

Office Furniture Buying Guide – Keyboard Trays

A comfortable chair and a keyboard tray are essential for office workers who work at computer workstations. An uncomfortable chair or lack of a keyboard tray can create an awkward posture which causes back strain, carpal tunnel injuries, and reduced productivity.

NOT RECOMMENDED	RECOMMENDED FEATURES
 <p>Not Recommended because mouse is placed on a separate pull-out pad.</p>	 <p><u>Recommended features:</u></p> <ul style="list-style-type: none">• Keyboard and mouse are on same level.• Preferred width: 25.5-27" long.• Slides fully under the desk.• Height adjustable, downward to employee's lap.• Tilt adjustable +/-.
	 <p><i>Fellowes Model 48121 Safeco Model 2105</i></p> <p><u>Recommended features:</u></p> <ul style="list-style-type: none">• Employees feet can fit fully on the footrest.• Tilts and locks in place.

If your agency uses a furniture or office supply vendor that does not offer these models, the Department of Labor Standards can help you evaluate the products offered by your vendor. Contact mary.dozois@state.ma.us.



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For additional resources or to contact DLS, visit: mass.gov/info-details/safetyworks-resources