



Commonwealth of Massachusetts  
Division of Occupational Licensure  
Board of Registration of  
Landscape Architects  
One Federal St, Suite 600  
Boston, Massachusetts 02110

MAURA HEALEY  
GOVERNOR

KIM DRISCOLL  
LIEUTENANT GOVERNOR

ERIC PALEY  
SECRETARY, EXECUTIVE OFFICE  
OF ECONOMIC DEVELOPMENT

LAYLA R. D'EMILIA  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

SARAH R. WILKINSON  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

## Massachusetts Board of Registration of Landscape Architects

September 19, 2025, 10:30 a.m.

### Public Minutes

**Members in attendance:**

Kimberly Drake, *Chair*  
Pamela Shadley, *Member*  
Mark Zarrillo, *Member*  
Marion Pressley, *Member*

**Administrative Staff in attendance:**

Kristin Mitchell, *Executive Director*  
Colleen Cavanaugh, *Associate Executive Director*  
Lynn Read, *Board Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

**Call to Order** –Kimberly Drake opened the meeting at 10:34 a.m.

**Minutes**

Review and Approval of Draft Minutes of Public Meeting on May 1, 2025

After discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

**DOL Reports: Executive Director, Board Counsel**

Nothing to report.



## **Application Review**

### **First Time Exam Applications**

Emma Driver

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Andrew Hovey

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Michael Joachim

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Katherine Hill

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam once two additional reference forms are submitted and approved.

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Yingchen Lang

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

## **Reciprocity Applications**

Cameron Roach

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Nanfung Lu

After review of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Sage Winter

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

Samantha Morrow

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

## **Reinstatement Applications**

Yufan Gao

After review of this application, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Marion Pressley, Kimberly Drake

## **CLARB report**

Mark Zarillo reported that CLARB held an election of officers and discussed changes in the organization and in the bylaws.

BSLA – No update.

**Discussion**

Review/Discussion/Vote on Proposed Revisions to Landscape Architect Regulations (242 CMR 3) – Tabled

Reciprocity (CLARB and Board) – There was discussion of the Board’s requirements. CLARB is a nonprofit and has no federal or state mandate. The Board’s reciprocity application will be reviewed at the next board meeting.

Vacancies – DOL is actively working on filling the board vacancies.

**Matters not reasonably anticipated by the Board**

Nothing to report.

**Adjourn**

At 12:03 p.m., a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: To adjourn the meeting

Roll call vote:

In favor: Marion Pressley, Pamela Shadley, Mark Zarrillo, Kimberly Drake

Respectfully Submitted by:



12/15/2025

Kristin Mitchell, Executive Director

Date:

List of Documents Used in the Open Meeting:

- Agenda for September 10, 2025 Meeting
- Minutes of the May 1, 2025 Meeting
- Applications of Emma Driver, Andrew Hovey, Michael Joachim, Katherine Hill, Cameron Roach, Nanfung Lu, Sage Winter, Yufan Gao