



Board of Registration of Hazardous Waste Site Cleanup Professionals

100 Cambridge Street, 9th Floor | BOSTON, MA 02114
PHONE: 617-556-1091 | EMAIL: lsp.board@mass.gov

PROFESSIONAL REFERENCE FORM for APPLICANTS to the BOARD OF REGISTRATION OF HAZARDOUS WASTE SITE CLEANUP PROFESSIONALS

Instructions for Professional Reference

The applicant has asked you to provide a professional reference to be considered by the LSP Board when they review the applicant's application. The Board appreciates receiving your considered and candid response to the questions asked below about the applicant. These questions concern the professional capabilities and character of the applicant. Your answers to these questions will be given serious consideration by the Board during the Board's review of the applicant's qualifications for licensure. This form will be treated as confidential and will not be shared with the applicant.

If you have any questions about this form, please contact the LSP Board at (617) 556-1091 or lsp.board@mass.gov.

Professional Reference Form

Please identify the applicant and his/her application number who requested you to be their Professional Reference.

LSP Application Number:

Name of the Applicant:

Name of Reference:

Professional Reference Form (cont.)

1. What is your business and/or professional relationship with the applicant? In answering this question, please include the following:

(a) approximate dates for the period(s) during which you have personally known the applicant and have direct knowledge of the applicant's professional work at contaminated sites; and

(b) a description of the applicant's position(s) in the firm(s) or organization(s) at which s/he worked during this(these) period(s).

2. Do you know of any reason that the Board should not grant a license to the applicant?

Yes

No

Do you have knowledge of any information that would bring into question the applicant's professional competence, professional maturity or history of ethical practice that the Board should consider before it makes a licensing decision regarding this applicant?

Yes

No

If you answer Yes to either of these questions, please explain the circumstances on a separate page.

3. Please describe:

(a) the extent to which the applicant's work involved site assessment, risk characterization, and/or remediation activities at contaminated sites;

(b) the nature of the duties and responsibilities exercised by the applicant at these sites; and

(c) whether the applicant's job duties and responsibilities changed over time and, if so, how and when they changed.

Professional Reference Form (cont.)

- 4. Did the applicant supervise or coordinate other professionals in the conduct of those scientific and technical tasks necessary to assess and/or remediate sites? If so, please describe**
- (a) the positions held by those the applicant supervised or coordinates;**
 - (b) the applicant's supervisory authority in the firm or organization; and**
 - (c) whether the applicant's supervisory authority changed over time and, if so, when it changed.**

- 5. Did the applicant make his/her own technical decisions and/or recommendations regarding how to conduct site assessments, risk characterizations, and/or remediation activities at contaminated sites? If so, please describe:**
- (a) the types of decisions and/or recommendations that the applicant made regarding the work conducted at contaminates sites;**
 - (b) the level or extent to which the applicant's supervisor(s) was (were) involved in the applicant's decision making; and**
 - (c) whether and how the applicant's decision-making authority changed over time, and at what points in time these changes occurred.**

Print Name : _____

Date:

Other Comments
(Optional):