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1(a). Post-Summons Trial Juror Letter

OFFICE OF JURY COMMISSIONER
560 HARRISON AVENUE, SUITE 600
BOSTON, MASSACHUSETTS 02118

You have been summoned to appear as a Trial Juror in the Commonwealth of Massachusetts. The Court is taking extraordinary measures to protect your health and safety as you report for service. Please view our video on what to expect during juror service at www.mass.gov/jury-duty. After reading this message and watching the video, if you have questions or concerns please email us JurorHelp@jud.state.ma.us, or call and leave a brief message at 617-854-8222 and we will get back to you.

PLEASE RE-CONFIRM THAT YOU WILL APPEAR FOR SERVICE, even if you have already confirmed in response to your summons. This will enable us to limit the number of people who appear at the same time, to allow for social distancing. Please email us at JurorHelp@jud.state.ma.us (preferred), or call 1-800-THE-JURY (843-5879) or leave a message at (617) 854-8222 (an unattended line) to **RE-CONFIRM** that you will appear. **Please include your Badge Number and email address.**

Your reporting time may be changed to ensure adequate social distancing. **You must call the Juror Line after 3 pm on the day before your service date to learn your final reporting time assignment.** The Juror Line phone number will be listed on your Reminder Notice, which you will receive in the mail about a week before your service date.

You will also receive a final notification by email before you appear, so **it is very important that you confirm your appearance and provide us with an email address**, and that you check your email the day before your service date.

This experience will not be like any trial or grand jury service you may have performed before. There will be a much smaller number of people appearing for service than usual, and there will be extensive safety measures in effect when you arrive to protect your health. If you need to postpone or request a disqualification, please use the Massachusetts Juror Website at MAjury.gov (click on "Respond to Your Summons Online.") Because there are limited courthouses in each county holding jury trials, transfers to a different courthouse may not be available.

Limited number of people. You will appear with a small group of people to allow for sufficient physical distancing in the courthouse. Different groups may be asked to appear at different times of day. You may be asked to appear in the morning or the afternoon, and may be asked to call the Juror Line before leaving for the courthouse to confirm that your presence is still required. We will send you the Juror Line phone number shortly before your service. (It is also possible that you will be asked to appear on a different day of the week than the one listed on your summons, depending on the needs of the court.)

Health screening and protection. We will send you some self-screening questions to review the day before your service, and we ask you to notify us if you cannot to appear. When you appear for service, you will be screened again. Everyone in the courthouse will be required to wear a mask. You will be provided with a mask if you need one. Hand sanitizer will be available, as will bathroom facilities with soap and water.

Environmental controls. Your service will take place in large rooms with proper ventilation. Plexiglass barriers will be in place in the courthouse. Occupancy limits will be in place, for the building, elevators, and rooms of the courthouse.

Your service is critically important. We appreciate your willingness to perform this essential service for the community and the justice system, and we will take extraordinary steps to protect your health and safety. If you have questions or concerns, please email us at JurorHelp@jud.state.ma.us or call (800) 843-5879 or (617) 854-8222 (unattended line) and we will get back to you. Thank you for your service.

1(b). Post-Summons Grand Juror Letter

OFFICE OF JURY COMMISSIONER

560 HARRISON AVENUE, SUITE 600
BOSTON, MASSACHUSETTS 02118

You have been summoned to appear as a Grand Juror in the Commonwealth of Massachusetts. The Court is taking extraordinary measures to protect your health and safety as you report for service. Please view our video on what to expect during juror service at www.mass.gov/jury-duty. After reading this message and watching the video, if you have questions or concerns please email us at JurorHelp@jud.state.ma.us, or call and leave a brief message at 617-854-8222 and we will get back to you.

PLEASE RE-CONFIRM THAT YOU WILL APPEAR FOR SERVICE, even if you have already confirmed in response to your summons. This will enable us to limit the number of people who appear at the same time, to allow for social distancing. Please email us at JurorHelp@jud.state.ma.us (preferred), or call 1-800-THE-JURY (843-5879) or leave a message at (617) 854-8222 (an unattended line) to **RE-CONFIRM** that you will appear. **Please include your Badge Number and email address.**

Your reporting time may be changed to ensure adequate social distancing. **You must call the Juror Line after 3 pm on the day before your service date to learn your final reporting time assignment.** The Juror Line phone number will be listed on your Reminder Notice, which you will receive in the mail about a week before your service date.

