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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Landscape
Architects

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EDWARD A. PALLESCHI
UNDERSECRETARY OF
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BUSINESS REGULATION

LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

September 15, 2022 10:30am

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Marion Pressley, *Member*
Mark Zarillo, *Member*
Stacy Roman, *Member*

Administrative Staff in attendance:

Charles Kilb, *Board Counsel*
Colleen Cavanaugh, *Associate Executive Director*
Kristin Mitchell, *Executive Director*

Public in attendance:

William Jurczyk Villota
Gregory Emmett

Call to Order –Kimberly Drake opened the meeting at 10:32 a.m.

Vote on Minutes

May 5, 2022 public minutes

A motion was made by Pamela Shadley and seconded by Stacy Roman and it was so

Voted: To approve the above referenced minutes

In favor: Marion Presley, Mark Zarillo, Kimberly Drake, Pamela Shadley, Stacy Roman

Application Review

1st time Exam Applications

William Jurczyk Villota – approved

Allison Desbonnet- approved

Emmett Gregory – approved

Braxton Tanner – approved

Jungyoon Kim – approved

Stephen Rezendes – approved once graduation date is confirmed

A motion was made by Pam Shadley and seconded by Stacy Roman and it was so

Voted: To approve the above applicants to sit for the exam

In Favor: Marion Pressley, Mark Zarillo, Kimberly Drake, Pamela Shadley

Reciprocity Applications

Katherine Hallgren – approved

Steven D'Ambrosia- approved

Scott Whitham - approved

Brian Tyler Sylvestro– approved

Heather English – approved

Mark Novak – approved

Kobi Bradley – approved

Clare Jagenow – approved

Glen Martin – approved

A motion was made by Pam Shadley and seconded by Mark Zarillo and it was

Voted: To approve the above applicants for reciprocity

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake, Stacy Roman

Reinstatement Applications

Mark Smith - approved

Joel Lord – tabled - he needs to submit projects and reference letters for any/all projects since his license lapsed

A motion was made by Pam Shadley and seconded by Stacy Roman and it was

Voted: To approve Mark Smith for reciprocity

In Favor: Pam Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake, Stacy Roman

New Business not anticipated by the chair 48 hours prior to the meeting/ Discussion

The next meeting is scheduled for December 1, 2022.

The schedule for 2023 will be as follows:

February 2, 2023

May 4, 2023

September 14, 2023

December 7, 2023

CLARB report

No update

Discussion:

The Board briefly discussed, at the request of a public attendee, what happens to an individual who takes the CLARB exams before applying to be eligible to sit for the exam. Legal counsel noted that per 242 CMR 3.02(1), Board approval is required prior to starting the examination process. He noted that some boards with similar regulations would not credit unapproved examinations unless taken for purposes of other jurisdictions requirements, but it was a board decision since the regulations don't specify a penalty. Members indicated a desire for the regulations to be followed, but were not looking to punish uninformed applicants, thus the matter will be reviewed on a case by case basis. However, members indicated the unanimous opinion that if an applicant did not otherwise qualify for Massachusetts licensure when they took the CLARB examination, that examination could not be honored in any case. No formal action taken.

At 12:20 p.m. A motion was made by Pam Shadley and seconded by Marion Pressley and after roll call it was so

Voted: To end the open meeting

In favor: Mark Zarillo, Kimberly Drake, Pamela Shadley, Marion Pressley

Respectfully Submitted by:



Kristin Mitchell, Executive Director

12/1/22
Date

List of Documents referred to in the open meeting:

Agenda

LA applications

Minutes of the September 15, 2022