Commonwealth of Massachusetts Executive Office of Public Safety and Security Office of Grants and Research



State Fiscal Year 2026 Law Enforcement Body-Worn Camera Program Availability of Grant Funds

Release Date: Wednesday, October 29, 2025

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Commonwealth of Massachusetts Executive Office of Public Safety and Security Office of Grants and Research

Law Enforcement Body-Worn Camera Program Availability of Grant Funds (AGF)

Introduction

The Office of Grants and Research (OGR), a state agency that is part of the Executive Office of Public Safety and Security (EOPSS), will make available approximately \$3,490,000 in funding for municipal law enforcement to establish and implement body-worn camera (BWC) programs. Grant funds may be used to create a BWC program, expand an existing BWC program or replace outdated equipment. This AGF is the final round of funding in a five-year BWC program. All municipalities that have a need for BWC equipment are encouraged to take advantage of this funding opportunity.

Applicant Eligibility

Only a police department from a Massachusetts municipality (local unit of government) is eligible to apply. Each department must ensure that they will provide:

- ➤ Copies of the department's Body-Worn Camera (BWC) Wear Policy
- ➤ Collective bargaining approval or a statement attesting that an attempt was made in good faith to obtain collective bargaining support

Please note, applicants' Acadis training records must be up to date within the Municipal Police Training Committee (MPTC) Acadis Training Portal to be eligible for these funds. MPTC will verify applicant compliance for OGR. Eligible police departments must also have a Civil Rights Officer (CRO) and provide the CRO's contact information in the application.

Key Dates

Solicitation Posted:	Wednesday, October 29, 2025
Applications Due:	Wednesday, December 3, 2025, by 4:00pm
Anticipated Award Announcements:	December 2025
Grant Award Period	January 2026- June 30, 2026

Purpose

This grant opportunity is a competitive solicitation for local law enforcement agencies in Massachusetts that are interested in planning and implementing a new BWC program, expanding an existing BWC program, or upgrading BWC technology in an effort to improve officer and community safety. The purpose of funding is to improve public safety; enhance community-police relations; foster better accountability for the actions of police personnel; deter inappropriate conduct by police officers and members of the public; capture digital audio-video evidence for criminal, civil, and traffic-related court cases; and to be used as a training tool for officer safety and best practices.

This is a targeted program to offset costs for local law enforcement agencies associated with the start-up of BWC programs, expansion of their existing BWC programs (additional equipment to accommodate personnel that are not yet outfitted with the BWC technology), and to cover

replacement costs/technology upgrades for existing programs.

Funding Priorities

Funding will be awarded based on the three (3) following priorities, in order. If funds remain after a priority group is awarded, the next priority group will be considered.

- 1. Municipalities who are first time applicants who wish to implement a BWC program with these funds; **OR** previous BWC awardees who were not able to implement their program within the allowable contract period due to unforeseen challenges but could do so now if awarded again. Examples of such challenges include but are not limited to:
 - a. Delays in obtaining approval or submitting a finalized collective bargaining agreement (CBA);
 - b. Delays in providing a statement within 90 days of grant contract execution that demonstrates the department's ongoing good-faith effort to reach a CBA;
 - c. Delays in submitting a Body-worn Camera Wear Policy within 90 days of grant contract execution.
- 2. Previous BWC awardees who have implemented their BWC program but now seek to expand (e.g. cameras needed for new hires or outfit additional officers not previously provided a camera during the previous award)
- 3. Previous BWC awardees seeking to replace existing cameras or who need a technology upgrade
 - a. Please Note: Only municipalities who received an award through this OGR BWC program prior to 2023 are eligible to request replacement cameras. Applicants in this category must provide documentation showing that the original cameras were purchased through the Law Enforcement Body-Worn Camera Program and supply vendor documentation confirming that replacement is required.

Maximum Award Amount

No award may exceed **\$250,000**. For budgeting purposes, the anticipated average cost for a BWC is approximately \$1,000; the anticipated average cost for server(s) for video storage is approximately \$1,000 per BWC.

Allowable Costs

This is a capital procurement and funding is limited to hardware purchases – BWCs and Servers. **Administrative costs are unallowable.** Additional staffing and technology set-up costs will be the responsibility of the applicant department.

