u></p> <ol style="list-style-type: none"> 1. <u>O’Sullivan, Christie</u> <u>Facility:</u> Palm Center - Chelmsford <u>Preceptor:</u> Meghan Tarr, NH3514 2. <u>Reis, Andrea (Collins)</u> <u>Facility:</u> Kindred Nursing & Rehab Tower Hill <u>Preceptor:</u> Paula Drelick, NH5138 	Applications and related documents	
	<p>V. Review of Applications for Licensure by Reciprocity</p> <p>A. <u>Amir Zarif</u> (Licensed in: GA, NC, MD, TN, VA)</p> <p>B. <u>Andrew Steiner</u> (Licensed in: CT, FL)</p> <p>C. <u>Michael Willitts</u> (Licensed in: NH)</p>	Applications and related documents	
	<p>VI. Review of Applications for License Renewal (within/Over 3 years of license expiration)</p> <p>None</p>	None	
	<p>VII. Triage</p> <p>A. <u>TRG-9285</u> Sister Joan Coyne</p>	Verbal	MS

	VIII.	Staff Assignments A. <u>SA-INV-7873</u> Brian Freedman B. <u>SA-INV-6341</u> Michael Bell C. <u>SA-INV-7006</u> Bruce Bedard D. <u>SA-INV-6689</u> William Bogdanovich	Memo and related documentations	CP CP CP CP
	IX.	Docketed Complaints None	None	
	X.	Probation Monitor Report None	None	
	XI.	Continuing Education A. “Basic Long Term Care Surveyor Training” <u>Requested by:</u> Rebecca Elkins, NH5149 B. “Infection Control in Nursing Home” <u>Requested by:</u> Rebecca Elkins, NH5149 C. “Selecting for Success Interviewing Workshop Participant Workbook” <u>Requested by:</u> Matthew Salmon, NH3386 D. “Young Presidents Organization Faculty to Global Leaders Conference” <u>Requested by:</u> Matthew Salmon, NH3386 E. “Current Issues in Medicaid” <u>Requested by:</u> David Ianacone, NH 3105	Documents related to requests for CEU	
	XII.	Requests for Approved Status None	None	
	XIII.	Policies A. SSN Affidavit – No SSN Policy	Draft Policy	MS
	XIV.	Other Business/Announcement A. NHA Regulatory Review B. NAB Exam Waiver Request – Renewal over 3 years	Hand-Outs Written Statement	MS MS
	XV.	Flex Session A. Topics for the next Agenda		

	XVI.	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. 3. Finally, the Board will consider approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the September 18, 2014 meetings. <p>The Board will not reconvene in open session subsequent to the executive session.</p>	Closed Session	
	XVII.	<p>Adjudicatory Session None</p>	None	
11:00 a.m.	XVIII.	M.G.L. c. 112, § 65C Session	Closed Session	
2:00 p.m.	XIX.	Adjournment-next Board meeting scheduled for [July 15, 2016]		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, June 17 2016

239 Causeway Street - 4th floor, Room 417A/B

Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator 3, Chair
William Graves, Nursing Home Administrator 1, Vice-Chair
James Divver, Nursing Home Administrator 4
Sherman Lohnes, Department of Public Health
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
Wayne S Saltsman, MD, PhD, Physician
MaryEllen Coyne, Office of Long Term Services and Supports at MassHealth
Aaron Tobey, Public Member 2
Jeannette Sheehan, Public Member 1

Board Members not Present: Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs

Staff Present: Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Marjorie Campbell, Investigator, Supervisor, Office of Public Protection, DHPL
Clifford V. Pascarella II, JD, Board Investigator, DHPL

Staff Not Present: Philip Beattie, Acting Executive Director, Multi-Boards, DHPL

Guests: None

- I. Call to Order - Determination of Quorum
A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:02 a.m.
- II. Approval of Agenda
Board members reviewed the meeting Agenda.

DISCUSSION: None

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: June 17, 2016 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: May 20, 2016

DISCUSSION: The Board reviewed the May 20, 2016 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Graves-yes, Mr. Lohnes-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Mr. Tobey-yes, Dr. Saltsman-yes, Ms. Coyne – yes, Ms. Sheehan-yes; Opposed: None; Abstain: None; Recused: None.

