
LES04 EA - Certification of Laboratory for Environmental Analysis – Microbiology Amendment

Laboratory Certification Program



EEA ePLACE Portal

Overview

- ❑ This presentation is to assist in completing a new **LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment**

- ❑ Purpose of this certification:
 - ❑ This form is for certified laboratories in Massachusetts that want to add certification for extra analyte testing. Application to certify additional testing category(s) at microbiological analysis laboratories as authorized pursuant to MGL c. 21, s.27, c. 21A, s. 2(28), c 21C, s. 4, c. 21E, s. 3, c. 111 § 142A-142E, 150A, 160 and 310 CMR 42.00.

 - ❑ These regulations establish a program for Department certification of laboratories to conduct analytical measurements for purposes of determining compliance with Department standards where the Department or a client requires that such measurements be conducted by a certified laboratory.

- ❑ This document will take you through the EEA ePlace online application process



General Navigation

- Always Click  to move to the next page
- Any field with a red asterisk (*) is required before you can move off the page
- Click  to save your work and resume at a later time
- Click on the tool tips where applicable to get more details 
- Click on Instructions tab  for more information on the application process
- We strongly suggest using Microsoft EDGE as a preferred browser



How to Apply

- ❑ Click or type this address on your browser: [Mass.gov EEA ePLACE Portal](https://www.mass.gov/EEA/ePLACE)
- ❑ Log into your account in EEA ePlace Portal using your username/password

[Announcements](#) [Accessibility Support](#) [Register for an Account](#) [Reports \(2\)](#) [Login](#)

Need Help? For technical assistance in using this web application, please call the ePLACE Help Desk Team at (844) 733-7522 or (844) 73-ePLAC between the hours of 7:30 AM-5:00 PM Monday-Friday, with the exception of all Commonwealth and Federally observed holidays. If you prefer, you can also e-mail us at ePLACE_helpdesk@state.ma.us. For assistance with non-technical questions, please contact the issuing Agency directly using the links below.

Contact:
[Energy and Environmental Affairs, MASSDEP](#)
[Energy and Environmental Affairs, MDAR](#)
[Energy and Environmental Affairs, DCR](#)

For DPL, DCAMP and ABCC permits or licenses, please [click here](#).

Convenience Fee: Please note there will be a convenience fee for all online credit card transactions. There is also a nominal fee for online payment by check.

Home

Welcome to the Commonwealth of Massachusetts ePLACE Portal

The Commonwealth of Massachusetts is pleased to offer online access to many licensing, permitting and certificate services. With ePLACE, the Commonwealth hopes to deliver more efficient, convenient, and interactive e-government services.

Options for Licensees and Applicants:

- Apply for, Renew, or Amend a License, Permit, Certificate, Notification or Registration
- Make Payments Online

ePLACE Portal Account Registration:

In order to utilize most of the services available through the ePLACE, you must first register for an account to do any of the following:

- Apply for a License, Permit, Certificate, Notification or Registration
- Renew a License, Permit, Certificate or Registration
- Track the Status of Applications
- Review and Update Applications, Permitting and/or Certificate Information

First Time Users:

Login

User Name or E-mail:

Password:

Remember me on this computer

[I've forgotten my password](#)
[New Users: Register for an Account](#)

