LETTER OF INTENT

MINORITY/WOMEN BUSINESS ENTERPRISES PARTICIPATION DIVISION OF CAPITAL ASSET MANAGEMENT AND MAINTENANCE

(To be completed by MBE/WBE and submitted by the Designer to the DCAMM Compliance Office with its completed Schedule for Participation within five (5) working days after the Designer receives notice of selection (A-5 Letter)

DCAMM Project Number:		Indicate SDO Certification:
– Proje	ect Name:	MBE
Project Location:		WBE
To: _	Name of General Bidder/ Sub-bid	der M/WBE
1.	This firm intends to perform work in connection wi	th the above referenced project.
2.	This firm is currently certified by the Massachusetts Supplier Diversity Office ("SDO") to perform the work identified below, and has not changed its minority/women ownership, control, or management without notifying SDO within thirty (30) days of such a change.	
3.	This firm understands that if the Designer referenced above is awarded the contract, the Designer intends to enter into an agreement with this firm to perform the activity described below for the prices indicated. This firm also understands that the above-referenced firm, as Designer, can make substitutions only as allowed by the Contract and applicable law.	
4.	This firm understands that under the terms of the contract, only work <u>actually performed</u> by an MBE/WBE will be credited toward MBE/WBE participation goals, and this firm <u>cannot assign or subcontract out any of its work</u> without prior written approval of the DCAMM Compliance Office, and that any such assignment or subcontracting will not be credited toward MBE/WBE participation goals.	
MBE	E/WBE PARTICIPATION	
Describe MBE/WBE Scopes of Work		Dollar Value of Participation
		I
	Total Dollar Va	ue of Work to be Performed by MBE/WBE Firm: \$
Name	e of MBE/WBE Firm:	·
Business Address:		
		m: d
	phone No Fax No	
_	nil Address:	

Designer Letter of Intent – Revised 3/14