

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, June 18, 2021
10:00 a.m.

General Session will be held via WebEx at:
<https://state.ma.webex.com/state/j.php?MTID=m8f1162e8defc2e1b75d1f722f78fea08>
Call-In Telephone number 1-866-692-3580 (toll-free)
Meeting Number/Access Code: 161 771 5568
Meeting Password: MysB9KX6fN3

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. May 21, 2021 General Session Minutes	Draft Minutes	Board
	IV	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	V	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. 2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees. <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	VI	65C Session: N/A		Board Counsel
	VII	Adjudicatory Session: N/A		Board Counsel
2:00 p.m.	VII	Adjournment: Next Board meeting scheduled for June 18, 2021		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
BOARD MEETING
Friday, June 18, 2021
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

(OPEN SESSION)
MINUTES

Board Members

Present:

Sherman Lohnes, Vice-Chair | Department of Public Health
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator
Carolyn Fenn | Executive Office of Elder Affairs
Nancy Lordan, N.H.A. | Nursing Home Administrator 3
Dr. Tara Loy | Nursing Home Administrator Educator
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2
Naomi M. Prendergast | N.H.A | Nursing Home Administrator 4
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
Roxanne Webster, R.N. | Registered Nurse

Board Members

Not Present:

William J. Graves, N.H.A. | Chair | Nursing Home Administrator 1
Pavel Terpelets | Office of Long-Term Services and Supports

Staff Present:

Steven Joubert | Executive Director – Multi-Boards, BHPL
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL
Mary Strachan | Board Counsel - Office of the General Counsel, DPH

I. Call to Order | Determination of Quorum:

Mr. Sherman Lohnes, Board Vice-Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:03 A.M. and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; Sherman Lohnes: present; Nancy Lordan: present; Tarah Loy: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi M. Prendergast: present; Patrick J. Stapleton: present; Roxanne Webster: present. Absent: William Graves, Pavel Terpelets

As this was Dr. Tarah Loy's first meeting, Board members welcomed her and introduced themselves.

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Board of Registration of Nursing Home Administrators

If you need reasonable accommodations in order to participate in the meeting, contact the DPHADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

II. Conflict of Interest | Approval of Regular Session Agenda

Mr. Lohnes asked members to review the agenda.

DISCUSSION:

None.

ACTION:

Motion by Ms. Mary Moscato to approve the agenda as presented, seconded by Ms. Roxanne Webster and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Pavel Terpelets.

Document: June 18, 2021 Agenda

III. Approval of May 21, 2021 Minutes

DISCUSSION:

None.

ACTION:

Motion by Ms. Moscato to approve the May 21, 2021 minutes as presented, seconded by Ms. Nancy Lordan and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Recused: none. Abstained: none. Absent: William Graves, Pavel Terpelets.

Document: May 21, 2021 minutes

IV. Open Investigations: N/A

V. Flex Session:

A. Announcements/Discussion

Executive Director, Mr. Steven Joubert let Board members know that they had the option to meet remotely but that they were not obligated to do so. He also let them know that BHPL would be relocating to 250 Washington Street in the Fall. Board members determined that, in their view, remote meetings were more convenient for quorum and additionally allowed Licensees more flexibility with their attendance. They felt that they would wait until the Bureau moved and settled into their new space before meeting in person again.

ACTION:

Motion by Mr. Patrick Stapleton to continue remote meetings until BHPL has relocated, seconded by Ms. Moscato and approved by roll-call vote as follows: Carolyn Fenn: yes; Sherman Lohnes:

abstained; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Recused None.
Abstained: Sherman Lohnes. Absent: William Graves, Pavel Terpelets.

B. Topics for Next Agenda

Ms. Moscato noted that she and others were curious if the Board was still receiving AIT applications and could share trends from last year versus this year in terms of number of applications received.

VI. M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Prendergast to move into Executive Session at 10:26 A.M., seconded by Ms. Lordan and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Tarah Loy: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Roxanne Webster: yes. Recused: None. Abstained: None. Absent: William Graves, Pavel Terpelets.

VII. Adjournment:

The Board did not reconvene in Open Session following Executive Session. The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, July 16, 2021 at 10:00 A.M. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators