



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration  
of  
Hazardous Waste Site Cleanup Professionals**

ONE WINTER STREET, 3<sup>rd</sup> Floor  
BOSTON, MA 02108

**PROFESSIONAL CONDUCT COMMITTEE**

Minutes of Meeting on January 14, 2020

Approved on February 11, 2020

**Prepared by:** Beverly Coles-Roby, Esq.

**Meeting Location:**

**MassDEP SERO  
20 Riverside Drive  
Lakeville, MA 02347**

**1. List of Documents Used at the Meeting:**

- Agenda
- Draft Minutes of Meeting on November 12, 2019
- Docket Nos.: 05C-07; 08C-03; 12C-01; 18C-01; and 18C-02.

**2. Call to Order:** Co-chairperson, Kirk Franklin, called the meeting to order at approximately 2:15 p.m. The Board members in attendance were, Millie Garcia-Serrano, Debra Listernick, David Austin, Gregg McBride, Dr. Gail Batchelder, James N. Smith, Marc J. Richards, and Kathleen Campbell. Board member Farooq Siddique was absent. Staff member Beverly Coles-Roby was present. Additionally, Wendy Rundle, Executive Director of the LSP Association (“LSPA”) and Michele Paul, LSPA president, were present.

**3. Previous Minutes:** The draft minutes of the meeting held on November 12, 2019, were approved as written. Mr. Richards and Mr. Franklin abstained from voting to approve the minutes.

**4. Old Business: None**

## **5. Status of Complaint Review Teams and Active Case List**

Ms. Coles-Roby reported on progress made since the November 12, 2019, meeting, giving reports on the status of each case. She prefaced her comments by stating that she hoped to return to cataloging recent developments in the Active Case List by the February 2020 Board meeting.

Ms. Coles-Roby reported that 05C-07 would be discussed with Assistant Attorney General Kimberly Parr today.

Ms. Coles-Roby said that the 08C-03 Final Decision would be forwarded to the Board members next week.

She also reported that with respect to 12C-01, the Office of Appeal and Dispute Resolution (“OADR”) she had requested an Extension of Time. Ms. Coles-Roby said that she continues to work with prospective witnesses preparing their testimony and preparing the Exhibit List.

In the matter of 18C-01 the CRT continues to work on its report to the Board. She added that hiring staff should help with all the investigations.

The CRT in 18C-02 needs to complete its interview questions for the LSP. Ms. Coles-Roby is responsible for creating a first draft which she hopes to have for the CRT’s review by the February 2020 meeting.

Ms. Coles-Roby indicated that she is going to docket two new cases 20C-01 and 20C-02 which will be discussed in today’s Executive Session.

## **6. Future Meetings: February 11, 2020--MassDEP NERO**

**7. Adjournment:** The meeting was adjourned at approximately 2:56 p.m.