



Department of Environmental Protection

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Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

Matthew A. Beaton
Secretary

Martin Suuberg
Commissioner

Dear Supplier of Public Water;

As promised in the December 2017 LCR training, the Drinking Water Program is providing you with updated LCR forms for program requirements or forms that needed updates. As described below, changes have been made to:

- update forms,
- develop separate forms for non-transient non-community systems, where applicable,
- develop a new form for systems who must comply with 310 CMR 22.06B(7)(a)4 and
- to provide companion guidance for some forms.

These updated forms are intended to increase understanding of the requirements and enhance LCR compliance. All final forms are located at <https://www.mass.gov/lists/lead-and-copper-forms-and-templates>. Please always check for the latest forms at this web address.

Please review the following forms and begin to use them in your next LCR submission. To show where changes are made a copy of each form is attached (with highlighted changes were possible):

1. Lead and Copper Checklist (update). For use by COM and NTNCPWS.

Located at <https://www.mass.gov/media/1415926/>. The following changes were made:

- The updated form includes the due dates for the 90th percentile reports.
- The current checklist added a section that addresses material surveys to ensure that your sampling locations are the Highest Tier Class available.
- The language under the School/Childcare Samples section was updated to reflect sampling location procedures.

Name of form: lcrsamplechklist

2. LCR-SP-A lead and copper sampling plan (updated). For use by COM and NTNC PWS

Located at <https://www.mass.gov/media/1373886/>. The following minor changes were made:

- A checkbox was added to allow PWS to certify that they don't have any lead service line.
- The classification information for COM and NTNC systems was added separately to reflect our regulation *CMR 22.06B(7)(a)*.

Name of form: pbcusamp

3. Instructions for Using Lead Public Education Template Language (updated). For use by COM and NTNC PWS.

Located at <https://www.mass.gov/media/1105136/>. The following minor changes were made:

- The new form breaks out the language for systems with and without corrosion control.
- It clarifies that there is no requirement to provide copper public education when the copper action level is exceeded and encourages PWSs to provide consumers with suggested information.
- It reminds PWS that in accordance with 310 CMR 22.06B(11)(f) they need to provide written documentation to MassDEP demonstrating compliance.

Name of form: leadlang

4. Lead and Copper 90th percentile form LCR-D (updated). For use by COM and NTNCPWS.

Located at <https://www.mass.gov/media/1224316/>. The following minor changes were made:

- A paragraph was included to remind PWS that within 30 days of receipt the PWS must send individual results to the persons served at each sampled location as per 310 CMR 22.06B(6)(c).
- The signature box was modified to state that the signature certifies that all sampling sites were previously approved by the DEP, and both the sites and sampling procedures used comply with 310 CMR 22.06B(7).

Name of form: lcrd

5. Lead and Copper 90th percentile form LCR-E (updated). For use by COM and NTNC PWS.

Located at <https://www.mass.gov/media/1074331/>. The following minor changes were made:

- A paragraph was included to remind PWS that within 30 days of receipt the PWS must send results to the persons served at each sampled location as per 310 CMR 22.06B(6)(c).
- The signature box was modified to state that the signature certifies that all sampling sites were previously approved by the DEP, and both the sites and sampling procedures used comply with 310 CMR 22.06B(7).

Name of form: lcre

6. LCR Highest Tier site (new form). For use by COM PWS.

Located at <https://www.mass.gov/media/1886356/>

This new form was created to comply with 310 CMR 22.06B(7). Community Systems with sampling plans that contains locations with Tier classes other than Tier 1A allows you to document and certify that your sampling plan includes the locations with the highest possible Tier class (locations at the highest risk for elevated lead and copper) in order to fulfill the requirements stated in our regulations.

Name of form: lcrhtier

7. Public Education Certification form (new form). For use by COM and NTNCPWS.

Located at <https://www.mass.gov/media/1886361/>

This new form was created to serve as certification that PWSs have met all the public education program requirements of 310 CMR 22.06B(6).

Name of form: pubedcert

8. LCR COC for NTNC systems only (new form). For use by NTNC PWS.

Located at <https://www.mass.gov/media/1886371/>

A separate chain of custody was created specifically for NTNC systems. This new form contains instructions for certified operators / facility representative for sampling procedures.

Name of form: lrcocntnc

9. **LCR Consumer Notification Certification form** (updated). For use by COM and NTNC PWS. Located at <https://www.mass.gov/media/1432866/>. The following minor changes were made:

- A results and notification timeline table was added for PWS to fill in the dates when they received data from the lab, the date they delivered consumer notification, and to capture if the consumer notification was made within 30 days.
- Under section B (COM systems) we have added “email” as a delivery method (with prior MassDEP approval).
- Under section E (Mandatory Agency Requirements) a checkbox was added for systems to include the eDEP transaction number if e-filled.

Name of form: lrcert

10. **LCR NTNC Compliance Sampling Program and Consumer Notification - NTNC results** (New form). For use by NTNC PWS.

Located at <https://www.mass.gov/media/1886381/>

This new form is a template Consumer Notice of tap water results for use by NTNC systems and is generally designed for posting. This template has been adapted from the EPA document *Implementing the Lead Public Education Provision of the LCR: A Guide for Non-Transient Non-Community Water Systems* (EPA 816-R-08-008, June 2008) and it contains an instruction page with detailed information about how to use the template.

Name of form: lrccompsptnc

11. **LCR Compliance Sampling Program - School results** (Updated). For use by COM PWS.

Located at <https://www.mass.gov/media/1543861/>. The following minor changes were made:

The school results consumer notice template was modified to allow PWS to fill in the location name where the sample was taken.

Name of form: lcrsn

Please remember to review your **sampling plan** by using our Public Water Supplier Document Search tool located at: <https://www.mass.gov/service-details/public-water-supplier-document-search>

If you have any questions about this information or need assistance with LCR compliance, please contact please contact the following MassDEP Drinking Water Program staff:

CERO	Josephine Yemoh-Ndi Amy Finch	508-849-4030 508-767-2720	Josephine.yemoh-ndi@state.ma.us Amy.finch@state.ma.us
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For more information on LCR, please visit our website at <https://www.mass.gov/lead-and-copper-rule-lcr>. You may also contact me at program.director-dwp@mass.gov. Thank you for continued work to protect public health.

Sincerely,

A handwritten signature in black ink, appearing to read "Yvette DePeiza".

Yvette DePeiza
Program Director
MassDEP/Drinking Water Program