



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of
Landscape Architects

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LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

December 5, 2024, 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Mark Zarrillo, *Member*
Marion Pressley, *Member*

Administrative Staff in attendance:

Colleen Cavanaugh, *Associate Executive Director*
Lynn Read, *Board Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:30 a.m.

Minutes

Review and Approval of Draft Minutes of Public Meeting on September 5, 2024

After discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

2025 Board Meeting Schedule

The board accepts the 2025 calendar to be:

February 6, 2025
May 1, 2025
September 4, 2025
December 4, 2025



DOL Reports: Executive Director, Board Counsel

Nothing to report.

Application Review

First Time Exam Applications

Aidan Murray

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo

Recused: Kimberly Drake

Elliot LaGuardia

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Reed Johnson

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarrillo, Marion Pressley, Kimberly Drake

Recused: Pamela Shadley

Allyson Fairweather

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam once a new reference form is submitted by Emily Wrigth is submitted and approved

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Adrienne Emmerich

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Yinan Liu

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Brooke Warfel

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Brandon Breau

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam, under the second sentence of G.L. c. 112, § 101(c).

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Marisa Villarreal

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Yue Wu

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Laura Feddersen

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Barbara Schmitt

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Reciprocity Applications

Paul Devitto

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Sean Ragan

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Cory Jenner

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Brian Fridenmaker

After review of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Reinstatement Applications

Brian Kuchar

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement, and open complaint for unlicensed practice

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Michelle DeTarnowsky

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

CLARB report

Mark Zarrillo informed the board that the CLARB yearly report was distributed.

BSLA – No update.

Discussion

After a brief discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after a Roll Call Vote it was so

Voted: To continue holding virtual meetings

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Election of Officers

After discussion, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after a Roll Call Vote it was so

Voted: To nominate Kimberly Drake to be chair

In favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Nomination accepted.

After discussion, a MOTION was made by Kimberly Drake and seconded by Marion Pressley and after a Roll Call Vote it was so

Voted: To nominate Pamela Shadley to be vice chair

In favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Nomination accepted.

Matters not reasonably anticipated by the Board

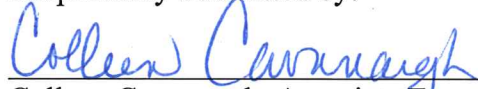
Mark Zarrillo brought up a payment issue that was resolved.

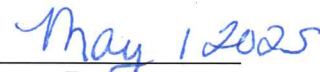
At 12:26 p.m., a motion was made by Pamela Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: To adjourn the meeting

In favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Respectfully Submitted by:


Colleen Cavanaugh, Associate Executive Director


Date:

List of Documents Used in the Open Meeting:

- Agenda for December 5, 2024 Meeting
 - Draft Minutes of the September 5, 2024 open meeting
- Applications of Aidan Murray, Elliot LaGuardia, Allyson Fairweather, Adrienne Emmerich, Yinan Liu, Brooke Warfel, Reed Johnson, Brandon Breau, Marisa Villarreal, Yue Wu, Laura Feddersen, Barbara Schmitt, Paul DeVitto, Sean Ragan, Cory Jenner, Brian Fridenmaker, Brian Kuchar, Michelle DeTarnowsky