You will also receive a final notification by email before you appear, so **it is very important that you confirm your appearance and provide us with an email address**, and that you check your email the day before your service date.

This experience will not be like any trial or grand jury service you may have performed before. For one thing, there will be a much smaller number of people appearing for service than usual. For another, there will be extensive safety measures in effect when you arrive to protect your health. If you need to postpone or request a disqualification, please use the Massachusetts Juror Website at MAjury.gov (click on "Respond to Your Summons Online.") Because the grand jury sits in only one courthouse in each county, transfers to a different courthouse are not available.

Limited number of people. You will appear with a small group of people to allow for sufficient physical distancing in the courthouse. Different groups may be asked to appear at different times of day. You may be asked to appear in the morning or the afternoon, and may be asked to call the Juror Line before leaving for the courthouse to confirm that your presence is still required. We will send you the Juror Line phone number shortly before your service. (It is also possible that you will be asked to appear on a different day of the week than the one listed on your summons, depending on the needs of the court.)

Health screening and protection. We will send you some self-screening questions to review the day before your service, and we ask you to notify us if you are unable to appear. When you appear for service, you will be screened again. Everyone in the courthouse will be required to wear a mask. You will be provided with a mask if you need one. Hand sanitizer will be available, as will bathroom facilities with soap and water.

Environmental controls. Your service will take place in large rooms with proper ventilation. Plexiglass barriers will be in place in the courthouse. Occupancy limits will be in place, for the building, elevators, and rooms of the courthouse.

Your service is critically important. We appreciate your willingness to perform this essential service for the community and the justice system, and we will take extraordinary steps to protect your health and safety. If you have questions or concerns, please email us at JurorHelp@jud.state.ma.us or leave a brief message at (617) 854-8222 (an unattended line) and we will get back to you. Thank you for your service.

2. COVID-19 Survey

OFFICE OF JURY COMMISSIONER

560 HARRISON AVENUE, SUITE 600
BOSTON, MASSACHUSETTS 02118

You were recently summoned for jury service. The Trial Court is committed to minimizing risks from COVID-19 to all court users, including persons appearing for jury service. At your earliest convenience, please review the following COVID-19 Risk Assessment questions and contact the OJC with the requested information for all questions to which you answer "Yes," if any. Please email your "Yes" responses to JurorHelp@jud.state.ma.us, and be sure **include your BADGE NUMBER** in your message. You can also call 1-800-THE-JURY (843-5879) for assistance.

1. Are you or someone in your immediate household at increased risk for COVID-19? Yes___ No___
If **Yes**, why?
 - a. Over 65? Yes___ No___
If **Yes**, would you like to be automatically postponed for six months? Yes___ No___
 - b. Serious Health Condition? Yes___ No___
If **Yes**, please identify the nature of the serious health condition.
 - c. Other increased risks (high-risk household members, occupation, etc.) Yes___ No___
If **Yes**, please identify the other increased risks.
 - d. Regular contact with COVID-19 patients? Yes___ No___
If **Yes**, please describe the nature of the regular contact:
2. Do you have serious concerns about reporting for service at the courthouse? Yes___ No___
If **Yes**, please identify the serious concerns:

3. Day-Before Health Self-Assessment

You are expected to appear for service at 9 a.m. on [Wednesday, February 17](#) at the Edward W. Brooke Courthouse, 24 New Chardon Street, Boston, MA. In order to minimize the number of people appearing at the same time, potential jurors are being divided into smaller groups and asked to appear throughout the morning and afternoon.

Masks and hand sanitizer will be available at the courthouse, and all jurors will be expected to maintain a minimum of 6 feet of physical distance from all other persons in the building. You will also undergo a health screening at the courthouse.

Please wear a mask when you report to the courthouse. You may also wish to bring a pen, your completed Confidential Juror Questionnaire, your cell phone, a snack, a beverage, and reading material.

Please perform the following self-assessment of your health before leaving for the courthouse. If you answer any of the following questions "yes," please leave a message at (617) 854-8222 with your name and Badge Number and we will reschedule you. Do not appear at the courthouse if any of the following apply to you:

- Have you tested positive for COVID-19 in the last three weeks?
- Do you have a fever of over 100 degrees?
- Do you have a dry cough, shortness of breath, or a sudden loss of smell or taste?
- In the past two weeks, have you spent 10 minutes or more within 6 feet of someone who has tested positive for COVID-19?
- Are you or someone in your household waiting for the results of a COVID-19 test, taken for health reasons (that is, not for travel or other purposes)?
- Have you traveled outside of the Northeast in the last two weeks (New England, NY, NJ)?