Documents: May 20, 2016 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

F. Request for Administrator in Training Approval

Ms. Lordan made the following recommendations:

1. Camy, Jacques

Facility: Marina Bay Skilled Nursing & Rehabilitation Center

Preceptor: Geoffrey Rauch, NH5022

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

G. Request for Administrator in Training Credit

Ms. Lordan made the following recommendations:

1. Montgomery, Robert III

Facility: Marlborough Hills Rehabilitation & Health Care Center

Preceptor: Jerry Shaffer, NH3457

RECOMMENDATION: Approve – 2 weeks credit

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Coelho, Rosilene

Facility: Mary Anne Morse Health Care Center

Preceptor: Lisa Kubiak, NH3466

RECOMMENDATION: Approve – 3 months credit

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

H. Request for Administrator in Training Change of Preceptor

None

I. Administrator in Training Mid-Point Review

Ms. Lordan and Mr. Baldassarre made the following recommendations:

6. Therrien, Robin

Facility: Chapin Center

Preceptor: Mary Uschmann, NH933

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

7. Alaimo, Craig

Facility: Hannah Duston Healthcare Center - Haverhill

Preceptor: Christopher Olenio, NH3366

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

8. Usechek, Daniel

Facility: Bluehills Health & Rehabilitation Center

Preceptor: Denise Riley-Okun, NH3414

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

9. Fontaine, Catherine
Facility: Gardner Rehabilitation & Nursing Center
Preceptor: Kevin Morris, NH2972

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

10. Kopecki, Erin
Facility: Liberty Commons
Preceptor: William Bogdanovich, NH2089

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

J. Administrator in Training-Final Completion Review

Ms. Lordan made the following recommendations:

3. O'Sullivan, Christie
Facility: Palm Center - Chelmsford
Preceptor: Meghan Tarr, NH3514

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

4. Reis, Andrea (Collins)
Facility: Kindred Nursing & Rehab Tower Hill
Preceptor: Paula Drelick, NH5138

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

V. Review of Applications for Licensure by Reciprocity

Mr. Divver and Mr. Baldassarre made the following recommendations:

- A. Amir Zarif (Licensed in: GA, NC, MD, TN, VA)

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

- B. Andrew Steiner (Licensed in: CT, FL)

DISCUSSION: Mr. Baldassarre informed the Board that Mr. Steiner has only submitted 26 CEUs out of the required 40 CEUs. Mr. Steiner is requesting that the Board members review his request to award him CEU credits for the remainder (13) due to his being an instructor and teaching a college-level course. The Board reviewed the regulations and discussed among themselves.

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

- C. Michael Willitts (Licensed in: NH)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

- VI. Review of Applications for License Renewal (within/Over 3 years of license expiration)
None

VII. Triage

- A. TRG-9285 Sister Joan Coyne

DISCUSSION: Ms. Strachan gave a brief overview on this triage case to the Board. Sister Coyne has a prior complaint back in 1998. The Board reviewed all the supporting documentations and responses.

ACTION: Dr. Saltsman made a motion to table the matter as there's not enough information to move forward. The Board requested more information for the next scheduled meeting, such as the complaint form; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

VIII. Staff Assignments

- A. SA-INV-7873 Brian Freedman

DISCUSSION: Mr. Pascarella gave a brief overview on this staff assignment case to the Board. The Board reviewed all the supporting documentations and responses. The Board received a complaint alleging that while Mr. Freedman was the NHA of record at a particular facility, he was not present at the facility. The complainant also alleged that the Licensee was approved by the Board to supervise an AIT, yet the Licensee left the actual management of the facility to the AIT in violation of Board regulations and the supervisor/AIT agreement. In his response to the Board's notice of Complaint, the Licensee did not clearly address the allegation. He asserted that he "assisted" 3 facilities in all, but he did not explain what that meant. Was he present full time at one facility as required? Did he supervise the AIT in the same at all times?

