



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT Governor

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Landscape
Architects

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EDWARD A. PALLESCHI
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

July 22, 2021 10:30am

Public Minutes

Members in attendance:

Pamela Shadley, *Chairman*
Marion Presley, *Member*
Kimberly Drake, *Member*
Mark Zarillo, *Member*
Stacy Roman, *Member*

Administrative Staff in attendance:

Charles Kilb, *Board Counsel*
Colleen Cavanaugh, *Associate Executive Director*

Public in attendance:

Michelle Surber Genevieve Shepard James Colletta

Call to Order –Pamela Shadley opened the meeting at 10:32 a.m.

Vote on Minutes

March 11, 2021 public minutes

A motion was made by Mark Zarillo and seconded by Kimberly Drake and it was so

Voted: To approve the above-referenced open session minutes.

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

Board Counsel Report

In regards to Open Meeting Law and Ethics/ Conflict of Interest overview, Charles Kilb gave the Board a refresher on the basic requirements of the open meeting law, such as that there can be no deliberation of Board matters outside of a publicly posted meeting. He indicated there are no known issues with how this board functions, but let the members know they are free to contact him any time with any questions.

CLARB Updated:

There is no update at this time.

Application Review

1st time Exam Applications

Alison Goyer – approved

Sara Lawler – not approved, pending passing exam score, another reference

Rachel Guilfoil – approved

Reciprocity Applications

Allen Broadbent- approved

Hyosun Yoon- approved

Michelle Surber – approved

Robert Barella – not approved, pending passing exam score, another reference

Grace Wong – approved

Previously reviewed

James Coletta- approved

Rachel Guilfoil – approved

Reinstatement Applications

Aisling O'Carroll – approved

A motion was made by Mark Zarillo and seconded by Marion Pressley and it was so

Voted: To approve all applications as noted above

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

New Business

Board staff will send out next packet via the one drive.

Next Board meeting will be held on November 4, 2021.


At 11:40 a.m. A motion was made by Kimberley Drake and seconded by Stacy Roman and after roll call it was so

Voted: To end the open meeting

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

Respectfully Submitted by:


Colleen Cavanaugh, Associate Executive Director


Date

List of Documents referred to in the open meeting:

Agenda

LA applications

Minutes of the July 22, 2021 meeting