



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT Governor

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Landscape
Architects

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

EDWARD A. PALLESCHI
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

February 3, 2022 10:30am

Public Minutes

Members in attendance:

Pamela Shadley, *Chairman*

Marion Pressley, *Member*

Kimberly Drake, *Member*

Mark Zarillo, *Member*

Stacy Roman, *Member*

Administrative Staff in attendance:

Charles Kilb, *Board Counsel*

Colleen Cavanaugh, *Associate Executive Director*

Kristin Mitchell, *Executive Director*

Seth Henderson, *Board Counsel*

Public in attendance:

Andrew Leonard

Natalie Brown

Aida Hernandez

Call to Order –Pamela Shadley opened the meeting at 10:32 a.m.

Stacy Roman left the meeting at 11:30 a.m.

Marion Pressley left the meeting at 12:00 p.m.

Application Review

Reinstatement Applications

Adrian Fehrmann

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the reinstatement of this application once a letter is received disclosing when and where the stamp was used since the license lapsed.

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Andrew Leonard

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the reinstatement of this application once a letter is received disclosing when and where the stamp was used since the license lapsed.

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley

1st time Exam Applications

Aubrey Tyler – approved

Trevan Signorelli- approved

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the above applicants to sit for the exam

In Favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley

William Jurczyk Villota

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To require 2 additional professional reference forms from Henderson and Gosser, the experience breakdown needs to be complete. Marion Pressley will review when these are submitted.

In favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Natalie Brown

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was

Voted: to require one more professional reference

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Yuan Xue

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was

Voted: to require 2 years of work experience and a professional reference letter from the current supervisor with 10+ years experience

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Reciprocity Applications

Robert Barella – approved

John Nartowicz- approved

Nelle Ward - approved

Adam Molinski – approved

A motion was made by Pam Shadley and seconded by Kimberly Drake and it was

Voted: To approve the above applicants for reciprocity

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Sing-Ning Kuo

A motion was made by Kimberly Drake and seconded by Pam Shadley and it was so

Voted: To approve Sing Ning Kuo for reciprocity once she passes the exam

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

David Seiter

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve David Seiter for reciprocity once an additional professional reference is submitted with 10+ years experience

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Daniel Turgeon

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve Daniel Turgeon for reciprocity once an additional reference with 10+ years experience is submitted. John Allard her supervisor would be the preferred reference.

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Vote on Minutes

February 3, 2022 public minutes

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the above-referenced with the correction of the spelling of Marion Pressley's name.

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley

2022 Board Meeting Schedule:

The Board approved the following dates for the 2022 board meeting schedule:

May 5, 2022

September 15, 2022

December 1, 2022

New Business not anticipated by the chair 48 hours prior to the meeting

Aida Hernandez questioned the status of her application. She applied in 2020 but we have not received any of her other documents. She will submit those documents to the board and her application will be reviewed at the next meeting, if all documents are received.

Election of Officers

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To elect Kimberley Drake as the next board chair

In Favor: Pam Shadley, Mark Zarillo, Kimberly Drake

Board Counsel Report

Charles Kilb notified and introduced the Board to Seth Henderson. Seth will be taken over as board counsel.

Board thanked Charles Kilb for his service.

At 12:22 p.m. A motion was made by Pam Shadley and seconded by Mark Zarillo and after roll call it was so

Voted: To end the open meeting

In favor: Mark Zarillo, Kimberly Drake, Pamela Shadley

Respectfully Submitted by:



5/5/2022

Kristin Mitchell, Executive Director

Date

List of Documents referred to in the open meeting:

Agenda

LA applications

Minutes of the February 3, 2022