| Autism Commission  Birth to 14 Subcommittee |
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| Location: | Massachusetts Department of Elementary and Secondary Education, 75 Pleasant Street, Malden, MA 02148 – Conference Room #201 |
| Date: | Thursday, June 21, 2018 |
| Time: | Noon to 1:30 p.m. |

# Meeting Objectives:

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| **Identify specific action items related to key areas of focus determined during the May 10th Meeting of the Birth to 14 Subcommittee** | * **Begin assignment of action items to facilitate the work to be done** |

# Meeting Norms:

* We are collaborative and solutions-oriented. Please arrive at all meetings ready to work with colleagues in identifying potential solutions to what are often complex problems.
* In order to use our time wisely, we will be present both physically and mentally, starting and ending our meetings on time.
* We will communicate effectively and be concise when we speak—encouraging respectful participation and inviting a wide range of perspectives, while managing our own “air time” to ensure everyone has the chance to speak.
* We will address conflict by dealing with the issue, not the person or people involved.
* We will ask questions when in doubt.

# Meeting Agenda:

## **Administrative Business (15 minutes)**

## **Meeting-related motions**

## **Review and vote on the Minutes from the May 10th meeting of the Birth to 14 Subcommittee**

## **Other business?**

1. **Review of Subcommittee Priorities decided upon at the May 10th Birth to 14 Subcommittee Meeting (5 minutes), specifically:**

* **Providing input into the development of the DESE electronic IEP to ensure the inclusion of issues that relate to students with ASD**
* **Addressing the shortage of ABA providers across the state**
* **Identifying ways to decrease wait times for evaluation and early diagnosis and promote existing resources for Health Care professionals**

1. **Isolating specific steps the Subcommittee will take in support of each priority (60 minutes total)**
   * **Assign specific goals or benchmarks of success to each priority**
   * **What next steps can be taken to help reach those goals?**
   * **What is the timeline for each step?**
   * **How will we hold ourselves accountable for achieving those goals on those timelines?**
2. **Announcement of upcoming meetings and next steps (10 minutes)**
3. **Adjourn**