Departments may apply for funding for the following items:

- Body-worn cameras and accessories, including mounting kits, tablets, field viewers, microphone, battery pack, docking and charging stations; and
- On-premises server(s) for video storage only. **NOTE:** "Cloud storage service fees are unallowable under this grant program.

Unallowable Costs

In general, applicants should refrain from using funds for the following types of expenses:

- Warranties that extend beyond one year (unless included with equipment costs)
- Training
 - o If training is provided by the vendor as a cost associated with the purchase of BWC's, this would be considered allowable. Training costs to cover overtime for officers to

attend/participate in training is unallowable.

- Overtime
- Leasing of equipment
- Cloud storage

Fund Disbursement

This is a reimbursement grant. Reimbursement requests must be submitted to OGR on a quarterly basis. Details about the reimbursement process will be provided upon award notice

Project Duration

Applicants must have their program completed by June 30, 2026. No extensions will be permitted. The anticipated funding cycle for projects will be **January 2026 and end on June 30, 2026.**

Subrecipient Requirements

Subrecipients must abide by the grant requirements below as well as the OGR Subrecipient Grant Conditions, which will be provided at the time of contracting.

1. Grants Management

- OGR subrecipient grant conditions to be signed and dated.
- The submission of satisfactory and timely progress reports and quarterly financial reports. OGR will provide performance measures on which subrecipients must report.
- Cooperation during OGR monitoring endeavors, including site visits, desk reviews, and attendance at technical assistance meetings.
- All costs paid with grant funds must be direct and specific to the implementation of the BWC grant-funded project.
- Awardees must accept their award no later than 30 days from the award date.
 Failure to accept a grant award within the 30-day timeframe may result in a loss of funds.

2. Procurement

Procurement of services, equipment, and supplies must follow M.G.L. Ch. 30B for local
units of government and nonprofit entities and Operational Services Division (OSD)
Purchasing Guide for state agencies. Local units of government must ensure that
subcontracts with private organizations have provisions ensuring any goods and
services provided by the subcontractor are consistent with M.G.L. Ch. 30B procedures.

3. Reporting Alleged Waste, Fraud, and Abuse

It is the responsibility of the award recipient to report alleged waste, fraud, or abuse, including any alleged violations, serious irregularities, sensitive issues, or overt or covert acts involving the use of public funds in a manner not consistent with related laws and regulations and appropriate guidelines for purposes of the grant. Reports should be made to the Offices of the Massachusetts Inspector General or State Auditor.

Office of the Inspector General John W. McCormack State Bldg. One Ashburton Place, Room 131 Boston, MA 02108 800-322-1323 MA_OIG@maoig.net Office of the State Auditor Massachusetts State House Room 230 Boston, MA 02133 617-727-2075 Auditor@SAO.state.ma.us

BWC Program Requirements

Applicant law enforcement agencies who wish to purchase cameras must certify that they have/will have a written Body-Worn Camera Wear Policy in effect for BWCs. The <u>BJA BWC Toolkit</u> and <u>Massachusetts Law Enforcement Body Camera Task Force's Recommended Regulations for the Procurement and Use of Body-worn cameras provide model BWC policies and best practices to assist departments in implementing BWC programs.</u>

If one department is applying on behalf of multiple departments, each department included in the application must provide a copy of their policy once finalized. Body-Worn Camera Wear Policies must be in place no later than 90 days after the execution of a grant award contract. This requirement must be submitted prior to purchasing or spending any grant funds.

** Please note: OGR is not responsible for approving your BWC Wear Policy; one must be submitted to confirm a policy is in place.

Applicant law enforcement agencies must certify that the department is working or has worked in good faith to achieve collective bargaining approval. If one department is applying on behalf of multiple departments, each department included in the application must certify and provide documentation of this requirement. Applicants must provide the finalized collective bargaining agreement (CBA) or provide a statement detailing a department's sustained good faith effort to reach CBA within 90 days after the execution of a grant award contract.

