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*Director*

## Massachusetts On-Demand Gear Grant Program

### Fixed Gear Application

**To receive funding through this program, eligible applicants must complete all three sections of this application:**

- Section 1: Complete all permit holder and vessel information.
- Section 2: Applicants may detail up to \$35,000 in eligible expenses in the Expense Worksheet.
- Section 3: Be sure to read, sign, and date the Certification.

Once all sections are complete, **return the application to the Massachusetts Division of Marine Fisheries. Completed applications may be emailed to [brendan.reilly@mass.gov](mailto:brendan.reilly@mass.gov) or mailed to 836 S. Rodney French Blvd, New Bedford, MA 02744 (Attn: On-Demand Fixed Gear Research Program).** If you are emailing the completed application, please include "On-Demand Fixed Gear Research Program" and your Massachusetts permit number in the subject line of the email. The On-Demand Gear Program will be accepting applications until all funds are exhausted; all funds must be spent by November 30, 2026.

#### Section 1: Massachusetts Permit Holder Contact Information

Please update or provide the information for your authorized representative. Applicants must complete an electronic DocuSign for W9 and EFT forms to receive funding. **These forms and a contract will be emailed to this contact after all eligible recipients have been determined.** Please review this information and make changes where necessary.

Information Needed for Reimbursement	Fill in Your Information in This Column
Permit Holder Name	
Phone Number	
Email	
MA Commercial Fishing Permit Number	

## Section 2: Reimbursement Expense Worksheet

Complete the worksheet below to detail the allowable expenses for which you are requesting reimbursement. When completing the worksheet, please note:

- Massachusetts Division of Marine Fisheries (MA DMF) must pre-approve expenses for reimbursement.
- Expenses must be documented through records kept with the applicant. Copies of your receipts must be submitted to MA DMF to receive reimbursement.

**You may detail costs totaling up to \$35,000. MA DMF will only reimburse qualified applicants for eligible expenses up to the maximum payment amount. Make additional copies of the table below and submit all costs monthly as needed, along with questionnaire responses.**

Description of on-demand gear related purchases or services	Quantity (#, month's service, etc.)	Total Cost

**Total Cost** \$ \_\_\_\_\_

## Section 3: Certification

I hereby certify that the information provided in Section 2 is accurate and I will provide documentation of the expenses incurred before submitting for reimbursement to MA DMF. I also affirm that I held a 2025 Commercial Coastal Lobster Permit and have renewed for 2026. I acknowledge that the gear purchased with these funds must be maintained and used for its intended purpose throughout its useful life. Any gear no longer being used must be returned to MA DMF. The gear also may not be disposed of, sold, or transferred without written approval from MA DMF.

Name: \_\_\_\_\_

Please type or print the name of authorized individual.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This application must be signed by a person legally authorized to represent the entity submitting this application.