ACTION: Mr. Graves made a motion to request more information, such as what are the names of the Administrators of the other two facilities, where was the AIT actually performed and is it the same facility that the Board voted to approve before the AIT began?; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Graves-yes, Mr. Lohnes-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Mr. Tobey-yes, Dr. Saltsman-yes, Ms. Coyne – yes, Ms. Sheehan-yes; Opposed: None; Abstain: Mr. Divver; Recused: None.

Documents: Statement of Deficiencies

- B. SA-INV-6341 Michael Bell

DISCUSSION: Mr. Pascarella gave a brief overview on this staff assignment case to the Board. The complaint was received from a nursing home patient's spouse: the allegation is that the NHA improperly influenced the patient's spouse and pressured her into signing a mortgage on her house in order to pay for the patient's nursing home fees. In his response to the complaint, the Licensee explained that he consulted with the Nursing Home's attorney about the patient's financial situation. When the patient was admitted to the nursing home, his private insurance paid the bill, and the NHA advised the patient and spouse that they must immediately apply for Mass health/Medicaid in order to prevent having to private pay after the insurance coverage was exhausted. The attorney provided legal advice to the NHA regarding the legal proceedings to resolve financial matters. The NHA relied on the attorney's advice and followed her instructions. The attorney submitted an affidavit on the NHA's behalf, confirming his version of events. Even if the Licensee failed to provide the patient's spouse and his attorney to file the Medicaid application, he did so on the advice of his attorney. Any error was on the attorney's part. The Board reviewed all the supporting documentations and responses.

ACTION: Mr. Baldassarre made a motion to dismiss the Staff Assignment; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

C. SA-INV-7006 Bruce Bedard

DISCUSSION: Mr. Pascarella gave a brief overview on this staff assignment case to the Board. The complaint was forwarded to the Board from what was then called HCQ- the allegations are that when surveyors went to Everett Nursing Home in 2014, they found various deficiencies and issued a statement of deficiencies to the facility. For example, many lights were not working in the facility, the plumbing did not work in all areas properly, etc. In his response to the Board's Notice of Complaint, the Licensee explained that the facility is very old and run down. When the survey occurred he was in the midst of a major renovation project and that he encountered delays due to problem with some service contractors. The Licensee stated that he fixed the deficiencies that were pointed out to him. HCQ reported that he did not fix all deficiencies by the first follow up survey and did not come into compliance over the next several surveys. The Board reviewed all the supporting documentations and responses.

ACTION: Mr. Divver made a motion to open a complaint and request more information; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

D. SA-INV-6689 William Bogdanovich

DISCUSSION: Mr. Pascarella gave a brief overview on this staff assignment case to the Board. The Board reviewed all the supporting documentations and responses. In October of 2014, a patient's family member contacted the Board to complain about the patient's treatment at Broad Reach Rehabilitation and Skilled Nursing Center in Chatham, MA. In his response to the Board's notice of complaint, the Licensee explained that a long term patient who was very

physically fragile also suffered from depression and suicidal ideation. The patient spoke openly about her hopes/plans to commit suicide. As a result, the providers at the facility strongly recommended to the patient's family that she be hospitalized for treatment because the facility could not guarantee the patient's safety. The family members refused and, against their wishes, the providers committed the patient to a mental health facility where she could receive appropriate care.

ACTION: Mr. Stapleton made a motion to dismiss the staff assignment; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

IX. Docketed Complaints
None

X. Probation Monitor Report
None

XI. Continuing Education
Mr. Baldassarre made the following recommendations:

[Mr. Lohnes recuses himself and stepped out of the room at 10:46 a.m.]

A. "Basic Long Term Care Surveyor Training"
Requested by: Rebecca Elkins, NH5149

RECOMMENDATION: Approve – 32.5 CEU

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

B. "Infection Control in Nursing Home"
Requested by: Rebecca Elkins, NH5149

RECOMMENDATION: Approve – 1 CEU

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

[Mr. Lohnes returned to the room at 10:49 a.m.]