A Chief or Commissioner may move forward with their BWC program without collective bargaining approval as long as a good faith effort was made to reach a CBA within 90 days upon execution of a contract. The CBA or a statement attesting to making a good faith effort must be submitted to OGR prior to purchasing or spending any grant funds.

Applicant law enforcement agencies must be up to date with their MPTC Acadis training records. If one department is applying on behalf of multiple departments, each department included in the application must be certified.

Applicant law enforcement agencies must notify their local District Attorney's office of their intent to implement or expand a BWC program. If one department is applying on behalf of multiple departments, each department included in the application must notify their District Attorney's Office of their BWC implementation plan.

Applicant law enforcement agencies must provide an assurance that the applicant will accept full responsibility to cover operational expenses outside the scope of the grant. If one department is applying on behalf of multiple departments, each department included in the application must accept the responsibility to cover expenses outside the scope of the grant. (Note: It is estimated that one full-time support position is needed for every 75 officers using body-worn cameras and in-dash cameras. As this funding opportunity is for capital expenses only, personnel expenses are unallowable and must be absorbed by the department.)

These BWC Program Requirements (listed above) must be in place before any funding will be approved for spending.

Application Instructions

Applications can be submitted using the <u>online application form</u>.

To provide OGR with the best opportunity to fairly evaluate all requests for funding, applicants are encouraged to be clear and concise in their proposals.

The Application must be completed as outlined in this section. Applications submitted without a signature from **Senior/Municipal Department Official** could be considered invalid and may not be reviewed for funding.

Section I. Applicant Information

Contact and Fiscal Information

• Indicate Agency name, address, and the names and contact information for Senior/Municipal Department Official, grant point of contact, and finance officer.

Program Summary

- Provide a summary of the proposal outlined in this application. (250-word limit)
- Select the priority area that best fits your department's needs.

Section II. Application Narrative

The application narrative is composed of three sections: Needs Assessment, Project Description, and Implementation Plan/Timeline.

Needs Assessment

The needs assessment should provide department metrics for the following:

- The total number of sworn officers in the agency.
- The total number of sworn offices expected to receive body-worn cameras as a result of this funding opportunity.
- The expected number of body-worn cameras to be purchased with requested funds.
- The number of sworn officers with patrol activities or daily citizen interactions in the field

Additionally, provide the status and needs of your current/planned Body Worn Camera program:

- Please indicate whether or not your municipality currently has a BWC program.
- If yes, please provide the number of body-worn cameras currently in service
- Please expand on the funding priority selected above and describe the need for a BWC program or the status of your current BWC program. Include details regarding the need for new cameras or the need for replacement equipment/technology upgrade.
- Clearly describe any other funding sources, if available, that are/will be available to support the new or existing BWC program.

Project Description (about 6,000 characters, approximately three double-spaced pages/size 12 font)

Clearly describe the equipment and technology to be purchased and/or

- upgraded to implement the proposed program.
- Discuss the purpose for purchasing said equipment; where the program will
 take place/equipment will be used/stored; who will utilize or be responsible for
 the upkeep, monitoring and maintenance of such goods, etc.; and any other info
 that may be helpful to justify the funding request.
- Describe the operational procedures and tracking mechanisms that will be implemented to address the use, review, access, storage, retention, redaction, and deletion of digital evidence media (DEM).
- Please provide information on who will have access to and the sharing of bodyworn camera footage by agency personnel, prosectors, criminal justice stakeholders, and the community.
- Describe the training protocols for officers, supervisors, and administrations on body-worn camera use and policy.
- Describe any local procurement rules and regulations required in order to purchase the items described.
- Describe the expected benefit (outcome) for the law enforcement officer and/or department and community as a result of receiving a grant award.
- Explain how the jurisdiction will sustain and maintain the Body Worn Camera program during and after the end of the grant period of performance. Include projected costs after one full year of implementation.
- Include the status of negotiations with the department's union(s) to acquire
 collective bargaining approval of the purchase of body-worn cameras and
 implementation of a body worn camera wear police.

Implementation Plan, Timeline, and Person Responsible

Please discuss your execution plan for this award. This should include how you will ensure the effective implementation and oversight of the project, key activities and milestones, and identification of key partnerships or stakeholders who will play a role in the implementation of this award. Please submit a six-month timeline from January 2026 through June 30, 2026.