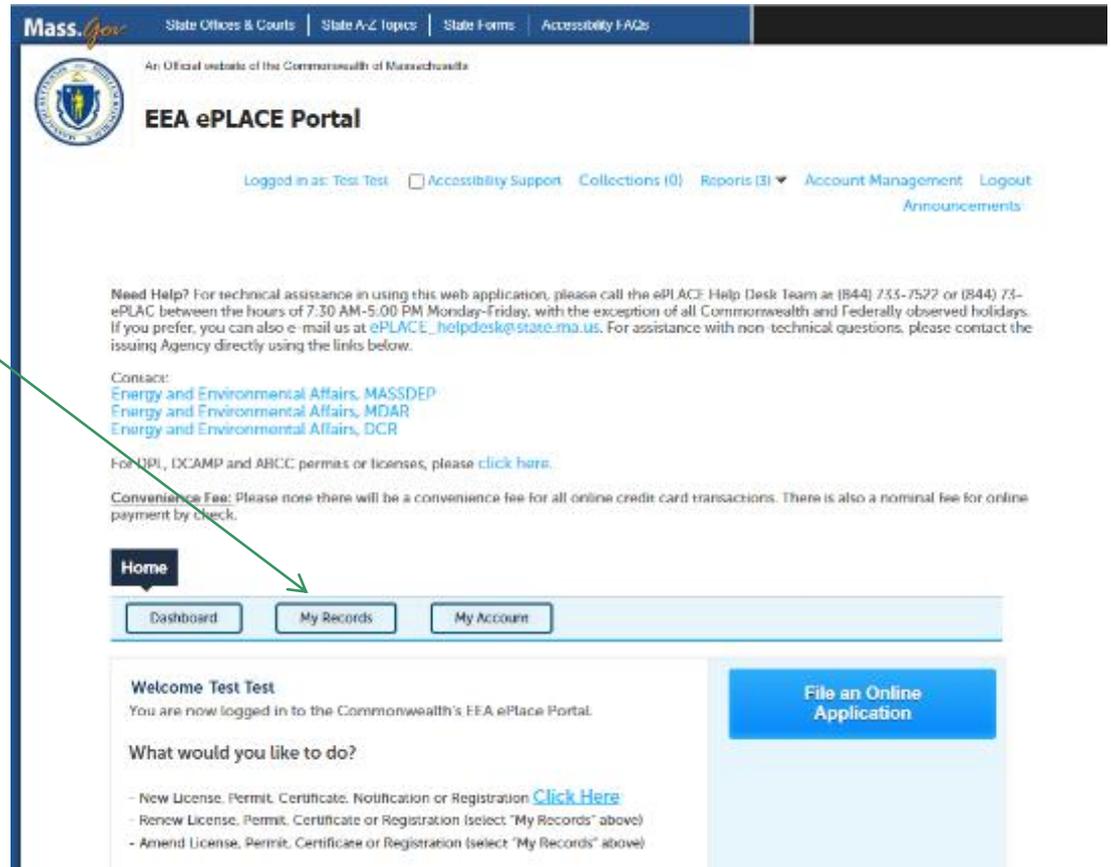
Please note: At this time, the ePLACE Portal services only some (not all) licenses, permits and certificates issued by Energy and Environmental Affairs(EEA). It does not service any other type of license, permit or certificates that is issued or approved by the Commonwealth or any of its agencies or municipalities. ePLACE does not service any federal licenses or permits.



EEA ePLACE Portal

File an Online Application

- ❑ Click on the “My Records” tab to start



Mass.gov State Offices & Courts | State A-Z Topics | State Forms | Accessibility FAQs

An Official website of the Commonwealth of Massachusetts

EEA ePLACE Portal

Logged in as: Test Test Accessibility Support Collections (0) Reports (3) Account Management Logout Announcements

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[Energy and Environmental Affairs, MDAR](#)
[Energy and Environmental Affairs, DCR](#)

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Convenience Fee: Please note there will be a convenience fee for all online credit card transactions. There is also a nominal fee for online payment by check.

Home

Dashboard My Records My Account

Welcome Test Test
You are now logged in to the Commonwealth's EEA ePlace Portal.

What would you like to do?

- New License, Permit, Certificate, Notification or Registration [Click Here](#)
- Renew License, Permit, Certificate or Registration (select "My Records" above)
- Amend License, Permit, Certificate or Registration (select "My Records" above)