Thank you for your willingness to serve.

4. Non-Responder Email

(for those who ignore earlier messages)

Badge Number : 12345678

Service Date : 3/9/2021

Dear JOHN DOE :

PURSUANT TO YOUR RECENT SUMMONS, YOU ARE EXPECTED TO APPEAR FOR JURY SERVICE IN MARCH 2021. Failure to respond does not resolve your summons or relieve you of your obligation to serve.

YOU MUST CONTACT THE OFFICE OF JURY COMMISSIONER TO RE-CONFIRM THAT YOU WILL APPEAR, or to modify your service or request assistance.

You must re-confirm by email or voicemail even if you confirmed on the website or by mail after receiving your summons.

*THIS IS YOUR FINAL NOTIFICATION. We have sent you several notifications requesting re-confirmation but have not received a response. In order to allow us to ensure proper health and safety precautions for you and others at the courthouse, **YOU MUST RESPOND IMMEDIATELY.***

*Please reply by email to JurorHelp@jud.state.ma.us (preferred), or call 1- 800-THE-JURY (843-5879) or leave a message at (617) 854-8222 (an unattended line) to **RE-CONFIRM** that you will appear. **Please include your badge number and your email address with your response.***

Thank you for your immediate response to this message.

5. Website Screenshots Concerning COVID-19



Badge No.:

Current Jury Service Details:

Wednesday, April 21, 2021

Suffolk Superior Courthouse

3 Pemberton Square Room 218

BOSTON, MA 02108

[Get driving directions](#)For public transportation information, call the MBTA at (800) 392-6100 or visit <http://www.mbta.com>

You have been randomly selected by computer to serve as a Trial Juror at the courthouse listed above. This website will guide you through the steps necessary to respond to your summons.

You can return to this website as often as you wish to check your service date, get directions, or request changes. You can also complete the mandatory Confidential Juror Questionnaire, print it, and bring it with you when you report for jury duty.

PLEASE CONTINUE FOR IMPORTANT INFORMATION ABOUT COVID-19 PROTECTIONS AND ACCOMMODATIONS.

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Badge No.:

Steps we are taking to keep you safe

The Trial Court is taking extraordinary measures to protect your health and safety during the pandemic. This brief [video](#) will show you what to expect at the courthouse.

For those over 70

If you are 70 years old or older, you may choose to disqualify yourself from jury service.

Postpone Service

All people summoned for service are entitled to postpone their service for up to a year.

Other Concerns?

Anyone with risk factors or other concerns about COVID-19 and jury service can contact the OJC for assistance by completing the COVID-19 Survey on this website.

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Badge No.: [REDACTED]

COVID-19 Survey

* Are you or someone in your immediate household at increased risk for COVID-19?

☐ Yes ☒ No

If Yes, why?

Over 65? ☐ Yes ☒ No

Serious Health Condition? ☐ Yes ☒ No

Please identify the nature of the serious health condition:

100 of 100 characters

Other increased risks (high-risk household members, occupation, etc.) ☐ Yes ☒ No

If yes, please identify the other increased risks:

200 of 200 characters

Regular contact with COVID-19 patients? ☐ Yes ☒ No

Describe the nature of the regular contact:

200 of 200 characters

Please provide your phone number for any necessary OJC follow-up:

Do you have serious concerns about reporting for service at the courthouse?

☐ Yes ☒ No

If yes, please identify the serious concerns:

250 of 250 characters

* ☐ I hereby certify my responses to the questions on this COVID-19 survey are true and accurate.

* Required Field

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Badge No.: [REDACTED]

Step 4 of 5

E-MAIL NOTIFICATIONS

Please enter your e-mail address here to receive important court and COVID-19 notifications concerning your juror service:

* e-mail address:

* Confirm e-mail address:

The Office of Jury Commissioner will not disclose your e-mail address to any other party.

Jurors who provide an e-mail address will receive an electronic reminder from the OJC on the day before their service date. Also, you will generally receive an electronic response to any requests within 12-24 hours or less, followed by a paper response by mail. Jurors who do not provide an e-mail address will receive only a paper response, by mail, within 7-10 days.

☐ YES, please send all relevant notifications by e-mail only

☒ NO, please continue to send notifications by mail (as well as by e-mail, if address provided)

Opt out of providing your e-mail address ☐

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Clicking 'Start Over' will erase all responses and return you to the first page.

