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Commonwealth of Massachusetts

**Division of Occupational Licensure
Board of Registration of Landscape
Architects**

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**EDWARD A.
PALLESCHI**
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

May 5, 2022 10:30am

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*

Pamela Shadley, *Member*

Marion Pressley, *Member*

Mark Zarillo, *Member*

Administrative Staff in attendance:

Charles Kilb, *Board Counsel*

Colleen Cavanaugh, *Associate Executive Director*

Kristin Mitchell, *Executive Director*

Public in attendance:

William Jurczyk Villota

Robert Levesque

Call to Order –Kimberly Drake opened the meeting at 10:36 a.m.

Application Review

1st time Exam Applications

Philip Dugdale – approved

Amanda Walker- approved

Neil Demarco – approved

Shiqi Dong - approved

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the above applicants to sit for the exam

In Favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Jonathan Charwick

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To require him to retake the exam. When he passes, he is eligible to sit for the exam.

In favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Reciprocity Applications

Marco Sanchez – approved

Spenser Gruenenfelder- approved

James Smith- approved

Marin Braco – approved

John Donnelly – approved

A motion was made by Pam Shadley and seconded by Marion Pressley and it was

Voted: To approve the above applicants for reinstatement

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Benjamin Gleason

A motion was made by Pam Shadley and seconded by Marion Pressley and it was so

Voted: To have his civil engineer reference Megan Buczynski resubmit the reference form as it was incomplete. Marion Pressley will review when it is resubmitted and determine if application is approved.

In favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Reinstatement Applications

Robert Levesque – approved
Timothy Gerrish- approved
Paul McKechnie Jr – approved

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was so

Voted: To approve the reinstatement of the above applicants

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Vote on Minutes

February 3, 2022 public minutes

A motion was made by Mark Zarillo and seconded by Pamela Shadley and it was so

Voted: To approve the above referenced minutes

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley

New Business not anticipated by the chair 48 hours prior to the meeting

William Jurczyk Villota inquired about the status of his application. He was reviewed at the last board meeting. Board advised on what he needs to do.

CLARB report

Update from Mark is that the 2022 annual meeting will be held in Omaha Nebraska. There are two items CLARB is looking at

- 1) Uniform Licensure Standard for Landscape Architect's
- 2) Uniform Practice Law – updates with “trends” that are happening currently

Mark Zarillo will send the information to the board members so they can review and discuss at the next board meeting.

Board Counsel Report

Charles Kilb notified the Board that Seth Henderson is no longer board counsel and Charles will resume the role.

At 11:54 a.m. A motion was made by Pam Shadley and seconded by Mark Zarillo and after roll call it was so

Voted: To end the open meeting

In favor: Mark Zarillo, Kimberly Drake, Pamela Shadley, Marion Pressley

Respectfully Submitted by:



Kristin Mitchell, Executive Director

9/15/22

Date

List of Documents referred to in the open meeting:

Agenda

LA applications

Minutes of the May 5, 2022