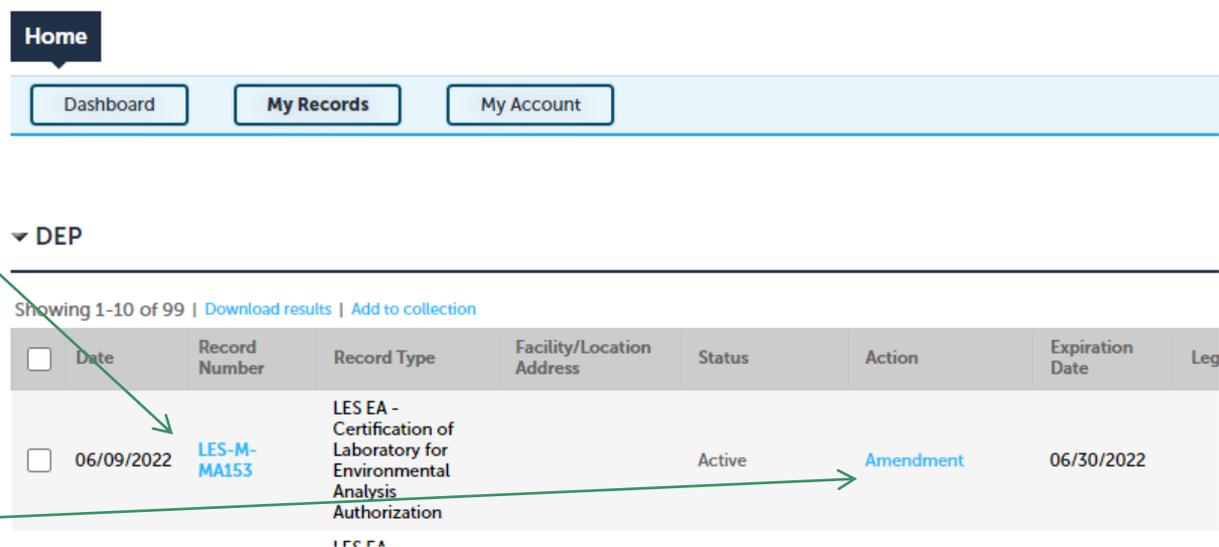
File an Online Application



Access your record

A list of your records will be displayed:

- ❑ Locate the laboratory authorization record you need to Amend
- ❑ Click on “Amendment” to continue



Home

Dashboard My Records My Account

▼ DEP

Showing 1-10 of 99 | [Download results](#) | [Add to collection](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Facility/Location Address	Status	Action	Expiration Date	Leg
<input type="checkbox"/>	06/09/2022	LES-M-MA153	LES EA - Certification of Laboratory for Environmental Analysis Authorization		Active	Amendment	06/30/2022	



Access your record

- ❑ Click on “LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment”

- ❑ Click “Continue Application” to proceed

Home

DEP Applications

Select an Amendment Type

Choose one of the following available amendment types. For assistance or to apply for an amendment type not listed below please contact us.

[Search](#)

LES EA - Laboratory Administrative Amendment

LES03 EA - Certification of Laboratory for Environmental Analysis - Chemistry Amendment

LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment

[Continue Application »](#)



Step 1: Laboratory Information

- ❑ The system will display the Laboratory Information currently on file
- ❑ To review or modify the information, click the “**Edit or View**” button
- ❑ A pop-up will open, where the Laboratory Information can be modified
- ❑ Click “Continue Application” to proceed

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 1: Laboratory Information > Page 1 of 3

Instructions

* indicates a required field.

Laboratory Information

To update your laboratory information, please click the “Edit or View” button and modify the information accordingly.

Laboratory Information:

Boston test Laboratory

1 State St
Boston, MA, 12345
Telephone #: 111-111-1111 Email: test@test.com

Edit or View Remove

Continue Application »

Save and resume later

Please fill the below information:

* Individual/Organization: ?

* Country: ? * Address Line 1: ? Address Line 2:

* City: * State: ? * Zip: ?

* E-mail: ? * Telephone #: ? * Tax ID:

* Is mailing address same as the physical address specified above?:
 Yes No

Continue Clear Cancel



Step 1: Laboratory Information

☐ Your current information on file will be displayed

☐ Refer to individual section instructions for the steps to update the information

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 1: Laboratory Information > Page 2 of 3

* indicates a required field.

Laboratory Owners

LABORATORY OWNERS

To add new owners, click the "Add a Row" button.

To modify information, click on the "Actions" button for that row and click "Edit".

To delete the row, click on the "Actions" button for that row and click "Delete".

Showing 1-1 of 1

<input type="checkbox"/>	Laboratory Owner Name	
<input type="checkbox"/>	Test	Actions ▾

[Add a Row](#) ▾ [Edit Selected](#) [Delete Selected](#)

Laboratory Hours

LABORATORY HOURS

To add operating hours, click the "Add a Row" button.

To modify information, click on the "Actions" button for that row and click "Edit".

To delete the row, click on the "Actions" button for that row and click "Delete".

Showing 1-1 of 1

<input type="checkbox"/>	Day	Start Time (hh:mm)	Start Time (AM/PM)	End Time (hh:mm)	End Time (AM/PM)	
<input type="checkbox"/>	Monday-Friday	8	AM	8	AM	Actions ▾

[Add a Row](#) ▾ [Edit Selected](#) [Delete Selected](#)



Step 1: Laboratory Information

Laboratory Personnel

LABORATORY PERSONNEL

To add a new laboratory staff member, click the "Add a row" button.

To modify staff member information, click on the "Actions" button for that row and click "Edit".

