

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
PROVIDER FOLLOW-UP REPORT

Provider: LIFEWORX INC

Provider Address: 789 Clapboardtree Street ,
Westwood

Name of Person Stephanie Hajjar
Completing Form: _____

Date(s) of Review: 22-OCT-24 to 24-OCT-24

Follow-up Scope and results :		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Employment and Day Supports	2 Year License	1/2

Summary of Ratings

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Employment and Day Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L84
Indicator	Health protect. Training
Area Need Improvement	For six of ten individuals who utilize health-related protections, staff were not trained on the correct utilization of the devices. The agency must ensure that all staff who support individuals with the utilization of health-related equipment are fully trained on the correct utilization of these devices.
Process Utilized to correct and review indicator	The agency's management staff reviewed staff training records for all individual's health-related supports and protective equipment to ensure that they were completed.
Status at follow-up	Program staff underwent comprehensive trainings to ensure that they are proficient in properly supporting the utilization of health-related protections in both independent and assisted use scenarios. In the event of the introduction or renewal of protections, supervisors will conduct individualized staff training sessions to address the unique needs of everyone. These training sessions will be reviewed and approved during regular staff meetings. Furthermore, all relevant documentation will be diligently maintained on site to allow staff to easily verify and reference the necessary information.
Rating	Met

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Administrative Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L48
Indicator	HRC
Area Need Improvement	Meeting minutes did not reflect the review of two required areas on an annual basis: human rights and DPPC training materials, and the agency's policies and procedures by the agency's Human Rights Committee. The agency must ensure that its human rights committee meets all mandates including the review of areas under its purview.
Process Utilized to correct and review indicator	Agency management reviewed the human rights committee and identified the same issues found during the survey. Lifeworks plans to train members of the Human Rights Committee on human rights and mandated reported at its next meeting. At the meeting after this, the agency also plans to review its human rights and mandated reporting training materials and review agency policies.
Status at follow-up	On September 25, 2024, members of the Human Rights Committee were formally informed that they are required to undergo thorough Human Rights Training at the upcoming meeting. Each member was provided with detailed confidentiality statements to be signed and submitted for the current fiscal year. Furthermore, the geographical division has resulted in the allocation of specific houses to each member for visitation purposes. Both the respective houses and the members are expected to receive timely notifications regarding the visitation schedule. Additionally, it is imperative that all visitation notes are diligently completed and promptly returned to the human rights coordinator for further processing and review.
Rating	Not Met