



MAURA HEALEY
GOVERNOR

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LIEUTENANT GOVERNOR

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OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of
Landscape Architects**

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LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

December 7, 2023 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Marion Pressley, *Member*
Mark Zarillo, *Member*

Administrative Staff in attendance:

Colleen Cavanaugh, *Associate Executive Director*
Lynn Read, *Board Counsel*

All Board members and staff appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:33 a.m.

Review and Approval of Draft Minutes of Public Meeting on September 13, 2023

A MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call
Vote it was so

Voted: To approve the above referenced minutes

In favor: Marion Presley, Mark Zarillo, Pamela Shadley, Kimberly Drake

The Landscape Architect Board meeting schedule for 2024 is:

February 1, 2024
May 2, 2024
September 5, 2024
December 5, 2024



DOL Reports: Executive Director, Board Counsel

Nothing to report.

Application Review

Reinstatement applications

Dennis Dale

After reviewing this information, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to continue with the reinstatement process.

In Favor: Pamela Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Dana Shock

After reviewing this information, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above application to continue with the reinstatement process.

In Favor: Mark Zarillo, Marion Pressley, Pamela Shadley, Kimberly Drake

Elise Nash

After reviewing this information, a MOTION was made by Kimberly Drake and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above application to continue with the reinstatement process, when she provides a letter stating no documents were stamped during the lapse of licensure.

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Steven Fusco

Kimberly Drake recused herself.

After reviewing this information, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above application to continue with the reinstatement process

In Favor: Mark Zarillo, Marion Pressley, Pamela Shadley

1st time Exam Applications

Connor Moloney

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam pending confirmation by his employer prior to May 2022 to fulfil the two year requirement

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Kristan First

After discussion of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Olivia So

After discussion of this application, a MOTION was made by Marion Presley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Joshua Stevens

After discussion of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Ross Kerr

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Alison Swansburg

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Reciprocity Applications

Michael Doucette

After review of this application, a MOTION was made by Kimberly Drake and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Nathan Socha

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Justin Barnett

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Michael Grosswirth

After review of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Elizabeth Moskalenko

After review of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Alexander Hart

After review of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure.

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Matthew Gallagher

Mr. Gallagher asked for an extension of time to complete the exam process.

A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To give him an extension until 12/31/2025.

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Jessica Schoendorf

After discussion of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam.

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

CLARB report

Mr. Zarillo reported that CLARB has many ways to communicate information such as In the Know, podcasts including leadership podcasts.

BSLA – we will keep this as a standing item on the agenda.

Matters not reasonably anticipated by the Board

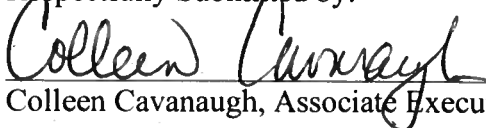
The Board wants to discuss the use of the stamp during the time a license is lapsed. This topic will be added to the agenda for the February board meeting.

At 12:02 p.m. A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To ADJOURN the open meeting.

In favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Respectfully Submitted by:


Colleen Cavanaugh, Associate Executive Director


Date:

List of Documents Used in the Open Meeting:

Agenda for December 7, 2023 Meeting

Draft Minutes of the May September 13, 2023 open meeting
Applications of Dennis Dale, Dana Shock, Elise Nash, Steven Fusco, Connor Moloney, Kristan First, Olivia So, Joshua Stevens, Ross Kerr, Alison Swansburg, Michael Doucette, Nathan Socha, Justin Barnett, Michael Grosswirth, Elizabeth Moskalenko, Alexander Hart, Matthew Gallagher