To delete the row, click on the "Actions" button for that row and click "Delete".

Note: A Laboratory Personnel Form must be submitted for each individual added to the table below. Also submit a copy of the form for any individual for which a change in job title is requested. When saving the file, please use the "LPF-Lastname-Firstname" format.

Please download the form here – [Laboratory Personnel Form](#).

Showing 1-1 of 1

<input type="checkbox"/>	Title	First Name	Last Name	
<input type="checkbox"/>	Laboratory Director	Jane	Doe	Actions ▼

[Add a Row](#) ▼

[Edit Selected](#)

[Delete Selected](#)

[Continue Application »](#)

[Save and resume later](#)

❑ Refer to individual section instructions for the steps to update the information

❑ **Note:** A Laboratory Personnel Form must be submitted for each staff member **added or modified**. When saving the file, please use the "LPF-Lastname-Firstname" format

❑ Click "Continue Application" to proceed



Step 1: Laboratory Information

- ❑ The system will display the Laboratory Information currently on file
- ❑ Refer to individual section instructions for the steps to update the information
- ❑ Click “Continue Application” to proceed

1 Laboratory Information 2 Analyte Information 3 Documents 4 Special Fee Provision 5 Review 6

Step 1: Laboratory Information > Page 3 of 3 * indicates a required field.

Laboratory Facility

LABORATORY FACILITY
To add new facility information, click the "Add a Row" button.
To modify information, click on the "Actions" button for that row and click "Edit".
To delete the row, click on the "Actions" button for that row and click "Delete".

Showing 1-1 of 1

<input type="checkbox"/>	Facility Details	Description	
<input type="checkbox"/>	Bench Space (sq/ft) - Microbiology	Use the Space for MB Lab.	Actions ▾

[Add a Row ▾](#) [Edit Selected](#) [Delete Selected](#)

Laboratory Equipment

LABORATORY EQUIPMENT
To add new equipment, click the "Add a Row" button.
To modify information, click on the "Actions" button for that row and click "Edit".
To delete the row, click on the "Actions" button for that row and click "Delete".

Showing 1-1 of 1

<input type="checkbox"/>	Equipment	No. of Units	Manufacturer	Model	Specify, if other	
<input type="checkbox"/>	Chemistry - Arsine Generator	5	USIC	1T035		Actions ▾

[Add a Row ▾](#) [Edit Selected](#) [Delete Selected](#)

[Continue Application »](#) [Save and resume later](#)



Step 2: Analyte Information

- ❑ To add or drop an Analyte/Method for **Potable Water Microbiology**:
 - ❑ Click on the "Actions" button beside the analyte
 - ❑ Click "Edit"
 - ❑ To request certification for a new analyte/method, please enter the method in the "New Method(s) field"
 - ❑ To drop certification for a method, please enter the method information in the "Remove Method(s) field"
 - ❑ To drop certification for an analyte, please list all the method(s) for which the laboratory is currently certified in the "Remove Method(s) field"
- ❑ Click "Continue Application" to proceed

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 2: Analyte Information > Page 1 of 2

Please read the guidance below:

To add or drop an Analyte/Method:

- Click on the "Actions" button beside the analyte
- Click "Edit"
- To request certification for an analyte/method, please enter the method in the "New Method(s) field". If you are requesting certification for multiple methods separate them using a comma.
- To drop certification for a method, please enter the method information in the "Remove Method(s) field".
- To drop certification for an analyte, please list all the method(s) for which the laboratory is currently certified in the "Remove Method(s) field"

To review the fee associated with each analyte, [click here](#).

* indicates a required field.

Potable Water Microbiology

POTABLE WATER MICROBIOLOGY

Use the "Continue Application" button to move to the next certification area.

Showing 1-7 of 7

Analyte	Category	Certified Method(s)	New Method(s)	Remove Method(s)	Actions
Total Coliform	Water Treatment and Distribution	ENZ. SUB. SM9223			Actions ▼
Escherichia coli	Water Treatment and Distribution	ENZ. SUB. SM9223			Actions ▼
Total Coliform	Source Water				Actions ▼
Fecal Coliform	Source Water				Actions ▼
Escherichia coli	Source Water				Actions ▼
Enterococci	Source Water				Actions ▼
Heterotrophic Plate Count	Source Water				Actions ▼

Use the "Continue Application" button to move to the next certification area.

