



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Landscape
Architects**

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LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

September 13, 2023 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Marion Pressley, *Member*
Mark Zarillo, *Member*

Administrative Staff in attendance:

Colleen Cavanaugh, *Associate Executive Director*
Kristin Mitchell, *Executive Director*
Lynn Read, *Board Counsel*

All Board members and staff appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:33 a.m.

Review and Approval of Draft Minutes of Public Meeting on May 4, 2023

A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call
Vote it was so

Voted: To approve the above referenced minutes

In favor: Marion Presley, Mark Zarillo, Pamela Shadley, Kimberly Drake

DOL Reports: Executive Director, Board Counsel

Ms. Mitchell informed the Board that the tentative meeting schedule for 2024 will be presented
at the December Board meeting.



Application Review

1st time Exam Application (already taken CLARB exam)

Luke Harris

After discussion of this application, a MOTION was made by Kimberly Drake and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Thomas Frontera

After discussion of this application, a MOTION was made by Kimberly Drake and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To approve the above applicant

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

1st time Exam Application

Heather Edin

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Colin Chadderton

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Marion Presley, Pamela Shadley, Mark Zarillo, Kimberly Drake

Keira Lee

After discussion of this application, a MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Christopher Lousos

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Jo Therese Tolentino

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Makenna Palzkill

After discussion of this application, a MOTION was made by Marion Pressley and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Reciprocity Applications

Shangyan Li

A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Ashley Cullion

A MOTION was made by Pamela Shadley seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Lance Walker

A MOTION was made by Pamela Shadley seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure
In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Eric Joseph
A MOTION was made y Marion Pressley seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above application for licensure
In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Reinstatement applications

Elena Saporta
Ms. Saporta was present at this Board meeting and had submitted a detailed statement containing stamping of plans during the time her license has lapsed. After reviewing this information

A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the applicant to continue in the reinstatement process
In Favor: Mark Zarillo, Pamela Shadley, Mark Zarillo, Kimberly Drake

Deneen Crosby
After reviewing this information, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to continue with the reinstatement process
In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Joel Lord
After reviewing this information, a MOTION was made by Pamela Shadley and seconded by Mark Zarillo and after Roll Call Vote it was so

Voted: To approve the above applicant to continue with the reinstatement process
In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

Dennis Dale

After reviewing this information, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To have applicant submit a detailed letter stating what he has done since his license lapsed confirming if he has/has not used his stamp and when. Marion Pressley will review this information when it is submitted and make a determination on continuing the process or coming back before the Board.

In Favor: Marion Presley, Pamela Shadley, Mark Zarillo, Kimberly Drake

Kezia Ofiesh

A MOTION was made by Mark Zarillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to continue with the reinstatement process

In Favor: Mark Zarillo, Pamela Shadley, Marion Pressley, Kimberly Drake

Robert Marini

After reviewing this information, a MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To have applicant submit a detailed letter stating what he has done since his license lapsed confirming if he has/has not used his stamp and when. Kimberly Drake will review this information when it is submitted and make a determination on continuing the process or coming back before the board.

In Favor: Pamela Shadley, Mark Zarillo, Marion Pressley, Kimberly Drake

CLARB report

Mark Zarillo discussed two pending items regarding CLARB

- 1) Annual Convention is in Henderson, Nevada September 20-22, 2023
- 2) Voting package for officers is due Friday, September 15, 2023

Matters not reasonably anticipated by the Board

Gretchen Rabinkin, from the BSLA (Boston Society of Landscape Architects), introduced herself and discussed establishing a relationship with the Board to assist new candidates in the application process. Ms. Drake suggested that the BSLA be added to the agenda going forward, Ms. Cavanaugh asked that BSLA provide a specific topic one week before the meeting.

Reinstatement Application Form

In reviewing the final version of the Reinstatement application, Pamela Shadley has requested that we accept digital signatures. She will make updates to the reinstatement application and send back to the Board staff for final review and posting.

At 11:53 a.m. A MOTION was made by Pamela Shadley and seconded by Marion Pressley and after Roll Call Vote it was so

Voted: To ADJOURN the open meeting

In favor: Pamela Shadley, Marion Pressley, Mark Zarillo, Kimberly Drake

Respectfully Submitted by:



Kristin Mitchell, Executive Director

12/7/23

Date:

List of Documents Used in the Open Meeting:

Agenda for September 13, 2023 Meeting

Draft Minutes of the May 4, 2023 meeting

Applications of Luke Harris, Thomas Frontera, Heather Edin, Colin Chadderton, Keira Lee, Christopher Lousos, Jo Therese Tolentino, Makenna Palzkill, Shangyan Li, Ashley Cullion, Lance Walker, Eric Joseph, Elena Saporta, Deneen Crosby, Joel Lord, Dennis Dale, Keiza Ofiesh, Robert Marini.