



Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of
Landscape Architects
One Federal St, Suite 600
Boston, Massachusetts 02110

MAURA HEALEY
GOVERNOR

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ERIC PALEY
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

December 11, 2025, 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Mark Zarrillo, *Member*
Deborah Myers, *Member*

Administrative Staff in attendance:

Kristin Mitchell, *Executive Director*
Colleen Cavanaugh, *Associate Executive Director*
Stephen Jacobson, *Board Counsel*
Richard Holtz, *Deputy General Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:31 a.m.

Introduction of new board member, Deborah Myers.

Minutes

Review and Approval of Draft Minutes of Public Meeting on September 10, 2025

After discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake



2026 Board Meeting Schedule

The board accepted the following dates for the 2026 board meeting schedule:

February 5, 2026

May 7, 2026

September 3, 2026

December 3, 2026

DOL Reports: Executive Director, Board Counsel

The Regulation Review will be addressed at the next scheduled board meeting.

Application Review

Ratifications from September 10, 2025 board meeting

Yingchen Lang

A motion was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To accept the review of the application from this first time candidate

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Samantha Morrow

A motion was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To accept the review of the application from this reciprocal candidate

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

First Time Exam Applications, already taken exam

Kylie Durekas

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant pending an updated character reference form from Joanne Hiromura

In Favor: Mark Zarrillo, Pamela Shadley, Deborah Myers, Kimberly Drake

Weiying Yu

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Deborah Myers and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for licensure

In Favor: Pamela Shadley, Deborah Myers, Mark Zarrillo, Kimberly Drake

First Time Exam Applications

Jeremy Martin

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Rosy Tapia

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Amelia Scofield

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Miranda Hulme

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Peter Stephens

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Reciprocity Applications

Daniel Yannaccone

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

John Lang

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Alyssa Gomes

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Deborah Myers and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Binbin MA

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure, if they submit a current verification letter from NY

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Alison Ingunza

After review of this application, a MOTION was made by Pamela Shadley and seconded by Deborah Myers and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Krithika Mohan

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

James Neville – tabled, application incomplete

Reinstatement Applications

Kristen Lucas

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement, upon full review of portfolio by Pamela Shadley

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Michael Krzeminski

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

CLARB report

Deborah Myers will be giving the board updates for CLARB information going forward.

BSLA – No update.

Discussion

Review/Discussion/Vote on Proposed Revisions to Landscape Architect Regulations (242 CMR 3) – Tabled

Reciprocity (CLARB and Board) – Tabled

Matters not reasonably anticipated by the Board

Nothing to report.

Adjourn

At 11:36 a.m., a MOTION was made by Pamela Shadley and seconded by Deborah Myers and after roll call it was so

Voted: To adjourn the meeting

Roll call vote:

In favor: Pamela Shadley, Mark Zarrillo, Deborah Myers, Kimberly Drake

Respectfully Submitted by:



2/16/26

Kristin Mitchell, Executive Director

Date:

List of Documents Used in the Open Meeting:

- Agenda for December 11, 2025 Meeting
- Minutes of the September 10, 2025 Meeting
- Applications of Kylie Durekas, Jeremy Martin, Weiqing Yu, Rosy Tapia, Amelia Scofield, Miranda Hulme, Peter Stephens, Daniel Yannaccone, John Lang, Alyssa Gomes, Binbin MA, Alison Ingunza, Krithika Mohan, Kristen Lucas, Michael Krzeminski