

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
PROVIDER FOLLOW-UP REPORT

Provider: Kennedy Donovan Center Inc. _____

Provider Address: One Commercial Street , Foxboro _____

Name of Person Tammy Wunschel
Completing Form: _____

Date(s) of Review: 05-MAY-22 to 05-MAY-22 _____

Follow-up Scope and results :		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Employment and Day Supports		
Residential and Individual Home Supports	Defer Licensure	

Residential and Individual Home Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L56
Indicator	Restrictive practices

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Area Need Improvement	Restrictive practices for two individuals lacked all required components, including a rationale for the restriction and/or a plan for fading and/or eliminating the practice based the individual's continued need for the restriction. The agency needs to ensure that all restrictive practices are outlined in writing, to include identifying the rationale for the restriction, the least restrictive alternative, and a plan for elimination or fading of the restriction.
Process Utilized to correct and review indicator	<p>The restrictive practice for L.M. was discontinued on 5/22/2022</p> <p>The restrictive practice for G.O. was resubmitted and approved by HRC on 3/15/2022. The revised document included rationale and a plan to fade.</p> <p>Going forward, all restrictive practices are required to be submitted to the respective service line program director 7-14 days prior to the HRC meeting, ensuring adequate time for an internal quality review. All submissions will be documented on a standardized form that includes all of the required components. Restrictive practice forms that are not filled out in its entirety will be returned for revisions.</p>
Status at follow-up	Current restrictive practice requests that have been submitted for the next HRC have all been documented on the standardized form and filled out in its entirety.
Rating	Met

Indicator #	L91
Indicator	Incident management
Area Need Improvement	At four homes, either an incident had not been reported, or incident reports had not been submitted into HCSIS and/or finalized within the mandated timelines. The agency needs to ensure that all incidents are reported and reviewed as mandated by regulation.

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Process Utilized to correct and review indicator	<p>An incident reporting training is available in KDC's Learning Management System. Staff that work in DDS service lines are required to take the training within 60 days of hire and will be assigned as an annual refresher.</p> <p>The service line program director is notified of all incidents the day they occur and maintains a running list of all incidents that will need to be entered and finalized. The program director then verifies in HCSIS that they have been entered within the timeframe. If they have not, immediate corrections will be made, and staff will be retrained in incident reporting guidelines.</p>
Status at follow-up	<p>2 out of 12 incidents were considered late on a HCSIS aging detail report. One of report was submitted on time originally but kicked back by DDS to add more information. KDC is re-evaluating the process put in place to sure up any gaps so that there are 0 late submissions.</p>
Rating	<p>Met</p>

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Employment and Day Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L91
Indicator	Incident management
Area Need Improvement	One incident report was submitted into HCSIS beyond the mandated timeline. The agency needs to ensure that all incidents are reported and reviewed as mandated by regulation.
Process Utilized to correct and review indicator	<p>The staff responsible was retrained on KDC's incident reporting policy which includes HCSIS submission requirements. Additionally, KDC has restructured to add a director over Employment Supports providing more supervision and oversight.</p> <p>The service line program director is notified of all incidents the day they occur and maintains a running list of all incidents that will need to be entered and finalized. The program director then verifies in HCSIS that they have been entered within the timeframe. If they have not, immediate corrections will be made, and staff will be retrained in incident reporting guidelines.</p>
Status at follow-up	Employment did not have any late reports in the 60 day lookback period.
Rating	Met