



**Commonwealth of Massachusetts
Division of Occupational Licensure**

**Board of Registration of
Landscape Architects**

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

February 6, 2025, 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Marion Pressley, *Member*

Administrative Staff in attendance:

Kristin Mitchell, *Executive Director*
Colleen Cavanaugh, *Associate Executive Director*
Lynn Read, *Board Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:31 a.m.

Minutes

Review and Approval of Draft Minutes of Public Meeting on December 5, 2024

After discussion, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Marion Pressley, Kimberly Drake

DOL Reports: Executive Director, Board Counsel

Nothing to report.



Application Review

First Time Exam Applications

Seung Hwan Oh

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Reciprocity Applications

Andrew Duggan

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Michael Beattie

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Christopher Ramage

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Andrew Furtado

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Kurt Buxton

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Diane Tirinato

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Reinstatement Applications

Alan Ahlstrom

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Discipline/Reciprocity

Eileen Kemp

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Sara Zewde

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Ratification of Officers

After a brief discussion, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after a Roll Call Vote it was so

Voted: To ratify the election of officer vote held in December, in which Kimberly Drake was nominated to be Chair and Pamela Shadley was nominated for Vice Chair.

In Favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Marion Pressley notified the board she would like to retire. She does not want the Board to lack a quorum so she will stay on until she is replaced. She would like the Commonwealth to actively find her a replacement.

CLARB report - No update.

BSLA – No update.

Other Business

DOL will be moving in March of 2025 to One Federal Street, Boston. Logistics and outreach for the move are currently being addressed and planned.

Matters not reasonably anticipated by the Board

Mark Zarrillo brought up a payment issue that was resolved.

At 11:01 a.m., a motion was made by Pamela Shadley and seconded by Marion Pressley and after roll call it was so

Voted: to adjourn the meeting

In favor: Pamela Shadley, Marion Pressley, Kimberly Drake

Respectfully Submitted by:



Kristin Mitchell, Executive Director

5/17/25

Date:

List of Documents Used in the Open Meeting:

- Agenda for February 5, 2025 Meeting
- Draft Minutes of the December 5, 2024 open meeting
- Applications of Eileen Kemp, Sara Zewde, Seung Hwan Oh, Andrew Duggan, Michael Beattie, Andrew Furtado, Kurt Buxton, Christopher Ramage, Diane Tirinato, Alan Ahlstrom