



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT Governor

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
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Commonwealth of Massachusetts  
**Division of Occupational Licensure**  
**Board of Registration of Landscape**  
**Architects**

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Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF  
CONSUMER AFFAIRS AND  
BUSINESS REGULATION

**LAYLA D'EMILIA**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Massachusetts Board of Registration of Landscape Architects**

**November 4, 2021 10:30am**

**Public Minutes**

**Members in attendance:**

Pamela Shadley, *Chairman*

Marion Pressley, *Member*

Kimberly Drake, *Member*

Mark Zarillo, *Member*

Stacy Roman, *Member*

**Administrative Staff in attendance:**

Charles Kilb, *Board Counsel*

Colleen Cavanaugh, *Associate Executive Director*

Kristin Mitchell, *Executive Director*

**Public in attendance:**

Aida Hernandez

Genevieve Shepard

Rob Barella

Julie Goodwin

**Call to Order** –Pamela Shadley opened the meeting at 10:35 a.m.

**Vote on Minutes**

November 4, 2021 public minutes

A motion was made by Kimberly Drake and seconded by Stacy Roman and it was so

Voted: To approve the above-referenced open session minutes.

In favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

## **2022 Board Meeting Schedule:**

The next board meeting will be held on February 3, 2022 at 10:30am. At that board meeting the rest of the 2022 meetings will be determined.

## **CLARB Updates:**

There are no updates at this time.

## **Application Review**

### 1<sup>st</sup> time Exam Applications

Juliana Shapiro- approved

Christopher Peretti – approved

Matthew Pilis – approved

Oi Wai Charity Cheung- pending approval - need additional info – needs to clarify a more detailed breakout of her work – the full 2 years employment after the degree was completed

Caroline Hickey – approved

Yushan Huang- approved

### Reciprocity Applications

Wesley Wilkerson – approved

Abigail Chatfield - approved

Ryan Deane – approved

Geneva Wirth- approved

April Maly – pending approval – needs to retake exam

Adam Anderson – pending approval - needs to retake exam

Genevieve Shepard -approved

A motion was made by Mark Zarillo and seconded by Stacy Roman and it was so

Voted: To approve all applications as noted above

In favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

## **New Business not anticipated by the chair 48 hours prior to the meeting**

Members requested that the electronic licensure application on Accella Business be updated as it appears that the work experience section differs from that on the paper version. Kristin Mitchell informed the board there is a freeze on changes due to the pending upgrade, but this will be addressed once the freeze is lifted.

A few public participants requested an update regarding their applications, indicating some difficulty with updates. Kristin Mitchell advised them that a new phone system was being implemented and that will improve things, but in the mean time email is still the best way to get in touch with the board office.

No formal votes taken.

At 11:35 a.m. A motion was made by Kimberley Drake and seconded by Mark Zarillo and after roll call it was so

Voted: To end the open meeting

In favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

Respectfully Submitted by:



11/4/2021

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Kristin Mitchell, Executive Director

Date

### List of Documents referred to in the open meeting:

Agenda

LA applications

Minutes of the November 4, 2021 meeting