

Unpaid Internship Position

Position Number: 2
Position Title: Massachusetts Environmental Police – Investigations Unit – Boat & Recreational Vehicle Safety - EEA
Location: Buzzards Bay
Duration: June 2 – August 15, 2025

Brief Description of Internship Position:

Assist Mass. Environmental Police Boat & Recreation Vehicle Safety Bureau Accident Database Specialist with organization, compilation and consolidation of historical accident reporting statistics and document files. Assist, Unit Supervisor with processing of critical data as required / necessary.

Description of Duties and Responsibilities:

Compile and consolidate historical accident reporting statistics and document files, to include creating historical digital records and searchable databases. Photograph evidentiary materials for recording of final processing. Other duties as required.

Preferred Knowledge and Skills:

Knowledge and proficiency with Microsoft Office Suite, ability to utilize office equipment (Printer/copier, scanner, etc.), ability to create electronic files, ability to organize data.

Hours per week: 20