



COMMONWEALTH OF MASSACHUSETTS
**Board of Registration
of
Hazardous Waste Site Cleanup Professionals**

**MINUTES
OF
BOARD MEETING
Held on June 9, 2026**
[Approved: August 11, 2026]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft May 12, 2026 Board Meeting Minutes
3. ARP Dockets 1, 2 and 3
4. Renewal Docket 1

1. **Call to Order:** Diane Baxter called the meeting to order at 12:30 p.m. Present in the room: David Austin and Diane Baxter. Present remotely via ZOOM: Kathy Campbell, Craig Ellis, Kirk Franklin, Gregg McBride, Paul McKinlay, Deirdre Menoyo and Jamie Smith.

Board members absent: Gail Batchelder.

Staff members present in person: Chris Borges, Matthew Lyne, and Terry Wood. Staff members present via ZOOM: Notoshia Dix.

Members of the public present remotely via ZOOM: Mariellen Morris, LSPA Executive Director; Michelle Zelch, LSPA Program & Events Manager; Kristi Lefebvre, LSPA Communications Manager; Rebecca Buswell of MassDEP; and Sneha Kalagarla.

2. **Announcements:** Ms. Wood announced that she had the following addition to the agenda under Other Business: Discussion re: Helpful Hints Document for Applicants.
3. **Agenda:** The Board members agreed to follow the agenda as modified by Ms. Wood's announcement.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on May 12, 2026. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote.

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5. **Update regarding the Board's On-line Platform:** Sneha Kalagarla, Senior Business Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board's electronic platform since she last addressed the Board at the April 2026 meeting. Ms. Kalagarla reported: 99% of LSPs have paid the 2026 annual fee and 3 LSPs are currently suspended for non-payment of the annual fee; LSPs up for renewal on July 30th have begun submitting their renewal applications; her team addressed seven procedural issues and were able to resolve all of them quickly; the team is also working on two additional updates: a clarification on the professional reference form for LSP applications regarding how to submit the completed form to the Board and a change in the language on the notice informing examinees they failed the exam to let the examinees know both their percentage score as well as the number of questions they answered correctly.

6. **Old Business:** None

7. **Decisions Regarding Licensing of Applicants:**

A. Application Dockets

New Application Docket Number 1

ARP Members: David Austin, Kathy Campbell, Kirk Franklin

ID #	Applicant Name/Company Name	ARP #	REC.
3528	Eric Wirtanen-Haley & Aldrich	367	A

Mr. Lyne stated that Mr. Wirtanen is a standard track candidate who claimed over 20 years of Total Professional Experience (TPE) and over 9 years of Relevant Professional Experience (RPE). The ARP believed Ms. Wirtanen's application indicated he met the minimum requirement for RPE, and had good experience doing MCP-related work and strong references. The ARP recommended that Mr. Wirtanen be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

New Application Docket Number 2

ARP Members: Diane Baxter, Gail Batchelder, Gregg McBride

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Recused Members: Paul McKinlay

ID #	Applicant Name/Company Name	ARP #	REC.
6816	Paige Cochrane-VHB	368	A

Mr. Lyne stated that Ms. Cochrane is a standard track candidate who claimed 12 years of TPE and more than 7 years of RPE. The ARP believed that Ms. Cochrane's application indicated she met the minimum requirement for RPE and noted that her project summaries were well-written and her references highlighted her decision-making experience. The ARP recommended that Ms. Cochrane be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion with the exception of Mr. McKinlay who was recused.

New Application Docket Number 3

ARP Members: Diane Baxter, Gail Batchelder, Gregg McBride

Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
9402	Bryan Gammons-Tighe & Bond	368	D

Mr. Lyne stated that Mr. Gammons claimed a standard track but his BA degree is in environmental studies which is not a listed standard track degree. Mr. Gammons claimed over 18 years of TPE and more than 14 years of RPE. The ARP determined, based on his coursework, that he was standard track but decided that his application did not demonstrate that he had either sufficient waste site cleanup decision-making experience or had acted as principal decision-maker for the minimum required time. The ARP also noted that Mr. Gammons' references did not adequately support that the applicant was a principal decision-maker over the entire time for which the applicant claimed RPE. As a result, the ARP recommended that Mr. Gammons be denied to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

8. License Renewals

Renewal Docket No. 1
Date: June 9, 2026
Renewal Date: 7/30/2026
New Expiration Date: 7/30/2029

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Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	4718	Steven		Passafaro
2	7998	Lawrence		Mach
3	9396	Lisa		Irwin
4	7232	Lauren		Anderson-Konetzny
5	2887	Justin		Mosquera
6	7250	Daniel		Gorman
7	9988	Luke		Fabbri
8	9456	Matthew		Hackman
9	8331	Richard		LaMothe

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Status Report.

