

Logging into the Virtual Gateway(VG)

For State Employees



After clicking the Virtual Gateway link, you will click the *"Business Log In"* button.





Click the Proceed button



Employees will use the <u>Log in as an MA state employee</u> link.

Note: There are a small number of employees who have more than one VG UserID linked to a single email address.

- These employees will receive an error message when attempting to complete the login process.
- In this case, the employee will need to go "back" and click the *Legacy* button.



Login.mass.gov is now MyMassGov	Already have an account? Email
BUSINESS ACCOUNT	
Virtual Gateway is using MyMassGov to allow you to sign in to your account safely and securely.	Password
If you need help, contact: 800-421-0938 Monday-Friday 8:30AM- 5PM, TTY: 617-847-6578. Visit virtualgateway.mass.gov to see important maintenance notices.	Eorgot Password
	Log in as an MA state employee
	Learn more about MyMassGov ^{[3}



Multi-Factor Authentication

You will follow this familiar login/multi-factor authentication(MFA) process.

After completing MFA will see an account confirmation page and be able to login successfully.

 If you have more than one VG UserID linked to a single email address, this is where you will see the error message and be directed to go back and use the Legacy button.





Accept Terms and Conditions

The Terms and Conditions have been updated. You will be required to accept these updated Virtual Gateway Terms and Conditions the *first time* you login.

Click "View Terms and Conditions" to review Virtual Gateway Terms and Conditions (use PDF format if necessary)

- Click the I Agree to terms and conditions checkbox.
- Click the **Complete Sign In** button.

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lcome to the new Vir	tual Gateway Login page! If this is your first time here, you will need to establish your login to access your account.
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odate Aq	reement
	Virtual Gateway Terms and Conditions
	The Virtual Gateway and related services (hereinafter "VG") are provided to you by the Executive Office of Health and $lacksquare$
	Human Services of the Commonwealth of Massachusetts ("EOHHS") and are subject to your agreement and compliance
	start to use the VG and retain a copy for your records. You agree that a printed version of these Terms shall be admissible
	in judicial or administrative proceedings to the same extent as other business documents and records. If you do not agree 🔻
	View Terms and Conditions(PDF reader can be downloaded from here)
	□ I Agree to terms and conditions
	Complete Sign-In Cancel Sign-In



Success, You're in!

A successful login will take you to the Applications page. This page will list the Virtual Gateway applications that you have access to using this ID and Email address.

Select the appropriate application.

plications	
DCF Partner Services	i-FamilyNet
DCF Management Reports	

Congratulations!

You have successfully registered and logged-in to the new Virtual Gateway

