

Mass Workforce Issuance

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☐ Policy

☒ Information

To: Chief Elected Officials
Workforce Development Chairs
Workforce Development Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: August 1, 2016

Subject: **Labor Market Information Training for OSCC Managers and Supervisors**

Purpose: To notify local Workforce Boards, One-Stop Career Center Operators and other local workforce development partners of *Labor Market Information Training for One-Stop Career Center Managers and Supervisors*.

This training is designed to help managers and supervisors of One-Stop Career Center staff to develop a better understanding and practical application of Labor Market Information (LMI). Content for this session will cover the fundamentals of Labor Market Information, how to utilize essential LMI tools, strategies to integrate the use of LMI with daily operations as well as best practices to disseminate LMI to career center customers and workforce partners.

Background: As a part of EOLWD's strategic plan to increase access and effective use of labor market information, *Labor Market Information Training for One-Stop Career Center Managers and Supervisors* has been developed.

This training will provide participants with an overview of what LMI encompasses and the primary sources used to produce LMI data.

Participants will learn how to access both statewide and local LMI through the Department of Unemployment Assistance Economic Research Unit's website: www.mass.gov/lmi. Participants will also learn how to produce real time

employer demand information through Wanted Analytics and how to use Quarterly Workforce Indicators, a tool developed by the U.S. Census to view industry and employment data quickly and easily.

Lastly this training will address how to promote the day to day use of LMI with career center staff, and which data and tools are most appropriate to use with each roles and duties of staff.

Operations Managers and any other individual in a supervisory or operations role at a One-Stop Career Center are encouraged to attend.

Training Dates:

Boston: Charles F. Hurley Building
Training Room A, 5th Floor
19 Staniford Street
Boston, MA 02114

Tuesday, September 6th, 9:00 AM to 3:00 PM or
Tuesday, September 13th, 9:00 AM to 3:00 PM

Springfield: FutureWorks Career Center
STCC Technology Park
Patriot Room
1 Federal Street, Bldg 103-3
Springfield, MA 01105

Monday, September 12th, 9:00 AM to 3:00 PM

Action

Requested: Please use the attached registration form and e-mail to gregory.bunn@detma.org. You will receive a confirmation email.

Inquiries: Please direct any questions also to Assistant Secretary for Policy and Planning, Gregory Bunn at gregory.bunn@detma.org.

Attachment: LMI Training Registration Form