* Analyte: Total Coliform Category: Water Treatment and Distribution Certified Method(s): ENZ. SUB. SM9223

New Method(s):

Remove Method(s):

Submit Cancel

Continue Application >



Step 2: Analyte Information

❑ To add or drop an Analyte/Method for **Non-Potable Water Microbiology**:

- ❑ Click on the "Actions" button beside the analyte
- ❑ Click "Edit"
- ❑ To request certification for a new analyte/method, please enter the method in the "New Method(s) field"
- ❑ To drop certification for a method, please enter the method information in the "Remove Method(s) field"
- ❑ To drop certification for an analyte, please list all the method(s) for which the laboratory is currently certified in the "Remove Method(s) field"

❑ Click "Continue Application" to proceed

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 2: Analyte Information > Page 2 of 2

[Please read the guidance below:](#)

To add or drop an Analyte/Method:

- Click on the "Actions" button beside the analyte
- Click "Edit"
- To request certification for an analyte/method, please enter the method in the "New Method(s) field". If you are requesting certification for multiple methods separate them using a comma.
- To drop certification for a method, please enter the method information in the "Remove Method(s) field".
To drop certification for an analyte, please list all the method(s) for which the laboratory is currently certified in the "Remove Method(s) field".

To review the fee associated with each analyte, [click here](#).

* indicates a required field.

Non-Potable Water Microbiology

NON-POTABLE WATER MICROBIOLOGY

Use the "Continue Application" button to move to the next certification area.

Showing 1-5 of 5

Analyte	Category	Certified Method(s)	New Method(s)	Remove Method(s)	Actions
Escherichia coli	Ambient Water	SM 9223B-COLILERT			Actions
Enterococci	Ambient Water	ENTEROLERT			Actions
Fecal Coliform	Wastewater	MF-SM9222D			Actions
Escherichia coli	Wastewater				in
Enterococci	Wastewater				in

[Continue Application »](#)

Use the "Continue Application" button to move to the next certification area.

* Analyte: Total Coliform Category: Water Treatment and Distribution Certified Method(s): ENZ. SUB. SM9223

New Method(s):

Remove Method(s):

[Submit](#) [Cancel](#)



Step 3: Documents

- ❑ Upload all required documents for your application
- ❑ The required documents will be listed in the table
- ❑ To begin attaching documents, click “Browse”

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 3: Documents > Page 1 of 1

A Laboratory Personnel Form must be submitted for each individual added to the personnel table. Also submit a copy of the form for any individual for which a change in job title is requested. When saving the file, please use the "LPF-Lastname-Firstname" format.

The form may be download here – [Laboratory Personnel Form](#).

* indicates a required field.

Documents

Please upload 2 Required Document(s) which are mandatory to submit this Application:

1. Laboratory Quality Assurance Plan
2. Standard Operating Procedures

Attachment

When uploading file document(s) the maximum file size allowed is **50 MB**.

The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.

The document 'Description' MUST NOT exceed 50 characters in length.

Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.

.bat;.bin;.dll;.exe;.js;.msi;.sql;.vbs;.ade;.adp;.chm;.cmd;.com;.cpl;.hta;.ins;.isp;.jar;.jse;.lib;.lnk;.mde;.msc;.msp;.mst;.php;.pif;.scr;.sct;.shb;.sys;.vb;.vbe;.vxd;.wsc;.wsf;.wsh are disallowed file types to upload.

Name	Type	Size	Latest Update	Description	Action
No records found.					