Additional Documentation/Other Materials

If available at time of application, please include with your application the following required materials. If not available at time of application, the completed documentation must be submitted no later than 90 days after execution of award contract.

- Certify and provide evidence that the department has collective bargaining approval or has worked in good faith to reach union agreement for a BWC program within the department.
- Copy of applicant law enforcement agency's Body-Worn Camera Wear Policy.

Section III. Budget Narrative and Budget Excel Worksheet

The Budget Narrative should outline the budget requested and itemize the expenses by cost category as described in this application. For each cost category that has an associated funding request in the Budget Excel Worksheet (Attachment A), please provide an overall description and justification of that cost category. The budget category narratives should describe what the budget entails, why the items in that category are needed, and how the budgeted amount was determined.

Applicants must also complete a Budget Excel Worksheet (refer to Attachment A) to be uploaded to the online application. Please note that the Budget Summary tab will populate with the information entered in the Budget Detail tab.

Before completing an application for this funding opportunity, applicants must consider and plan for the full cost of implementing a comprehensive BWC program. This capital funding opportunity will only cover hardware purchases, and applicants must accept the necessary and ongoing non-capital expenses to sustain the BWC program. Applicants must acknowledge that they will absorb the ongoing BWC program costs.

Allowable Budget Cost Categories

Allowable Budget Cost Categories	Definitions
Contract Costs	Contractor fees associated with the equipment/technology purchased (e.g., installation). Provide a description of the
	product/services to be procured by contract and an estimate of the
	cost. Applicants should use a competitive process for
	procurements compliant with the organization's own procurement
Equipment/Technology	Tangible, non-expendable personal property having a useful life of
Costs	more than one year; cost based on classification of equipment.
Supplies	Supplies directly correlated to the equipment purchased/program
	implementation (e.g., batteries, expendable items, etc.)
Other Costs	List items that don't fit within the above cost categories and the
	basis of the computation.

Submission Process and Review

Submit the <u>online application form</u> including all required attachments no later than **December 3**, **2025**, at 4:00 p.m.

Emailed and hard copy submissions will not be accepted. Please let OGR know if you have any questions or issues regarding the online application. All questions can be directed to Allison.C.Garvey@mass.gov.

The online application must be completed and submitted with the following required attachments uploaded:

- Submitted, Digitally Signed, <u>Online Application</u> Please notify OGR immediately if applicant is unable to utilize the online application.
- Budget Excel Worksheet (Attachment A) with both the Summary and Detail sheets completed, uploaded to the online application in Excel format.

If available at time of application submission, please include with your application the following required materials (otherwise, the completed documentation must be submitted no later than 90 days after execution of award contract):

- Body-Worn Camera Wear Policy.
- Collective bargaining approval **or** a statement attesting that an attempt was made in good faith to obtain collective bargaining support, if applicable.

This AGF and all other required documents can be found on our website: <u>Law Enforcement Body-Worn Camera (BWC) Program</u>

Review Process

This is a competitive grant and will be subject to a peer review process. Applications will be reviewed based on funding priority selected and scored by three reviewers based on the following criteria:

- Clear and adequate responses in Section I: Applicant Information (5 Points)
- A needs assessment, including the use of data to demonstrate need and a description of how requested programming addresses the stated need (20 Points)
- A narrative that clearly describes the items to be purchased and/or programming to be implemented, and the benefits to the agency and/or community (35 Points)
- Implementation plan and timeline that are feasible and ensure the initiative will be implemented and completed within the anticipated grant period (15 Points)
- A detailed, reasonable, relevant, and complete budget (25 Points)

Notification of Awards

Funding decisions are at the discretion of the OGR Executive Director and Secretary of Public Safety and Security. It is anticipated that the grant awards will be announced December 2025.

OGR reserves the right to adjust maximum award obligations and/or award additional proposals recommended for funding by the peer reviewers if additional funds become available at the time the initial awards are made.

Contact Information

For assistance with the requirements of this AGF, contact Allison Garvey at <u>Allison.C.Garvey@mass.gov</u>.