Mr. Lyne reported that the next group of LSPs have a renewal date of 7/30/26. 56 LSPs are currently on the renewal list. 9 were approved moments ago and the remainder have until July 30th to submit their renewal applications.

9. Other Licensing Related Matters

A. Scheduling of Future Application Review Panels

Mr. Lyne reported that three new applications (Alexander Dewhirst, EFI Global, Inc.; Georgeanna Nugent, McFarland-Johnson, Inc.; and Travis Hinman, Ramboll) have been received since the last Board meeting and asked if each Board member would be willing to serve on one of the ARPs. All Board members in attendance indicated they would be willing to be on an ARP.

B. Inactive Status Report

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

LSP Number	License Status Date	License Status	Last Name	First Name
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

C. Total Number of Active LSPs = 388

D. Annual Fees Report

Ms. Dix reported suspension notifications were sent out on April 2nd via ePlace notifications and certified mail to LSPs who have not yet paid their annual fee. If these LSPs do not pay their annual fees within 90 days (by the close of business on July 1) their licenses will be revoked. Payment can be made via ePlace accounts using either the “pay online” or “pay by mail” option. If using the “pay by mail” option, please be sure to include your LSP number on your check, as this will ensure your account is credited properly. As of this morning, there are 3 outstanding invoices. The licenses of 10 LSPs were suspended on 4/2 for non-payment; 7 of those LSPs have settled their balances.

10. Exam Committee Update

Mr. Lyne stated that the exam subcommittee met on 5/6 to review questions that examinees submitted to the Board. The exam subcommittee will meet again on 6/17 to continue to evaluate the recent exams. The next round of exams are scheduled for November 3-5 at CERO.

11. Continuing Education Committee Report

Mr. Austin reported that the Committee met earlier in the day, approved the meeting minutes from last month’s meeting and Mr. Lyne provided an update regarding the status of approved on-demand courses that contain out-of-date material.

12. Regulations

Ms. Wood stated that at the most recent MassDEP Waste Site Cleanup Advisory Committee meeting an LSP had asked about the recent amendment to the Board’s regulations at 309 CMR 3.09(2)(b) that allows an LSP to apply up to six continuing education credits earned during the last six months of a license renewal period toward their next license renewal, provided those credits were not applied toward the previous renewal. The LSP asked whether she could apply unused credits earned during the six months prior to her January 30, 2026 license renewal toward her renewal in 2029 considering the amendment did not come into effect until January 30, 2026.

Ms. Wood stated that the language in the amendment does not contain any time limitations so she believes the amendment applies to any LSP regardless of when the LSP last renewed his or her license. Ms. Wood also noted that it would be the LSP’s responsibility to provide paperwork to document that any credits the LSP wants to apply from that LSP’s prior renewal period were not needed for the LSP’s prior renewal and were earned during the last six months of the prior renewal period. The Board members expressed agreement with Ms. Wood’s interpretation of the regulation.

13. Other Business

A. Advice Document regarding Applications: Ms. Wood stated that Mr. Lyne had

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informed her that some Board members had suggested in reviewing LSP applications that it might be helpful to create a helpful hints document for applicants regarding issues Board members commonly see in applications. The consensus of the Board was that it made sense to create such a document and that Board staff should work on a draft to present at an upcoming Board meeting

B. Personnel, Budget and Fees: Ms. Wood stated she had no new information.

C. LSP Board Member Vacancies: Ms. Baxter stated that the package supporting the Governor's appointment of the applicant for the open environmental slot on the Board had been forwarded to the DEP Commissioner's office. From there, the package would go to EEA and then to the Governor's office.

14. **Future Meeting:** The Board will next meet on August 11, 2026.

15. **Adjournment:** The meeting was adjourned at 12:55 p.m.