Browse

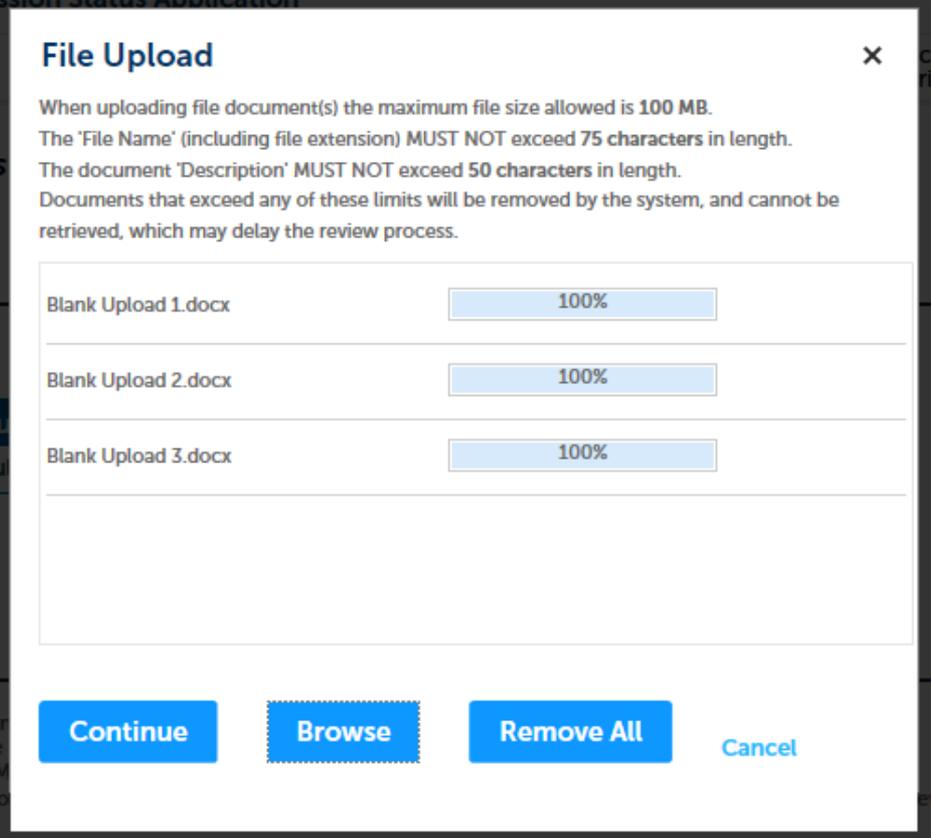
Continue Application »

Save and resume later



Step 3: Documents (Attaching)

- ❑ A “File Upload” window opens
- ❑ Click “Browse”
- ❑ Choose the file(s) you want to attach
- ❑ When all files reach 100%, click “Continue”



File Upload ✕

When uploading file document(s) the maximum file size allowed is **100 MB**.
The 'File Name' (including file extension) **MUST NOT** exceed **75 characters** in length.
The document 'Description' **MUST NOT** exceed **50 characters** in length.
Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.

Blank Upload 1.docx	100%
Blank Upload 2.docx	100%
Blank Upload 3.docx	100%

Continue **Browse** **Remove All** Cancel



Step 3: Documents (Attaching)

- Select the document type
- Provide a description of each document that you uploaded
- Click “Browse” to add more documents
- When all documents are uploaded and described, click “SAVE”
- Note** – If you click SAVE and RESUME, that will **not** save your documents, make sure to click SAVE first for the documents to be saved to the application
- Click “Continue Application” to proceed

The screenshot displays a web interface for uploading documents. It features three identical document entry forms stacked vertically. Each form includes a 'Type' dropdown menu (currently showing '--Select--'), a 'File' name (e.g., 'MDAR_Pesticide_Approval_v1.1_20220314_145608 (1).pdf'), a progress indicator at 100%, and a 'Description (Maximum 50 characters)' text area. At the bottom of the interface, there are five buttons: 'Save', 'Browse', 'Remove All', 'Continue Application', and 'Save and resume later'. Green arrows from the left-pointing instructions highlight the 'Type' dropdown, the 'Description' text area, and the 'Save' button.



Step 3: Documents (Attaching)

- You should see a message that you have successfully attached documents
- Review the list of attached documents
- Click “Continue Application” to proceed

 **The attachment(s) has/have been successfully uploaded.**
It may take a few minutes before changes are reflected.

LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment

1 Laboratory Information	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6
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Step 3: Documents > Page 1 of 1

A Laboratory Personnel Form must be submitted for each individual added to the personnel table. Also submit a copy of the form for any individual for which a change in job title is requested. When saving the file, please use the "LPF-Lastname-Firstname" format.

The form may be download here – [Laboratory Personnel Form](#).

* indicates a required field.

Documents

Please upload 2 Required Document(s) which are mandatory to submit this Application:

1. Laboratory Quality Assurance Plan
2. Standard Operating Procedures

Attachment

When uploading file document(s) the maximum file size allowed is **50 MB**.
The 'File Name' (including file extension) MUST NOT exceed 75 characters in length.
The document 'Description' MUST NOT exceed 50 characters in length.
Documents that exceed any of these limits will be removed by the system, and cannot be retrieved, which may delay the review process.
.bat;.bin;.dll;.exe;.js;.msi;.sql;.vbs;.ade;.adp;.chm;.cmd;.com;.cpl;.hta;.ins;.isp;.jar;.jse;.lib;.lnk;.mde;.msc;.msp;.mst;.php;.pif;.scr;.sct;.shb;.sys;.vb;.vbe;.vxd;.wsc;.wsf;.wsh are disallowed file types to upload.

