

DMH Lynn Site Office Citizen Advisory Board  
MINUTES

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**Date:** 1/15/19

**Attendees:** Dee Ouimette, Ilya Ablavsky, David Brown, Maeve O'Connor, Michelle Damico, Barbara Morrison, Gerry McManamy, Amanda Orfanos, Emily Johnson

Topic	Discussion	Assignment/Task	Point Person	Notes
INTRODUCTIONS				
Approval of Prior Meeting Minutes	Minutes approved for November & December, 2018 –accepted	Informational		
Site Board Members	Kevin will be able to continue to join but will need to step down from presidency.  Emily may also need to step down as secretary, but will continue to attend as a member if need to step down.  Looking for new members	Informational		
Area Board	No update from Area Board. Meetings are the 1 <sup>st</sup> Wednesday of the month at 2:30p at TSH Northeast Area office. Attendance from one site board is strongly encouraged.	Informational		
Treasurers report	646.16- prior to deposit of fundraiser Fundraiser aprox \$1,100	Informational		
Fundraiser	Comments – More people involved with sales of tickets as well as collection of donations. People were able to participate in their own time. Felt easier. Lazy Dog is open to hosting another event. There are other location options such as: Tides,	Dave offered to speak with potential options for locations and will get back to the Board. <b>10/16:</b> Dee will confirm with Dave that he received requested info.		

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	<p>Fuddruckers, IHOP, ect. Another option is fundraising via mail, canning, ect</p> <p>Discussed having another fundraiser this fall. Lazy Dog may not be the best option as the fundraiser tends to draw a non-drinking crowd and it may not benefit the Lazy Dog in the way that is hoped. Dave thought it would be helpful to provide the owner with information as to what the funds were used for over the past couple of years and a blurb about what the Site Board is, how the funds will be used, etc. Also discussed was exploring other options such as family restaurants on Rt. 1 in Saugus (e.g. Fuddruckers, Prince Pizzeria, IHOP, etc.</p>			
NAMI Updates	No update.	Informational		
Legislative Breakfast	February 7, 2019 at 9:30-11:00am is time of new Legislative Breakfast.	Informational		
Community Conversation	Will do in May- 3 pronged approach: Safety, Aging, Resources, with some clinical focus. Discussed having another Community Conversation. Carol was going to look into hosting at GLSS 55 Silsbee St or at a building provides housing for the elder/disabled population.	Informational		
New Business	<p>For the next 6mos to a year could we have someone come in from the various local service providers and explain who they are, what they do, successes, ect.</p> <p>Provider Ideas: ACCS- CASE MANAGER PACT TIP</p>	Dee will provide quarterly statistics for authorization.		

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	<p>BOARD POSITIONS- ALL WILL BE PUT ON FOR RE ELECTION. PROCESS- DEE WILL SEND OUT EMAIL TO MEMBERS W/ JOB DISCRPTIONS AS WELL AS TO REQUEST NOMINATIONS. BOARD MEMBER TERM INFO WILL ALSO BE SENT OUT.</p> <p>DMH HAS RECEIVED FUNDS FOR RENTAL ASSISTANCE VOUCHERS. * FOCUSING ON SUPPORTING PEOPLE IN GROUP LIVING/RESIDENTIAL PROGRAMS TO MOVE INTO INDEPENDENT HOUSING WHEN READY. THIS WILL NOT ONLY SUPPORT FOLKS OBTAINING INDEPENDENT LIVING BUT WILL ALSO SUPPORT WITH CREATING AVALIBILITY FOR BEDS WITHIN GROUP / SUPPORTED LIVING PROGRAMS.</p>			
Old Business				
Lynn Site office updates	<p>Can provide updates re: authorization, trainings, program updates/ services offered, success stories. Ask: Is it possible to obtain more info as to where folks who are getting DMH services reside and if there are areas with a larger service recipient population to potentially provide LPD outreach and community integration as well as relationship building.</p>	Informational		
ADJOURNMENT/ NEXT MEETING	Next meeting: 2/19/19	Informational		.

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**DMH staff:** Minutes should be emailed to **DMH-DL – Open Meeting Notices** after they are approved by the Public Body.