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**6. Video on Mass.gov (MAjury.gov) on
What to Expect When You are Summoned to Jury Duty**

<https://www.mass.gov/info-details/jury-duty-informational-videos#what-to-expect-when-you-are-summoned-to-jury-duty->

Jury Duty

Have you been summoned to jury duty in Massachusetts? Learn how to respond to your summons.

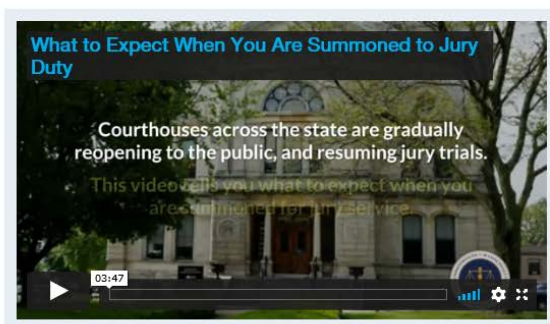
Serving on a jury is an important civic duty. Find out who is eligible for jury duty, how to respond to your summons, and what to expect when you serve. You'll also learn how to prove your jury service and what happens if you miss your date. To confirm if you'll be needed for jury duty, call the Juror Line listed on your Reminder Notice after 3 p.m. or log in to the Massachusetts Juror Service Website after 4 p.m. on the day before you're scheduled to serve.

LOG IN

[Massachusetts Juror Service Website](#) →

OFFERED BY

Office of Jury Commissioner →



7. Statewide Juror Demographics

Federal Census v CY19 v COVID-19 v Phase 2



Office of Jury Commissioner
for the Commonwealth

All Counties except **Dukes**
and **Nantucket**

Demographic Survey - Calendar Year 2019, All COVID-19, and Phase 2

| Demographic Category | Federal Census 2010 | | Trial/Grand Jurors Who Appeared for Juror Service: CY19 | | Trial/Grand Jurors Who Appeared for Juror Service: COVID-19 3/16/20-4/30/21 | | Trial/Grand Jurors who Appeared for Juror Service: Phase 2 3/1/21-4/30/21 | |
|----------------------------------|---------------------|---------------|---|---------------|---|---------------|---|---------------|
| | Population | % | Population | % | Population | % | Population | % |
| Black/African American | 314,966 | 6.2% | 13,468 | 6.6% | 333 | 7.0% | 206 | 6.9% |
| White | 4,197,996 | 82.2% | 165,923 | 81.7% | 3,793 | 80.3% | 2,391 | 79.7% |
| Native Hawaiian/Pacific Islander | 1,686 | 0.0% | 185 | 0.1% | 2 | 0.0% | 2 | 0.1% |
| Asian* | 270,327 | 5.3% | 7,936 | 3.9% | 222 | 4.7% | 150 | 5.0% |
| American Indian/Alaskan Native | 13,473 | 0.3% | 292 | 0.1% | 5 | 0.1% | 4 | 0.1% |
| Other | 308,832 | 6.0% | 15,361 | 7.6% | 371 | 7.9% | 248 | 8.3% |
| TOTALS | 5,107,280 | 100.0% | 203,165 | 100.0% | 4,726 | 100.0% | 3,001 | 100.0% |

| Demographic Category | Federal Census 2010 | | Trial/Grand Jurors Who Appeared for Juror Service: CY19 | | Trial/Grand Jurors Who Appeared for Juror Service: COVID-19 3/16/20-4/30/21 | | Trial/Grand Jurors who Appeared for Juror Service: Phase 2 3/1/21-4/30/21 | |
|-------------------------|---------------------|-------|---|-------|---|-------|---|-------|
| | Population | % | Population | % | Population | % | Population | % |
| Yes, Hispanic/Latino* | 415,830 | 8.1% | 13,624 | 5.3% | 363 | 7.5% | 249 | 7.9% |
| No, Not Hispanic/Latino | 4,691,450 | 91.9% | 187,339 | 93.6% | 4,308 | 89.2% | 2,757 | 87.7% |
| No Response His./Lat. | 0 | 0.0% | 2,371 | 1.0% | 157 | 3.3% | 136 | 4.3% |

*Asians and Hispanic/Latinos appear underrepresented as compared to the Federal Census population because the census figures include persons who are not qualified to serve as jurors due to lack of citizenship or ability to speak and understand English, as required by c.234A sec. 4.