Name	Type	Size	Latest Update	Description	Action
invite_1 - Copy - Copy.png	Laboratory Quality Assurance Plan	88.12 KB	06/09/2022	QA Plan	Actions ▼
invite_1 - Copy - Copy (2).png	Standard Operating Procedures	88.12 KB	06/09/2022	SOP	Actions ▼

[Browse](#)

[Continue Application >](#)

[Save and resume later](#)



Step 4: Special Fee Provision

- ❑ If Special Fee Provision is applicable, check the appropriate box and provide requested information

- ❑ Click “Continue Application” to proceed

1	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6 Application Submitted
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Step 4: Special Fee Provision > Page 1 of 1 * indicates a required field.

Special Fee Provision

Exemption: [?](#)

Exclusion (special agreement or policy): [?](#)

Substitution (ASP/IRP): [?](#)

Double Fee for Enforcement: [?](#)

Hardship payment extension request: [?](#)

[Continue Application »](#) [Save and resume later](#)



Step 5: Review

- The entire application is shown on a single page for your review
- If you identify something you want to change, click “Edit Application”
- Otherwise, continue to the bottom of the page

1	2 Analyte Information	3 Documents	4 Special Fee Provision	5 Review	6 Application Submitted
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Step 5: Review

[Continue Application »](#)

[Save and resume later](#)

Please review the information below prior to submission. After the application has been submitted, you will not be able to make changes. To make changes after submittal you must contact the Department directly.

Review and Certification

[Edit Application](#)

Laboratory Information

Organization
Boston test Laboratory
1 State St
Boston, MA, 12345
United States
Tax ID: 12345
Is physical address same as mailing address?: Yes
Type: Mailing

Telephone #: 111-111-1111
E-mail: test@test.com



Step 5: Review

- ❑ Read the Certification Statement at the bottom of the Review Page

- ❑ Click the check box to complete your certification

- ❑ Click “Continue Application” to proceed with your submittal

I attest under the pains and penalties of perjury:

- (i) that I have personally examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certification statement;
- (ii) that, based on my inquiry of those individuals responsible for obtaining the information, the information contained in this submittal is to the best of my knowledge, true, accurate, and complete;
- (iii) that I am fully authorized to make this attestation on behalf of this facility; and
- (iv) that this laboratory is in compliance with 310 CMR 42.08(3) and has readily available on the premises all equipment, supplies,

By checking this box, I agree to the above certification.

Date: _____

[Continue Application »](#) [Save and resume later](#)



Step 6: Pay Fees

- You will have the option to select the payment method:
 - Pay Online
 - Pay by Mail
- Online payment will require a service charge
- Select the payment method you prefer to continue

1	2	3 Documents	4 Special Fee Provision	5 Review	6 Pay Fees	7 Application Submitted
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Step 6: Pay Fees

Listed below is the fee for the authorization that you are applying for. The following screen will display your total fees.

Payment may be made by electronic check or credit card for a nominal processing fee. The electronic check fee is \$0.35 per transaction. Credit card payments are 2.35% per transaction. Clicking on the PAY ONLINE button will bring you to the secure online payments portal. Once you have made payment, you will be returned to your application for submittal.

Payment may also be made by mail. However, review of your permit will not begin until payment is received. By clicking on the Pay by Mail button, you will have submitted your application. You will receive a notification email with the location and address to send your payment. That information is also available in the instructions for this authorization.

Application Fees

Fees	Amount
LES04 Amendment Fee	\$220.00
Total Fees	\$220.00

[Pay Online »](#) [Pay by Mail »](#)



Pay Online

- ❑ If you choose “Pay Online”, you will be redirected to the payment site
- ❑ Provide all payment and billing information
- ❑ Accept the terms and conditions and click submit
- ❑ You will receive an email receipt from nCourt the payment provider

Billing Information

First Name

Last Name

Street

City

State/Territory

Zip

Phone Number

Email

Confirm Email

Payment Information

Card Type

Card Number

CVV Code

Expiration
01 2011

I Accept

Check to accept both the Commonwealth of Massachusetts and nCourt Terms Agreements.

