



Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of
Landscape Architects
One Federal St, Suite 600
Boston, Massachusetts 02110

MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

May 1, 2025, 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Mark Zarrillo, *Member*
Marion Pressley, *Member*

Administrative Staff in attendance:

Colleen Cavanaugh, *Associate Executive Director*
Richard Holtz, *Deputy General Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:33 a.m.

Minutes

Review and Approval of Draft Minutes of Public Meeting on February 2, 202 and amended minutes from December 5, 2024

After discussion, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Marion Pressley, Mark Zarrillo Kimberly Drake

Richard Holtz noted that the Open Meeting Law authorization to hold board meetings by remote teleconference was extended to Jun 30, 2027.

DOL Reports: Executive Director, Board Counsel

Nothing to report.



Application Review

First Time Exam Applications

Martin Pavlinic

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Jonathan Daniels

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Matthew Gillen

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Amy Wolfson

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Cesare Cascella

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam once the reference forms are submitted by Cesare Cascella and approved

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Reciprocity Applications

Kevin Hartzell

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Christopher Kessler

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Samantha Bowman

After review of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Sydney Trottier

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Katalin Glasscock-Szabo

After review of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Leah Grossman

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure once he applies for reciprocity

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Reinstatement Applications

Christopher Bridle

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement, and consider opening a complaint for unlicensed practice during Closed Investigative Conference

In Favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

CLARB report

Mark Zarrillo informed the Board that there was CLARB meeting to amend the bylaws, make improvements to testing, and some staffing changes.

BSLA – No update.

Discussion

The Board would like to reaffirm that Marion Pressley would like to retire. She is hoping a replacement is found soon.

The Division of Professional Licensure has officially moved to the new location of One Federal St, Boston, MA 02110.

Matters not reasonably anticipated by the Board

Nothing to report.

Investigative Conference (M.G.L. c. 112, § 65C – Closed session)

At 11:21am, a motion was made by Pamela Shadley and second by Mark Zarrillo and it was so

Voted: To Exit Open Session and enter Closed Investigative Conference pursuant to M.G.L. c. 112, §65C

Roll call vote:

In favor: Pamela Shadley, Marion Pressley, Mark Zarrillo, Kimberly Drake

Adjourn

At 11:43 a.m., a motion was made by Pamela Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: To exit closes session and enter open session for the purpose of adjourning the meeting

Roll call vote:

In favor: Marion Pressley, Pamela Shadley, Mark Zarrillo, Kimberly Drake

Respectfully Submitted by:



Kristin Mitchell, Executive Director

9/15/2025

Date:

List of Documents Used in the Open Meeting:

- Agenda for May 1, 2025 Meeting
- Draft Minutes of the February 2, 2025 and updated minutes of December 5, 2024 open meeting
- Applications of Martin Pavlinic, Jonathan Daniels, Matthew Gillen, Amy Wolfson, Cesare Cascella, Kevin Hartzell, Christopher Kessler, Samantha Bowman, Sydney Trottier, Katalin Glasscock-Szabo, Leah Grossman, Christopher Bridle