



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of
Landscape Architects**

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Massachusetts Board of Registration of Landscape Architects

September 5, 2024, 10:30 a.m.

Public Minutes

Members in attendance:

Kimberly Drake, *Chair*
Pamela Shadley, *Member*
Mark Zarrillo, *Member*

Administrative Staff in attendance:

Colleen Cavanaugh, *Associate Executive Director*
Kristin Mitchell, *Executive Director*
Lynn Read, *Board Counsel*

All Board members and staff who were present at the meeting appeared by videoconference.

Call to Order –Kimberly Drake opened the meeting at 10:34 a.m.

Minutes

Review and Approval of Draft Minutes of Public Meeting on May 2, 2024

After discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above referenced minutes

In favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Election of Officers

After discussion, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after a Roll Call Vote it was so

Voted: To table the election of officers until all board members are present.



In favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

DOL Reports: Executive Director, Board Counsel

Lynn Read informed the board she will be reviewing the regulations to see if any changes need to be made.

Application Review

First Time Exam Applications

Yulei Zhang

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Lucy Humphreys

After discussion of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Ying Li Zheng

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Jingyl Qiu

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Hannah Mazzaccaro

After discussion of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant to sit for the exam

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Reciprocity Applications

Autumn Visconti

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Jennifer Ng-Hardy

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Marjorie Bart

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Dennis Staton

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Evan Davenport

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for licensure

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Reinstatement Applications

Jon Ouellette

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To confirm that he has not used his stamp or title and if that is accurate approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Taa Riley

After review of this application, a MOTION was made by Pamela Shadley and seconded by Mark Zarrillo and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Michael Wasser

After review of this application, a MOTION was made by Mark Zarrillo and seconded by Pamela Shadley and after Roll Call Vote it was so

Voted: To approve the above applicant for reinstatement

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

CLARB report

Mark Zarrillo informed the board that the CLARB annual meeting will be in Buffalo, jointly with the licensing summit. This meeting is scheduled September 16-24, 2024. CLARB is also offering continuing education courses.

BSLA – No update.

Discussion

Policy on Extension of LARE Exam Credits

Counsel reported that this Policy has been posted on the Board's website. This item can be removed from the agenda going forward.

Matters not reasonably anticipated by the Board

There were no unanticipated matters.

Investigative Conference (Closed per M.G.L. c. 112, § 65C):

At 11:14 a.m., a motion was made by Pamela Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: to exit Open Session and entered Closed Session pursuant to G.L. c. 112, § 65C for the purpose of conducting investigatory conferences.

In Favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

During the closed Investigative Conference, the Board voted to take the following actions:

Potential Complaint:

○ MW

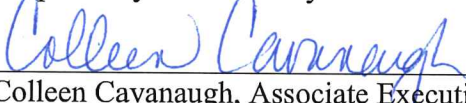
Open Complaint

At 11:22 a.m., a motion was made by Pamela Shadley and seconded by Mark Zarrillo and after roll call it was so

Voted: To exit closed session and enter open session for the purpose of adjourning the meeting

In favor: Pamela Shadley, Mark Zarrillo, Kimberly Drake

Respectfully Submitted by:


Colleen Cavanaugh, Associate Executive Director


Date:

List of Documents Used in the Open Meeting:

- Agenda for September 5, 2024 Meeting
- Draft Minutes of the May 2, 2024 open meeting
- Applications of Yulei Zhang, Lucy Humphreys, Ying Li Zheng, Jingyl Qiu, Hannah Mazzaccaro, Autumn Visconti, Jennifer Ng-Hardy, Marjorie Bart, Dennis Staton, Evan Davenport, Jon Ouellette, Taa Riley, Michael Wasser