Commonwealth of Massachusetts Terms Agreement

I authorize the charge to my credit card for the amount shown above. I agree to pay the total amount above according to the card issuer agreement. By checking the box below, I certify that I am an authorized user for the above referenced credit card account.

[nCourt Terms Agreement](#)

Please Verify above information before the Submit Payment Button is pressed. Do not click Submit Payment button more than one time.



Pay by Mail

If you choose “Pay by Mail”

Check your email for instructions

Note - The review of your application by the agency will not start until payment has been received

Thank you for submitting your online application form for record type: LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment. Your Record Number is: 22-LES04-0015-AMD.

Payment online: If you have paid online by credit or ACH you will receive an additional notification from the epayment vendor that your payment is complete. Review of your application will begin. That notification will include a Reference ID # for your records.

Pay by Mail: If you chose the "Pay by Mail" option, please make your payment in the form of a check or money order made payable to the Commonwealth of Massachusetts. Do not send cash. You must include your Record Number 22-LES04-0015-AMD on the check or money order that must be sent to the address below.

Department of Environmental Protection
PO Box 4062
Boston, MA 02211

Review of your application will not begin until after your payment has been received and processed.



Submission Successful!

- ❑ When you submit your application, you will receive a Record ID so you can track the status of your application online
- ❑ Upon submission of your application please make sure to check your email for system notifications.
- ❑ **Note** – The system notifications will be sent from eipas@mass.gov

Home

DEP Applications

LES04 EA - Certification of Laboratory for Environmental Analysis - Microbiology Amendment

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Step 6: Application Submitted



Your application has been successfully submitted.
Please print your record and retain a copy for your records.

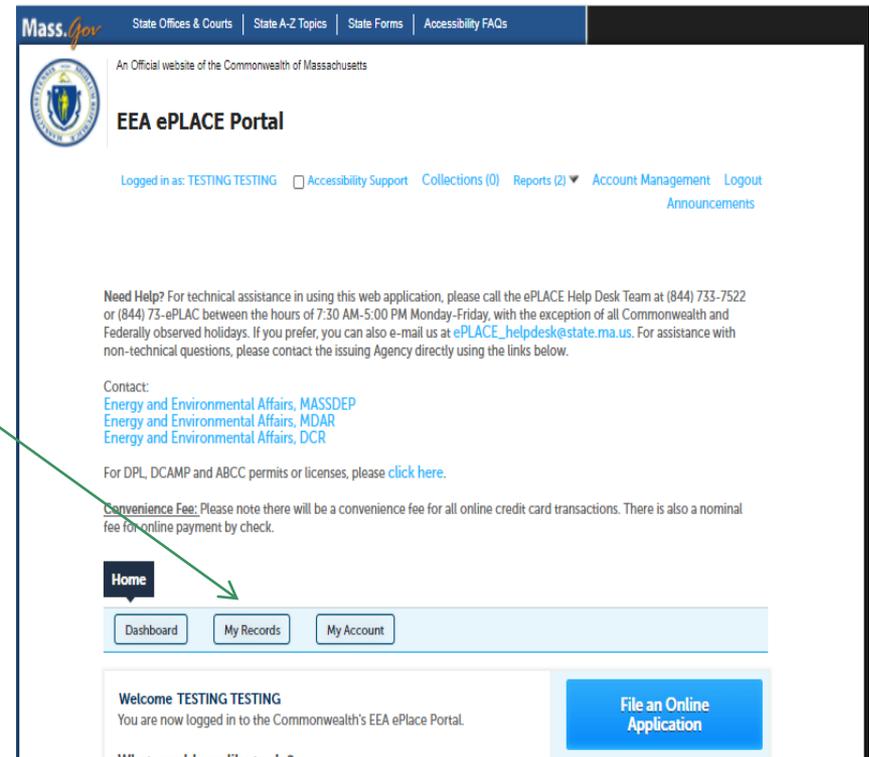
Thank you for using our online services.
Your Record Number is 22-LES04-0022-AMD.

You will need this number to check the status of your application.



To check the status of an application

- ❑ Log on to EEA ePlace portal
 - ❑ [Mass.gov EEA ePLACE Portal](#)
- ❑ Go to your “My Records” page in ePlace to see or track the status of an application



Questions?

For technical assistance:

Contact the ePlace Help Desk Team at (844) 733-7522

Or send an email to: ePLACE_helpdesk@state.ma.us

For business related questions, please visit the link below:

<https://www.mass.gov/how-to/les-04-ea-modification-of-certification-for-microbiology-laboratory>

