**Date:** 12/17/19

**Time:** 10:30 a.m. to 12:00 p.m.

**Location:** Lynn Site Office

**Attendees:** Dee Oiumette, Maeve Edwards, Michelle D’Amico, Emily Johnson, Barbara Morrison, Carol Ellis, Pat Byrne, Dave Brown

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| **Topic** | **Discussion** | **Assignment/Task** | **Point Person**  | **Notes** |
| INTRODUCTIONS |  No new board members to be introduced. |  |  |  |
| Approval of Prior Meeting Minutes | Reviewed November 2019 minutes. Motion to accept by Dee, seconded by Emily.  |  |  |  |
| Treasurer’s Report | Report given by Barbara Morrison. We have $1314.16 in our accounts. Last month we approved a request for a light therapy machine but it has not come out of the account yet. Dee explained that it is still pending and will speak with the case manager involved about it. We had a few more requests this month, for housing costs. Michelle spoke about RAFT funds that could also help with these costs.  |     |     |    |
| Thank you to Board Members for service  | We are one of the more consistent boards in the DMH area! Way to go! |  |  |  |
| New Business  | 1. Community Conversation: DMH is actively working to try to engage more with more immigrants. Dee spoke at the meeting at the New American Center about the services offered by DMH. Is there anything we could do for Community Conversations that might help involve those populations?
* Pathways has invited people in before to do presentations, and they share space with the New American Center so that might be a good option.
* It has seemed to work well in the past with us going to somewhere to present, instead of having people come to us.
* Pat and Maeve brought up that the immigrant populations not accessing services may be more pressing and would want to address this with the Community Conversation this year.
* New American Center serves individuals who have been in the country for 5 years or less, from all locations, usually refugees. Would we want to have a general conversation or target a specific group?
* Maybe speaking to a church group would be a better option? Safer for some people perhaps? May be easier to have an actual conversation.
* Guatemalan population does not really access services, so may want to try to target this population.
* Pat and Dave know an individual in the Guatemalan community who leads community cleaning events and things like that, so they are going to try to speak with him to collaborate.
* “US Christian Chaplain Association” (864-417-0138). Their goal is assimilation on a positive note.
1. Fundraising discussion: continued to January meeting.
2. Meeting time discussion: Anything is on the table, but we had talked about how the 3rd Tuesday of the month works well. We spoke about either keeping it the same time, or moving it to the afternoon, to end at 4. Mornings work best for people. Decided to keep it at the same time.
 | - Pat is going to ask Lenny at LPD tomorrow for this man’s information to begin a discussion  | - Pat |  |
| ADDENDA AND MATERIALS PROVDIED | Agenda for December 2019 meetingNovember 2019 minutes |  |  |  |
| ADJOURNMENT/NEXT MEETING | Next meeting: January 21, 2020 at 10:30 a.m. to 12 p.m.  |   |   | .  |

**DMH staff:** Minutes should be emailed to **DMH-DL – Open Meeting Notices** after they are approved by the Public Body.