

BOARD OF BUILDING REGULATIONS AND STANDARDS
Manufactured Buildings Study Group
Draft Meeting Minutes
June 25, 2019, @11 a.m.
1000 Washington Street, Boston MA
Room 1C

A meeting of the “Manufactured Buildings Study Group” took place on June 25, 2019, at 1000 Washington Street, Boston, MA, in Room 1C. In attendance were Robert Anderson (Chief of Inspections – Building & Engineering), Cheryl Lavalley (BBRS) Chief Kevin Gallagher (BBRS), Ronald Cogliano (Division of Professional Licensure, First Deputy Commissioner), Dan Walsh, Charles Kilb.

Robert Anderson opened the meeting about 11:15 am by taking roll call.

1. Cheryl Lavalley offered a motion to accept the May 31, 2019 meeting minutes. Chief Gallagher seconded. Catherine Christina said some boxes constructed by manufactures exceed 720 Square feet and some are longer than 54 feet and wider than 14 feet. Chief Gallagher explained 720 square feet was used as a result of public comment during the March 2019 study group meeting. Unanimous vote.

2. Dan Walsh explained that today’s meeting is a follow-up to the June 11, 2019 BBRS meeting and the Manufactured Buildings Study Group report to the board. Individual board members provide impute and the Board voted to have the study group incorporate the comments into the final 110.R3 rewrite so it could be moved through the code development process. Chief Gallagher asked if today’s study group work will need to go back to the board. Charles Kilb explained that so long as today’s work does not expand induvial board member comments made during the June 11, 2019 BBRS meeting then he believes today’s work will not need to go back to the full board and he would move through the administration process.

110.R3.1.3 Administration Enforcement, change the term “drawings to “plans”.

110.R3.2 Quality Assurance Manual, move so it appear after the term “Product” for alphabetical.

110.R3.2 Installer definition revised to make clear the installer answerable to the construction supervisor.

110.R3.2 add “TPIA” definition.

Revise in several sections “TPIA” to “inspection agency”

*** Revise “Significantly Damages Components” to include; the Board may designate someone or some-boy to act on their behalf.

110.R3.6.1.1 Licensed Construction Supervisor, remove “through issuance of the final certificate of occupancy”.

Catherine Christina expressed concern about changing the term “plans” to the term “drawings”. After some discussion chief Gallagher suggested changing to “drawings/plans”. Catherine Christina thinks the construction supervisor should not be telling the installer what to do. Dan Walsh explained 780 CMR has the construction supervisor for the entire project and the

rewrite clarifies the installer must communicate to the construction supervisor and take direction from the construction supervisor. Catherine Christina also has concern that the term inspection agency might mean local inspection agency. Dan Walsh explained inspection agency is defined in the rewrite and make clear the term does not include a local inspection agency. Robert Anderson said the rewrite clarifies the inspection agency attaching product labels and Dan Walsh has been educating building inspectors and contractors about the 110.R3 regulations. Chief Gallagher asked whether the certificate programs in the rewrite regulation have been developed. Dan Walsh responded both are conceptual programs at this point and staff will develop should the Board adopt.

After some discussion the group decided the following additional changes:

110.R3.1.3 Administration Enforcement to include "plans/drawings".

110.R3.2 Inspection agency, in the second line after inspection replace "and" with comma, after evaluations insert a comma after that "and certification". after the

Cathern Christina expressed concern the Board did not review the entire rewrite document during their June 11, 2019 meeting.

Chief Gallagher moved to approve the 780 CMR 110.R3 rewrite as amended. Robert Anderson 2nd. Unanimous vote.

Chief Gallagher offered a motion to close the meeting and Cheryl Lavalley seconded. Unanimous vote.