



The Commonwealth of Massachusetts
Office of the Inspector General

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Jeffrey B. Mullan, Secretary
Massachusetts Department of Transportation
10 Park Plaza, Suite 3170
Boston, MA 02116

Dear Secretary Mullan,

Thank you for the continuing cooperation of your office regarding the Internal Special Audit Unit established by section 9 of chapter 6C of the General Laws. I am writing to inform you of the recommendations I am planning to propose to the Inspector General Council regarding the Director of the Internal Special Audit Unit (Director) at the Department of Transportation. I understand the Massachusetts Department of Transportation (MassDOT) already has an Audit Operations Division. The provisions of section 9 require that the Internal Special Audit Unit be separate and independent of MassDOT's Audit Operations Division. I have discussed this conclusion with the State Auditor's office and they are in agreement. Section 9 requires that the Inspector General Council make the appointment: "The inspector general council established in section 3 of chapter 12A shall appoint a director of the internal special audit unit for a term of 6 years."

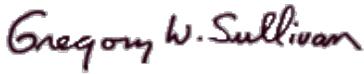
Accordingly, I intend to recommend that the Director's position be advertised and a search be conducted by the Inspector General Council to identify qualified candidates for the position and ultimately make an appointment. MassDOT should fund the advertising and the search process. The Director will be an employee of MassDOT but will not report to MassDOT, per section 9. It is my recommendation to the Inspector General Council that the salary range of the Director be established in the range of an M-VIII position (\$48,478.08 - \$111,488.48), similar to the MassDOT Audit Director position. Once a candidate is chosen, the Inspector General Council would then make a more specific salary recommendation to MassDOT.

I intend to recommend that the Internal Special Audit Unit include, in addition to the Director, a staff of three people, funded by MassDOT, dedicated to fulfilling the mission of the unit. I recommend that these include a forensic auditor, a fraud investigator, and an administrative support position. This unit should have access to all MassDOT documents and staff. A written agreement should be put in place to establish an ongoing interagency relationship between the

Internal Special Audit Unit and the state Auditor's Office and the Inspector General's Office. The Director should report on a quarterly basis to the Inspector General Council.

I hope you will support these recommendations. My intention is to seek the approval of the Inspector General Council at its next meeting. I hope that the search process will begin thereafter.

Sincerely,

A handwritten signature in dark ink that reads "Gregory W. Sullivan". The signature is written in a cursive style with a prominent "G" and "S".

Gregory W. Sullivan
Inspector General

Cc: Inspector General Council