- C. “Selecting for Success Interviewing Workshop Participant Workbook”
Requested by: Matthew Salmon, NH3386

RECOMMENDATION: Approve – 7.5 CEU

ACTION: Mr. Graves made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

- D. “Young Presidents Organization Faculty to Global Leaders Conference”
Requested by: Matthew Salmon, NH3386

RECOMMENDATION: Denied – Not relative to the profession

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Tobey seconded the motion; Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Lohnes-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Mr. Tobey-yes, Dr. Saltsman-yes, Ms. Coyne – yes, Ms. Sheehan-yes; Opposed: None; Abstain: Mr. Graves; Recused: None.

Documents: Documents related to requests for CEU

- E. “Current Issues in Medicaid”
Requested by: David Ianacone, NH 3105

RECOMMENDATION: Approve – 2 CEU

ACTION: Dr. Saltsman made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

- XII. Requests for Approved Status
None

- XIII. Policies
A. SSN Affidavit – No SSN Policy

DISCUSSION: Ms. Strachan gave a brief overview of the draft SSN Affidavit policy to the Board. Historically, if an individual did not possess a SSN, he or she was told by the Division that she or he could not apply for licensure. The Dental Board Counsel researched the issue and advised the Dental Board in writing of a process by which an individual without a SSN can be licensed. M. Strachan attached a copy to her memo.

ACTION: Mr. Graves made a motion to adopt the policy; Ms. Coyne seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

XIV. Other Business/Announcements

C. NHA Regulatory Review

DISCUSSION: Ms. Strachan gave a brief overview of the regulatory review with the comments to the Board. The Board has concerns regarding the change of the term resident and patient. The Board reviewed the rest of the document.

ACTION 1: Mr. Stapleton made a motion to approve CMR 2.00 and move forward to the public hearing; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously. Board Members were concerned that one of the edits made during the administrative review process was changing the term “patient” to “resident”. Some individuals at Nursing Homes are not long term residents and are there for a short term rehabilitation. These individuals become offended when they are referred to as “residents”. Counsel explained that this regulatory amendment does not require NHAs to call nursing home patients residents. The purpose of the change was to bring this Board’s regulatory language into consistency with other state and federal agency regulations, all of which use the term “resident”.

ACTION 2: Mr. Stapleton made a motion to approve CMR 3.00 and move forward to the public hearing; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION 3: Mr. Stapleton made a motion to approve CMR 4.00 and move forward to the public hearing; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION 4: Dr. Saltsman made a motion to approve CMR 5.00 and move forward to the public hearing; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION 5: Dr. Saltsman made a motion to approve CMR 6.00 and move forward to the public hearing; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Hand-Outs

D. NAB Exam Waiver Request – Renewal over 3 years

DISCUSSION: Ms. Strachan informed the Board that this expired Administrator is requesting for the exam portion to be waived for his license renewal.

ACTION: Mr. Stapleton made a motion to deny his waiver request as it's been 4 years out of practice and he's not in the industry; Mr. Baldassarre seconded the motion; Ms. Lordan-yes, Mr. Graves-yes, Mr. Lohnes-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Dr. Saltsman-yes, Ms. Coyne – yes, Ms. Sheehan-yes; Opposed: None; Abstain: Mr. Tobey; Recused: None.

Documents: Documents related to requests for CEU

XV. Flex Session
None

XVI. Executive Session (Roll call vote)
At 11:30 a.m., Ms. Lordan, Board Chair, announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of consider the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

The Board will not reconvene in open session subsequent to the executive session.

Mr. Divver made a motion to enter the Executive Session; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Graves-yes, Mr. Lohnes-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Mr. Tobey-yes, Dr. Saltsman-yes, Ms. Coyne – yes, Ms. Sheehan-yes; Opposed: None; Abstain: None; Recused: None.

The Board adjourned the Executive Session at 11:34 a.m.

XVII. Adjudicatory Session
None

XVIII. M.G.L. c. 112, § 65C Session
At 11:35 a.m., Mr. Graves made a motion to enter the 65C Session; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor.

XIX. Adjourn
There being no other business before the Board, Mr. Stapleton made a motion to adjourn the Board meeting; Dr. Saltsman seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:36 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, July 15, 2016. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date